

**CONSTITUTION OF THE COLLEGIATE  
PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY  
(Revised Fall 2011)**

**ARTICLE I. NAME**

The name of this organization shall be the University of Kentucky Collegiate Panhellenic Association.

**ARTICLE II. PURPOSE**

The purpose of the University of Kentucky Collegiate Panhellenic Association shall be:

Section 1. To develop and maintain fraternity life and Interfraternity relations at a high level of accomplishment.

Section 2. To further intellectual, scholastic, and personal developments and achievements.

Section 3. To cooperate with the University Administration in the maintenance of high social and moral standards.

Section 4. To serve as a forum for the discussion of questions of interest to the college and fraternity world.

Section 5. To establish a framework for the governing of sorority recruiting, initiation, and other matters pertaining to Panhellenic on this campus.

Section 6. To promote the principles of the Greek system through all Panhellenic activities.

Section 7. To act in accordance with the National Panhellenic Conference, rules and policies, according to each local chapter's national affiliation.

Section 8. To provide philanthropic service to the University of Kentucky and the surrounding community.

**ARTICLE III. MEMBERSHIP**

The University of Kentucky Collegiate Panhellenic Association shall be composed of the following members:

Section 1. Regular membership in the University of Kentucky Collegiate Panhellenic Association shall be composed of all chapter members and pledges/new members in good standing of National Panhellenic Conference (NPC) Fraternities at the University of Kentucky.

Section 2. Provisional membership may be extended to other national colonies petitioning to the University of Kentucky Collegiate Panhellenic Association or to reestablishing chapters. Upon admission by a two-thirds majority vote of the Collegiate Panhellenic, provisional members shall obtain voting privileges and the opportunities to hold elected Panhellenic offices. The provisional member groups are to pay dues as outlined for each member fraternity, and they may not violate any National Panhellenic Conference procedure while they are associate members.

Section 3: Associate membership may be extended to other local colonies or chapters petitioning to the University of Kentucky Collegiate Panhellenic Association. Upon admission by a two-thirds majority vote of the Collegiate Panhellenic, associate members obtain student organization benefits without voting privileges or the opportunities to hold an elected or rotated Panhellenic office. The associate member groups are to pay dues as outlined for each member fraternity, but are not obligated to attend Panhellenic procedures while they are associate members.

Section 4. Dues: Each member fraternity shall pay dues to the Panhellenic Association each semester in the amount of \$10.00 per member and pledge/new member. Chapters will also be assessed \$1 per member for IGPA dues. For the fall semester these should be paid by September 30, and the spring semester by February 15.

**ARTICLE IV. ORGANIZATION**

Section 1. The governing body of the University of Kentucky Collegiate Panhellenic Association shall be known as the Collegiate Panhellenic Council.

Section 2. The Collegiate Panhellenic Council shall be composed of two delegates from each member fraternity (regular, associate or standard) represented on the University of Kentucky campus. It is required that the same two delegates are to serve the full term. Each chapter has only one vote. Each fraternity must elect Panhellenic delegates and notify the Panhellenic President by the Monday before finals week. They also must attend all transition meetings. The delegates shall serve for a two-year term and shall be elected in alternating years. During the second year of their two-year term, the delegate must apply for an executive officer position. If a delegate does not fully serve the two-year term, then the Panhellenic Executive committee will determine whether the reason for not fully serving the two year term was unforeseen and excusable or if the violation should go before the Panhellenic Judicial Board,

Section 3. Delegates of the Council must maintain a 2.80 cumulative grade point average during each semester while holding their offices, and must have earned a 2.80 cumulative grade point average for the previous full time semester. Delegates and officers of the Council must be full-time students of the University of Kentucky. The delegates and rotating officers are obligated to serve a two-year term. Replacements must be approved by the Panhellenic Executive Committee.

Section 4. Two members of the Junior Panhellenic Council shall be a non-voting liaison to the Collegiate Panhellenic Council.

**ARTICLE V. ADMINISTRATION**

Section 1. Officers: The officers of the Collegiate Panhellenic Council shall be the President, President-elect, Programming Chair, Vice President of Organization, Vice President of Scholarship, Secretary, Treasurer, Vice President of Recruitment, Vice President of Recruitment-elect, Publicity Chair, Junior Panhellenic Advisor, Leadership Training Chair, Intersorority Relations Chair, and Philanthropy Chair. These officers, with the exception of the President, Vice President of Recruitment, President-elect, and Vice President of Recruitment-elect (the rotating officers), shall be elected from among the members of the Council, based on the decision of each chapter's vote. To be considered for office in the University of Kentucky Panhellenic Association, the officer must maintain a 2.80 cumulative grade point average during the semesters while holding their offices, and must have earned a 2.80 cumulative grade point average for the previous full time semester. Officers of the Council must maintain a 2.80 cumulative grade point average during the semesters while holding their offices, and must have earned a 2.80 cumulative grade point average for the previous full time semester. They shall serve for one year beginning early the Spring semester of each college year.

