

University of Kentucky

Request for Authorization to Sell/Solicit on UK Property

The Dean of Students is responsible for reviewing and approving/disapproving all requests to sell/solicit on University property. Complete this form and submit it to:

Dean of Student Office
513 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027

Request to: Sell Solicit

Name of Person Responsible for Request: _____

Address: _____ Phone: _____

Name of Person(s) or Organization(s) Selling/Soliciting: _____

Address(es): _____ Phone: _____

(use additional pages if necessary)

Inclusive Dates Activity Will Take Place: _____

Location of Activity: _____

Nature of Sale/Solicitation (be specific): _____

Method of Sale/Solicitation: _____

Purpose of Sale/Solicitation: _____

Anticipated Revenue: _____

For student organizations, all funds generated must be given to a charity or credited to the organization's treasury. Students who participate in the activity may not be personally compensated for their work. This form, when signed by the Dean of Students, approves the proposed activity. Approval for the specific location of the activity must be granted by the University official responsible for the building/space requested by the sponsoring group.

Date

Signature of Requestor

Approved
Disapproved

Dean of Students