

University of Kentucky Staff Senate
Public Relations / Communications Committee Minutes
September 4th, 2008
Wethington Building RM119

- I. Call To Order - Jen Martin - 12:04
- II. Those in attendance: Jen Martin, Chair; Amy Atkerson, Kristin Cox, Will Buntin, David Lautzenheiser, & Andrea Strassburg
- III. Due to absence of Will Swiney, minutes taken by Amy Atkerson
- IV. Thanks for help with K-week event
 - a. Pictures will be at Staff Senate meeting
- V. Ag Roundup
 - a. Slots have been filled
 - b. Still need assistance with set-up to set up display boards
 - ✚ David Lautzenheiser offered to assist
- VI. SAD survey
 - a. due to decisions having to be made regarding location, date, etc., the survey has been scrapped at this time; will do next year right after event
- VII. Inserts for UK News
 - a. Tentative for November 2008 & April 2009 publication
 - b. Spring issue will have info regarding elections and list of senators and precincts
 - c. Ideas for publication
 - ✚ highlight participation in K-week
 - ✚ Glen White will write article
 - ✚ will ask for letter from Bart Miller\
 - ✚ announce Staff Appreciation Day and put notice for request for volunteers (similar to voting information in previous issue)
 - ✚ include weblink; have area to indicate if a Staff Senator
 - ✚ indicate 1st, 2nd, 3rd choice for area you would like to volunteer (have disclaimer that you may be pulled to a different area if needed)
 - ✚ will ask for information on needs from Staff Appreciation Day Commission - perhaps get with Dorothy Rapp
 - ✚ FUSION -- ask those who participated to write a blurb
 - ✚ article on diversity & staff; perhaps include info on new Vice President on Diversity
 - ✚ EEP
 - ✚ Worklife (perhaps ask Jen Eskew for info); get quotes from staff taking advantage of some of the opportunities offered
 - ✚ ElderCare
 - ✚ Useful numbers/contacts (e.g., Good Sam, HR, Wellness, Parking, Lextran)
 - ✚ Go Green section - include recycling locations; tips to save energy; Alternet Ride

VIII. Response from T. Lynn Williamson

- a. useful information on the guidelines regarding representing yourself as an affiliate with the University
- b. Dave Melanson and Jen Martin to present info at next Staff Senate meeting
- c. An ad in the Herald-Leader is likely to cost too much (\$5,000 - \$6,000 for full page ad)
- d. Commentary would be way to go if Staff Senate wants to submit something to the Herald-Leader
- e. Jen martin will summarize report and put on listserv

IX. Meeting adjourned at 12:55 - Next meeting date October 2nd, 12:00 RM119 Wethington Building

**UK Staff Senate External Affairs Committee
Meeting Agenda
September 3rd, 2008
1-2:30 p.m.
Keeneland Room - WT Young Library**

- I. **Call To Order-** Present: Dave Melanson, Chair, Alice Ledford, Shari Levy, Skip Van Hook

- II. **New Business-**
 - A. SGA/Staff Senate Candidate Forum – Chair Dave Melanson has contacted Tyler Montel and Barb Jackson about organizing a joint Candidate forum sometime in October.
 - i. The forum may be broken up into two events- one for City Council and one for State races covering local House and Senate candidates.
 - B. Candidate Questionnaire- The committee discussed submitting a questionnaire to the candidates on their priorities regarding the campus. The questions will be solicited from the External Affairs committee and the Senate Listserve; then forwarded to the Executive committee for review.
 - C. Forum Questions- Similar to the above process, questions for the forum will be solicited from the membership to be combined with an SGA question list. A selection of the questions will then be organized and presented to the candidates at the forum.
 - D. Legislative Contact Presentation- David Melanson will be presenting at the next full Staff Senate meeting on the protocol for contacting the legislature as directed by the Administration.

- III. **Adjournment**

Respectfully Submitted,
Skip Van Hook
Secretary

External Affairs Committee Responsibilities

1. Lead Staff Senate informational initiatives on issues affecting the University with regard to the local and state governments of Kentucky, other institutions and other external affairs in a fair and equitable manner; and
2. Generate recommendations to the Staff Senate for action on such issues.

STAC committee meeting
No Meeting this month

Kim Trumble – Chair
Paul Wilson - Secretary
Clay Sturgeon
Audre Cryder
Ben Rice
Megan Cox
Russ Williams – Staff Trustee

Next meeting will be October 10, 2008

Paul Ray Wilson
Secretary

**Minutes
Presidential Advisory Committee
Staff Senate
University of Kentucky
September 11, 2008**

Meeting was cancelled. Three members were unable to attend and there was no new business to be discussed.