a. The President shall be chosen from the following sororities in accordance with the date of the most recent chartering date on the University of Kentucky campus. She shall be chosen by her own chapter prior to regular elections and shall serve as President-elect for the preceding year. The President elect must be at least a second year chapter member who has participated in Formal Recruitment Week as a prospective member and as a recruiter.

b. The rotation system used in the selection of the Panhellenic President shall be based on a chapter's date of colonization as follows:

Alpha Gamma Delta 1908	Pi Beta Phi 1962
Kappa Kappa Gamma 1910	Delta Gamma 1962
Kappa Delta 1910	Alpha Omicron Pi 1982
Chi Omega 1914	Delta Zeta 2000
Delta Delta Delta 1923	Alpha Phi 2009
Alpha Delta Pi 1941	Phi Mu 2011
Kappa Alpha Theta 1941	

c. The Vice President of Recruitment shall also be chosen from the National Panhellenic Conference fraternities in accordance with the most recent chartering date on the University of Kentucky campus. She shall be chosen by her own chapter prior to regular elections, shall meet the Panhellenic Office grade standards, and shall serve as Vice President of Recruitment for the year. The Vice President of Recruitment-elect must be at least a second year chapter member who has participated in Formal Recruitment Week as a prospective member and as a recruiter.

d. The rotation system used in the selection of the Vice President of Recruitment shall be based on a chapter's date of colonization as follows:

Alpha Gamma Delta 1908	Pi Beta Phi 1962
Kappa Kappa Gamma 1910	Delta Gamma 1962
Kappa Delta 1910	Alpha Omicron Pi 1989
Chi Omega 1914	Delta Zeta 2000
Delta Delta Delta 1923	Alpha Phi 2009
Alpha Delta Pi 1941	Phi Mu 2011
Kappa Alpha Theta 1941	

e. A vacancy in the office of Vice President of Organization, Vice President of Scholarship, Secretary, Treasurer, Programming Chair, Publicity Chair person, Junior Panhellenic Advisor, and Leadership Training Chair, shall be filled by a member of the Council upon election by that body. A vacancy in the office of the President shall be filled by the President-elect. A vacancy in the office of Vice President of Recruitment shall be filled by the appropriate Vice President of Recruitment-elect. Vacancies in the in-training offices shall be filled by a member of the sorority delegated to fill the office for that year in the rotation system; if the sorority does not fill the created vacancy, the office is relinquished to the order of rotation.

f. The Panhellenic President-elect, Vice President of Recruitment-elect, President, and Vice President of Recruitment may not hold an executive position in her respective chapter while holding any one of these positions on Panhellenic Council.

g. If the sorority in order of rotation is not prepared to serve as President or Vice President of Recruitment that sorority shall relinquish its place to the next sorority in order of rotation.

h. New chapters, including reorganized, recolonized, and reestablished chapters, on campus must have a minimum of three (3) years membership in Panhellenic Council before holding a rotated office.

i. Standard member groups forfeit their position in the rotation of Panhellenic President and Vice President of Recruitment during their status as standard members. Upon change of status to either associate or regular membership, they may assume their position in rotation according to their date of colonization on the University of Kentucky campus.

j. The President-elect and the Vice President of Recruitment-elect must be elected by their chapter and reported to the President by the Monday after Thanksgiving by 12:00PM.

#### **ARTICLE VI. COMMITTEES**

Section 1. There shall be two kinds of committees: Standing and Special. (Standing Committees are listed in the By-laws, Article III.)

Section 2. Special committees may be created by a motion from the floor or by action of the President. Committee chairs will be included among the members of the Executive Committee.

Section 3. The following standing committees will meet at least monthly: Recruitment, C.O.B, Diversity & Leadership, Programming, Publicity, Philanthropy, New Member, Intersorority Relations, Scholarship, and Social Chairs. Each chapter should send one representative to each of these committees and each representative shall serve continuously through the semester. Regular attendance is required.

Section 4. Chapters with absent representation at the standing committees will be subject to a fine of ten dollars per representative absence and a fine of five dollars per representative fill in. Committee chairs must submit an attendance list to the Panhellenic Secretary by noon the following Monday. The Panhellenic Treasurer will notify chapters of the fine by the second Monday following the committee meeting.

#### **ARTICLE VII. MEETINGS**

Section 1. Regular meetings of the University of Kentucky Collegiate Panhellenic Council shall take place throughout the school year. The time and place shall be determined by the Panhellenic President.

Section 2. A special meeting can be called by the President of any chapter represented in the Collegiate Panhellenic Council through the President of Collegiate Panhellenic.

Section 3. The Collegiate Panhellenic President reserves the right to call a special meeting of the Collegiate Panhellenic Council.

Section 4. Meetings of the Panhellenic Association shall be called by the President of the Collegiate Panhellenic Council at the beginning of the Spring semester and upon the advice of the Council members.

Section 5. Any person wanting to be a guest and present at the full council meeting must submit a request in writing one week by noon prior to full council meeting.

