

**UNIVERSITY OF KENTUCKY  
FRATERNITY AND SORORITY AFFAIRS OFFICE  
HOUSE DIRECTOR**

**CRITERIA**

*All candidates for House Director positions within Social Fraternity or Sorority group housing arrangements that allow for fifteen (15) or more residents must be able to fulfill the following responsibilities and duties in order to be approved by the University.*

**GENERAL RESPONSIBILITIES:**

Responsible for the residential component of the chapter living in housing leased by a fraternity/sorority house corporation; coordinate the day-to-day operations between the chapter and its resident members with the employing house corporation, Fraternity and Sorority Affairs Office and other appropriate University offices; supervise the house management by working with the designated chapter officers and house corporations; ensure residents of the house adhere to their inter/national housing policies, local house chapter housing policies, University policies and guidelines, and the Student Code.

**DUTIES:**

- Reside in a fraternity/sorority house for nine months with overnight out-of-house nights not to exceed 6 per a semester;
- Attend all in-house social functions;
- Attend a training program in August with Fraternity and Sorority Affairs Office;
- Receive evaluations performed by chapter housing corporation in consultation with the staff of Fraternity and Sorority Affairs Office;
- Attend House Director meetings run by the Fraternity and Sorority Affairs staff;
- Assist in providing a positive developmental living experience for fraternity and sorority house residents;
- Develop and implement programs which respond to the specific needs of the chapter;
- Ensure compliance with the policies, rules and regulations, as stated and implied by the University, the inter/national fraternity/sorority, the House Corporation and undergraduate chapter;
- Supervise the use of common areas in the house;
- Supervise the security system of the house;
- Cater health related programming to fit the needs of the residents;
- Conduct fire and safety training for residents;
- Coordinate house inspections (fire, health, safety) with appropriate University departments;
- Additional responsibilities may also be required.

**QUALIFICATIONS:**

- Bachelors degree recommended;
- Experience working with Greek-lettered organizations, residence life, or other group living strongly preferred;
- Cannot be a graduate of the employing chapter within the past five years without the permission of the Dean of Students Office.