#### **ARTICLE VIII. QUORUM**

Section 1. Representatives from a majority of the member fraternities shall constitute a quorum.

Section 2. Each NPC fraternity and each provisional member fraternity shall have one vote.

Section 3. Panhellenic delegates shall confer with their chapters before casting a vote on major questions.

Section 4. A two-thirds vote of all fraternity and provisional members is necessary to set the date of pledging, to accept provisional members and standard members, to make rules regarding recruitment, to amend or revise the Constitution and By-laws, to approve extension and to approve re-colonization. A majority vote (quorum) shall be necessary to carry all other questions.

#### **ARTICLE IX. VIOLATIONS**

Section 1. In accordance with the National Panhellenic Conference judicial procedures, procedures and penalties for any violations of these and/or regulations of the University of Kentucky Collegiate Panhellenic Association Constitution and By-laws, Policies, and Guidelines, (including the Codes of Ethics), Inter Greek Programming Assembly Guidelines, National Panhellenic Conference Unanimous Agreements, State laws, and UK Codes of Student Conduct shall follow the University of Kentucky's Judicial Procedure policies.

Section 2. Violations of turning in reports, pledge/new members and initiation cards, etc. to the University of Kentucky Panhellenic Office after the designated date shall be handled by the Secretary and /or Treasurer.

a. The first offense of late reports, late new member and initiation cards, etc. will receive a fine of fifty cents per member after the report is late by one week.

b. On the second and each following weeks the report is late, the fine will be raised by fifty cents per member until an amount of five dollars per member is reached per report.

c. In regard to late chapter bills, an amount equaling ten percent of the bill will be added to the total amount the first week the bill is late.

d. After the first week the bill is late, the chapter has the option to pay the additional fines of ten percent per day or assist in an educational program deemed necessary by the Judiciary Board.

e. A chapter can appeal in writing to the Judiciary Board within forty-eight hours of receiving the notification of the written judiciary decision.

f. A violation of the GPA requirement outlined in Article IV Section 3 of this Constitution is referred to the Judiciary Board.

#### **ARTICLE X. RISK MANAGEMENT**

Section 1. In accordance with the NPC Position Statement on Alcohol, chapters support the following:

a. That we are opposed to the misuse of alcohol;

b. That all college chapters, all individual members, and all guests must abide by federal, state, provincial, local, college/university laws and regulations;

c. That it is inadvisable to host a party involving alcohol when the majority of guests attending are under the legal drinking age;

d. That no college chapter funds may be used to purchase alcohol.

Section 2. All member sororities will abide by their National Fraternity Risk Management Policy and/or by the University of Kentucky Greek Risk Reduction Policy. In the case of conflicting policies, all parties must abide by the chapter who holds the strictest policy. The Greek Risk Reduction Policy will be voted

upon by the University of Kentucky's Interfraternity Council and the Panhellenic Council by a two-thirds vote of each council's membership.

Section 3. Violations concerning chapters, sorority members and/or pledge/new members resulting in any damage or loss shall be handled by the Judicial Board.

#### **ARTICLE XI. PANHELLENIC ADVISOR**

Section 1. The Panhellenic Advisor shall be appointed by the Dean of Students of the University of Kentucky.

Section 2. The advisor shall serve in advisory capacity to the Collegiate Panhellenic Association of the University of Kentucky and its Council.

#### **ARTICLE XII. AMENDMENTS**

Section 1. This Constitution may be amended by a two-thirds vote of the membership of the Collegiate Panhellenic Council.

### **BY-LAWS OF THE CONSTITUTION OF THE COLLEGIATE PANHELLENIC ASSOCIATION OF THE UNIVERSITY OF KENTUCKY (Revised Fall 2011)**

#### **ARTICLE I. THE CONSTITUTION**

Section 1. The Constitution and By-laws of the Panhellenic Association shall be reviewed no later than November and printed no later than December of each year. The Revised Copy shall be sent to the NPC Area Advisor. A Revised Copy shall be sent by each chapter to its National President and NPC delegate.

a. It is recommended that the Panhellenic Constitution Revision Committee consist of:

Panhellenic Vice President for Scholarship-- Chair

Panhellenic President

Panhellenic President-elect

Vice President for Organization

Vice President of Recruitment

Vice President of Recruitment-elect

Secretary

Treasurer

Member-at-Large from Panhellenic Council

Sorority Member-at-Large elected by Panhellenic Council

Chapter sorority president according to rotation in Article V Section 1c of the Constitution (2011 Chi

Omega

Assistant Dean of Students

b. The purpose of this committee is to review and recommend revisions of the Constitution of the University of Kentucky Collegiate Panhellenic Association each Fall semester.

Section 2. Each chapter represented in the Collegiate Panhellenic Council shall be provided with three printed copies of the Constitution, By-laws and Recruiting Rules.

Section 3. The Collegiate Panhellenic Council shall have the right to penalize all infringements of Panhellenic rules not included in Article IX of the Constitution within the jurisdiction of the Collegiate Panhellenic Council.

Section 4. Alumnae Panhellenic Council and fraternity alumnae shall be bound by all Collegiate Panhellenic rules and regulations.

#### **ARTICLE II. OFFICERS DUTIES**

Section 1. President.

a. Presides over meetings.

b. Calls all meetings.

c. May vote in case of a tie.

d. Performs any other duties pertaining to the office.

e. Serves as/or appoints a Panhellenic delegate to University committees when requested.

f. Keeps on file the National Panhellenic Conference Manual and reports, and the Constitution, By-laws, and rules of the Collegiate Panhellenic Council; the current Panhellenic budget; the current NPC Manual of Information and related materials, current correspondence and materials received from her NPC Area Advisor; her copies of the College Panhellenic Reports to the Area Advisors and other pertinent materials and copies of the annual reviews.

g. Serves as Ex-Officio member of the standing committees.

h. Responsible for Recruitment Week Counselor selection.

i. Coordinates the delegate and officer transition workshop prior to installations.

j. Assists Vice President of Recruitment during the Summer in coordinating activities of formal recruitment, performing a minimum of twenty (20) hours a week in the Panhellenic Office and represents Panhellenic at summer advising conferences.

k. Presides over Recruitment Week Counselor training.

l. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

m. Responsible for the Minority Scholarship application and selection process.

n. Coordinates Parent Orientation and Potential New Member Orientation

o. Proposes upcoming year's marketing plan

p. Attends a summer session of the Undergraduate Inter-fraternity Institute (UIFI) with budgeted money from the Panhellenic Council.

q. Coordinates three (3) Presidents Round Tables per semester.

Section 2. President-elect.

a. Presides in the absence of the President.

b. Assist Panhellenic President with Recruitment Week Counselor training.

c. Assists Panhellenic President in the Panhellenic Office during the formal recruiting period.

d. Available to the President for conferences during the Summer.

e. Co-coordinates the diversity sensitivity training for all recruiters and Gamma Chis.

f. Serves as ex-officio member of I.G.P.A. and Panhellenic delegate to membership selection committee for the Inter-Greek Programming Assembly.

g. Serves as Chair of the Judiciary Committee and votes in case of a tie.

h. Chairs the Panhellenic Council Diversity Committee.

i. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

j. Propose upcoming year's marketing plan for recruitment

k. Attend a summer session of the Undergraduate Inter-fraternity Institute (UIFI) with budgeted money from the Panhellenic Council.

Section 3. Vice President of Scholarship.

a. Assumes any duties which the President so delegates.

b. Serves as Parliamentarian and keeps on file a copy of Roberts Rules of Order Newly Revised.

c. Serves as chair of any committee considering revision of the Constitution and Bylaws.

d. Serves as Panhellenic Scholarship Chair and editor of Scholarship Handbook.

e. Checks the officer and delegate grades at the beginning of each semester.

f. Coordinates scholarship programs.

g. Meets with the Scholarship Committee at least once a month.

h. Coordinates a scholarship activity for potential members during Recruitment Week.

i. Sponsors Faculty Appreciation Week in November.

Section 4. Vice President of Organization.

a. Implements the Greek Risk Reduction policy by co-overseeing the necessary paperwork and procedures.

b. Chairs the Social Chairs committee.

c. Coordinates Risk Management education.

d. Coordinates a social activity for potential members during Recruitment Week.

e. Coordinates the Panhellenic committee system.

f. Coordinates Hazing Awareness Forum.

Section 5. Vice President of Recruitment.

- a. Serves as chairperson of the Recruitment Week Committee.
- b. Coordinates during Spring and Summer the activities of formal recruitment week, performing a minimum of twenty hours a week in the Panhellenic office.
- c. Will serve as chairperson of the Panhellenic Recruitment Week Rules Revision Committee.
- d. Responsible for publication of Recruitment Week Booklet.
- e. Responsible for membership recruitment.
- f. Presides over Vice President of Recruitment meetings.
- g. Represents Panhellenic at Summer Advising Conferences & Activities Fair.
- h. Responsible for signing contracts, university agency account documents, and checks on behalf of the Panhellenic Association.

Section 6. Vice President of Recruitment-elect.

- a. Assists the Vice President of Recruitment in any manner, in order to become acquainted with the office of Vice President of Recruitment.
- b. Assists Vice President of Recruitment in the Panhellenic Office during the formal recruiting period.
- c. Available to the Vice President of Recruitment for conferences during the Summer.
- d. Coordinates Spring and Fall Continuous Recruitment.
- e. Assists Vice President of Recruitment in coordination with the publication of the Recruitment Week Booklet.
- f. Plans Spring Formal Recruitment Week.
- g. Chairs the Continuous Recruitment Committee

Section 7. Secretary.

- a. Takes minutes and the roll at each meeting.
- b. Keeps minutes and current correspondence on file.
- c. Distributes a copy of the minutes of each Panhellenic meeting to all delegates, all chapter presidents, to faculty advisor, to IFC and I.G.P.A., to Chief Student Affairs officers, and to the NPC Area Advisor.
- d. Keeps a file on the Collegiate Panhellenic minutes dating from the organization's inception.
- e. Will handle all outgoing correspondence of the Collegiate Panhellenic Council.
- f. Responsible for all Panhellenic rosters and initiation cards.
- g. Includes monthly financial report of the treasurer in minutes.
- h. Reports violations of the attendance policy to the Judicial Board.
- i. Responsible to keep delegate replacements on file.

Section 8. Treasurer.

- a. Collects monies, gives receipts, and makes deposits for Panhellenic Council.
- b. Prepares an annual budget which is approved by the Panhellenic Council.
- c. Complies with all University financial regulations in her monetary transactions.
- d. Presents a financial report monthly to Panhellenic Council.
- e. Responsible for all Panhellenic bills. Serves as the responsible person for all Panhellenic accounts.

Section 9. Programming Chair.

- a. Responsible for the planning and supervising of all programs and projects so designated by the Collegiate Panhellenic Council during the year.
- b. Co-chair with IFC Programming Chair for G-PAC (Greek Political Action Committee).
- c. Meets with the programming committee at least once a month
- d. Coordinates a safety awareness program for potential members during Recruitment Week.

Section 10. Publicity Chair.

- a. Responsible for all forms of publicity and communications dealing with the University of Kentucky Collegiate Panhellenic Association.
- b. Coordinates with the I.G.P.A. and IFC publicity chairs to prepare and distribute to each chapter the semester calendar of events for the Greek system.
- c. Assists Programming Chair with publicizing Panhellenic sponsored events.
- d. Responsible for updating and maintaining the website.
- e. Responsible for publishing semester Panhellenic update to be distributed to all chapters.
- f. Coordinates the Greek Ambassador Program.

- g. Updates weekly any Greek publicity, i.e. newspaper articles, advertisements, pictures, etc., for NPC awards.

Section 11. Junior Panhellenic Advisor.

- a. Responsible for scheduling meetings for Junior Panhellenic.
- b. Coordinator of Junior Panhellenic programs.
- c. Editor of Junior Panhellenic Handbook.
- d. Responsible for informing Panhellenic Council of all Junior Panhellenic happenings.
- e. Chairs the New Member committee.
- f. Appoints two members from the Junior Panhellenic to be non-voting liaisons to the Panhellenic Council.
- g. Coordinates and monitors completion of "Big Sister Training".

Section 12. Leadership Training Chair

- a. Responsible for coordinating the Panhellenic/IFC Retreat.
- b. Helps to plan the Spring Leadership Retreat.
- c. Reports to Panhellenic meetings on the IFC minutes.
- d. Responsible for compiling evaluations of the Panhellenic System, for use at Spring Leadership Retreat.
- e. Coordinates SEPC and NPC room arrangements and transportation

Section 13. Intersorority Relations Chair

- a. Responsible for promoting intersorority relations
- b. Chairs the intersorority relations committee.
- c. Meets with the intersorority relations committee at least once a month.
- d. Coordinates at least one intersorority relations event each month.
- e. Coordinates date as not to conflict with other Greek events.
- f. Coordinates an intersorority activity for members during the week before Recruitment Week.

Section 14. Philanthropy Chair

- a. Responsible for promoting philanthropic events within Panhellenic.
- b. Chairs the philanthropy committee.
- c. Responsible for screening all non-profit organizations who request support from Panhellenic members.
- d. Meets with the philanthropy committee at least once a month.
- e. Coordinates a school supplies drive during Recruitment Week.
- f. Attends IGPA meetings.

Section 15 . Panhellenic Delegate.

- a. Attends all Panhellenic meetings.
- b. Represents her individual chapter at the Panhellenic Meetings.
- c. Acts as liaison between Panhellenic and her sorority.
- d. In charge of chapter computer rosters.
- e. In charge of pledge/new member and initiation cards.
- f. Must serve on at least one committee within Panhellenic and attend all committee meetings.
- g. A Panhellenic delegate and rotating officers may not exceed two absences per semester. Excuses must be given to the secretary of Panhellenic 48 hours after the scheduled meeting.
- h. Any violation of this rule will be brought before the Judiciary Board by the Secretary of Panhellenic

**ARTICLE III. STANDING COMMITTEES**

Section 1. Executive Committee: The Executive Committee shall consist of President, President-elect, Vice President of Recruitment, Vice President of Recruitment-elect, Vice President of Organization, Vice President of Scholarship, Secretary, Treasurer, Programming Chair, Junior Panhellenic Advisor, Publicity Chair, Diversity/Leadership Chair, Intersorority Relations Chair, and Philanthropy Chair. This committee shall meet prior to all regular Panhellenic Council meetings and program the business for such meetings.

Section 2. Recruitment Week Committee: The Recruitment Week Committee shall consist of the Vice

President of Recruitment, Vice President of Recruitment-elect, President, President- Elect, Recruitment Week Computer Analyst(s), and the Vice President of Recruitment of each member sorority. Through an application and interview process, which will be conducted by the Vice President of Recruitment, Vice President of Recruitment-Elect, President, and President-Elect, four sorority members will be selected to be part of this committee. These members must have been through formal recruitment, recruited for their chapters, and disaffiliate from their chapters starting June 1<sup>st</sup>. This committee shall plan and provide the coordination of formal and open recruitment activities engaged in by members of the organization and may bring individual chapter votes on recruitment and related matters.

Section 3. Scholarship Committee: The Scholarship Committee shall consist of the Panhellenic Vice President of Scholarship, and the Scholarship Chair of each member sorority. This committee shall be responsible for all matters pertaining to the promotion of superior scholarship as basic to intellectual achievement. The committee is responsible for revising the Scholarship Handbook. The committee must meet at least twice a semester.

Section 4. The Judicial Board: The Judicial Board shall consist of the President-elect, Vice President of Organization, Vice President of Scholarship, Vice President of Recruitment, three Panhellenic Council delegates elected by the full council representing chapters not represented by the executive officers, and the Panhellenic Advisor. This committee will handle all violations and disputes of the Panhellenic Constitution, Bylaws, policies, guidelines, the Code of Student Conduct, Inter Greek Programming Assembly Guidelines, and state law brought to the attention of the President.

Section 5. Slating Committee: The Slating Committee shall consist of the Assistant Dean of Students and the executive committee. This committee shall review the applications and propose a slate of elected Panhellenic officers to the Collegiate Panhellenic Council. Nominations may be taken from the floor if the individual appeared before the Slating Committee and will then be voted on by the entire Council. Each chapter will have one vote.

Section 6. Diversity & Leadership Committee: The Diversity & Leadership Committee will be co-chaired by the President-elect and by the Leadership Training Chair and shall consist of two members-at-large and a representative from each chapter. The committee will address current issues concerning the diversity of the Greek system and help to plan leadership opportunities for the Panhellenic system.

Section 7. Programming Committees: The Programming Committee shall consist of the Programming Chair, one Panhellenic Council delegate, and a representative from each chapter. The committee must meet at least twice a semester to plan and implement programs which reflect Panhellenic goals set by the council.

Section 8. Publicity Committee: The Publicity Committee shall consist of the Publicity Chair, one council delegate and a representative from each chapter. The committee must meet at least twice a semester and will be responsible for assisting the publicity chair with publicizing Panhellenic events.

Section 9. Philanthropy Committee: The Philanthropy Committee shall consist of the Philanthropy Chair, a council delegate, and the Philanthropy Chair of each member sorority. The committee must meet at least twice a semester to plan and implement Panhellenic Philanthropy programming for the Panhellenic Association and to screen request for volunteers and/or funds by non-Greek organizations.

Section 10. New Member Committee: The New Member Committee shall consist of the Junior Panhellenic Advisor, one council delegate and the New Member educator of each member sorority. The committee must meet at least twice a semester and will discuss programs for new members of the Panhellenic Association.

Section 11. Intersorority Relations Committee: The Intersorority Relations Committee shall consist of the Intersorority Relations Chair, a council delegate, and a representative from each sorority. The committee must meet at least twice a semester and be responsible for planning and implementing at least one intersorority event a month.

Section 12. Social Committee: The Social Committee shall consist of the Vice President of Organization

and the Social Chairs of each member sorority. The committee must meet at least twice a semester and be responsible for planning and promoting risk management procedures.

Section 13. The Continuous Recruitment Committee: The Continuous Recruitment Committee shall consist of the Vice President of Recruitment-elect, a council delegate, and a representative from each sorority. The committee must meet at least twice a semester to discuss and organize the C.R. efforts of Panhellenic and of each chapter and to assist chapters eligible for C.R.

#### **ARTICLE IV. FINANCE**

Section 1. Fiscal year. The fiscal year of the Collegiate Panhellenic Association of the University of Kentucky shall be from March 1 to the end of February.

Section 2. Each member of the Executive Committee must turn in estimates of expenditures for the upcoming fiscal year by February 1 in order for the Panhellenic treasurer to prepare an annual budget which will be approved by the Panhellenic Council.

Section 3. Expenditures not included in the annual budget must be approved by the executive board.

Section 4. The Panhellenic treasurer will present a financial report monthly to the Panhellenic Council and the minutes will reflect the full report.

Section 5. The Panhellenic treasurer will present a summation of the financial report to each member chapter at the end of her term.

Section 6. The following are the officers authorized to sign contracts, university agency account documents, and checks on behalf of the Panhellenic Association: President, Treasurer, Vice-President of Recruitment, President-Elect, and Vice President of Recruitment Elect. All checks require two signatures.

#### **ARTICLE V. CHAPTER REGULATIONS**

Section 1. New member quota shall be set by NPC Recruitment Specialist. Chapter Total will be the average chapter size rounded down to the nearest whole number. This will continue to be evaluated each year two weeks after Formal Recruitment.

Section 2. Every student at the University of Kentucky who is considered to have active status as a new member or an active by their chapter and their national organization shall be counted in determining total chapter size.

Section 3. Members who have been granted inactive status by their national fraternity shall be treated in the following manner:

- a. Inactive status shall extend over the entire college year in which it is granted.
- b. Grades of inactive members or those who have officially terminated their chapter membership shall not be counted in comparative scholarship ratings.
- c. Inactive members or those who have officially terminated their chapter membership shall not be counted in the total chapter size and shall not participate in recruitment.
- d. When any national council grants inactive status to any member, a copy of that permission shall be placed on file with the Assistant Dean of Students.

Section 4. The Collegiate Panhellenic Council will notify the National Fraternity Office of all chapters' grade point averages and of the chapters' scholastic rankings on campus for each semester.

Section 5. Any competitive Greek Event requiring five or more members to compete must be approved by the Inter Greek Programming Assembly.

Section 6. A Panhellenic delegate and rotating officers may not exceed two absences per semester. Excuses must be given to the Secretary of the Panhellenic Council within 48 hours of the scheduled meeting.

- a. Chapter delegates to the Panhellenic Council are obligated to serve a two year term, elected on alternating years.
- b. If a Panhellenic Executive Council replacement is approved, the recording secretary must be notified of the new delegate's name within two weeks of the vacancy.

#### **ARTICLE VI. PLEDGING**

Section 1. No woman shall be pledged to a fraternity until the dates specified by Collegiate Panhellenic Council.

Section 2. Community College students are not eligible for pledging.

Section 3. During the Formal Recruitment period, a signed Membership Recruitment Acceptance must be submitted to the Panhellenic Advisor before a potential member is eligible for bid matching. During the COB period, a signed Continuous Open Bidding Acceptance card must be filed with the Assistant Dean of Students Office within 24 hours after the woman accepts an invitation to membership.

Section 4. A Panhellenic new member card must be signed by all new members immediately after the new member ceremony and must be put on file in the Assistant Dean of Students Office. Each participant in Fall Recruitment Week shall pay upon registration to the Collegiate Panhellenic Council a recruiting fee, the amount of which shall be determined by the Recruitment Week Committee.

Section 5. In order to depledge, a woman must sign her Panhellenic new member card which must be returned to the Assistant Dean of Students Office.

Section 6. If through the primary membership recruitment process, a potential member receives a bid and declines it, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year's primary membership recruitment period.

Section 7. At a later date but before the next primary membership recruitment period, if the potential member who declined her bid expresses interest in being pledged to the chapter with which she originally matched, she may do so only if the chapter extends another bid to her and has quota or total spaces to fill.

Section 8. If a potential member does not receive a bid at the end of the primary membership recruitment period, she is eligible immediately to participate in continuous open bidding (COB).

Section 9. If through the primary recruitment process a potential member accepts a bid and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on the same campus until the beginning of the next year's primary membership recruitment period.

Section 10. A COB acceptance is a binding agreement. If a potential member accepts a bid, signs a COB acceptance and then has her pledge broken by an NPC fraternity or breaks her pledge, then she is ineligible to be pledged to another NPC fraternity on that campus until the beginning of the next year's primary membership recruitment period.

Section 11. A woman who has accepted a bid either through primary or COB recruitment and who has had her pledge broken by an NPC fraternity or has broken her pledge, may be repledged by the same NPC fraternity chapter on the campus at any time before the beginning of the next year's primary membership recruitment period, even if the chapter is over total.

#### **ARTICLE VII. INITIATION**

Section 1. A new member may be initiated whenever she has met the requirements of the fraternity to which she is pledged.

Section 2. A chapter which is permitted by its national fraternity to repledge a student whose pledgship has expired but who subsequently meets all the requirements for initiation may, at its discretion, repledge and initiate the student at the first opportunity. A chapter who is under total may repledge a

woman without it affecting quota but she will be counted in their total membership count. If a woman repledges during formal recruitment, she will be counted in their quota.

Section 3. Each group may determine its own date for initiation.

#### **ARTICLE VIII. SCHOLARSHIP**

Section 1. Grade releases should be signed by all pledge/new members, actives, and any transfer students in order to be reported to chapters and to be accurately ranked in the University of Kentucky Collegiate Panhellenic Scholastic Ratings. All members who have not signed a grade release card will not have their grades released to the chapter but their grades may be averaged into their sorority GPA.

Section 2. Official grade changes will not be accepted after final computations of rankings for that semester.

Section 3. Scholarship rankings will be based on the chapter roster on file in the Assistant Dean of Students Office.

#### **ARTICLE IX. EXTENSION**

Section 1. When all chapters at the University of Kentucky are close to or over total chapter size, the collegiate Panhellenic Council shall consider raising total or adding another chapter.

Section 2. An additional chapter shall be organized through Colonization by a National Panhellenic Conference Fraternity or through organization of a local sorority which may petition a National Panhellenic Conference Fraternity for a chapter.

Section 3. National Panhellenic Conference Fraternities who have previously colonized at the University of Kentucky will be given a priority in terms of presentation to an extension board.

Section 4. Consideration shall be given to National Panhellenic Conference Fraternities which have filed letters expressing interest in the University of Kentucky.

#### **ARTICLE X. RECOLONIZATION**

Section 1. Collegiate Panhellenic should express the desire for recolonization by a three fourths (3/4) majority of approval by all voting chapters and obtain approval from the Dean of Students Office.

Section 2. A U.K. Collegiate Panhellenic Recolonization Board shall be formed. This Board shall be composed of one representative from each chapter member on the University of Kentucky campus. Chapters shall draw to see if they will be represented by a collegiate or alumnae, the Board being one-half collegiates and one-half alumnae.

#### **ARTICLE XI. HAZING**

Hazing is illegal and must not be engaged in by any member of the Collegiate Panhellenic Association of the University of Kentucky. NPC defines Hazing as:

Any action taken or situation with or without consent which recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment, or ridicule or which destroys or removes public or private property for the purpose of initiation or admission into affiliation with, or as a condition for continued membership in a chapter or colony of an NPC member fraternity. Such activities and situations include, but are not limited to, creation of fatigue; physical or psychological shocks; wearing, publicly, apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; participating in treasure or scavenger hunts; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities or normal sleep patterns; and any other activities which are not consistent with fraternal law, ritual, or the regulations and policies of the member fraternity or the educational institution. And all member groups will affirm their policies on hazing and inform their membership of this NPC position of hazing through mailings and through their international magazines.

All New Members must attend an Anti-hazing Education Session before initiating into their respective chapters. Documentation of their attendance must be submitted to Panhellenic's Vice President of Organization before they initiate.

## ARTICLE XII. JUNIOR PANHELLENIC

### Section 1. Purpose

a. Junior Panhellenic is responsible for planning at least one project per year to promote interfraternity friendships.

### Section 2. Organization

a. The Junior Panhellenic Council shall be composed of two delegates from the new member class of each chapter having membership in the Collegiate Panhellenic Association. Each chapter has only one vote.

b. Junior Panhellenic meetings should begin the week of the second Collegiate Panhellenic full Council meeting.

c. A member of the Collegiate Panhellenic Council shall be elected to serve as a student advisor to Junior Panhellenic. In addition, Junior Panhellenic shall have a University Advisor who shall be designated by the Office of the Dean of Students.

d. Junior Panhellenic Council officers and their duties, Junior Panhellenic committees, meetings, voting and regulations shall be in accordance with the Junior Panhellenic Constitution and By-laws as approved by the Collegiate Panhellenic Council.

e. The President of the Junior Panhellenic Council shall be chosen by a rotating system not to coincide with the rotation in Collegiate Panhellenic. Therefore, the rotation system used in the selection of the Junior Panhellenic shall be as follows (2012 Pi Beta Phi):

Alpha Gamma Delta 1908	Pi Beta Phi 1962
Kappa Kappa Gamma 1910	Delta Gamma 1962
Kappa Delta 1910	Alpha Omicron Pi 1982
Chi Omega 1914	Delta Zeta 2000
Delta Delta Delta 1923	Alpha Phi 2009
Alpha Delta Pi 1941	Phi Mu 2011
Kappa Alpha Theta 1941	

f. A Junior Panhellenic delegate and rotating officers may not exceed two absences per a Junior Panhellenic term. Excuses must be in written form and must be given to the Secretary/Treasurer of the Junior Panhellenic Council within 24 hours of the schedule meeting.

g. Any violation of this rule will be brought before the Junior Panhellenic Executive Council.

h. Each chapter is allowed one replacement delegate per term.

## ARTICLE XII. RULES OF ORDER

The Panhellenic Association of the University of Kentucky and its Panhellenic Council shall be governed by Robert's Rules of Order Newly Revised except in matters specifically provided for in the Constitution or By-laws.

## ARTICLE XIII. AMENDMENTS

Section 1. These By-laws may be amended by a two-thirds vote of the delegates of the Collegiate Panhellenic Council.

Revised: November 2011

## University of Kentucky Collegiate Panhellenic Council CODE OF ETHICS FOR GREEK-SPONSORED EVENTS

We, the members of University of Kentucky's Panhellenic Association, hereby stand behind the principles of Greek activities. Therefore, every member's words, actions, general behavior, and dress must reflect the National Panhellenic Conference's Creed as well as our own guidelines here at the University of Kentucky. In particular, every member must reflect our belief in 'maintenance of fine standards' and must further promote the cooperation and harmony within our system by abiding by the following:

1. Alcohol must not be provided or consumed before or immediately after the Greek-sponsored event and national policies of sponsoring chapters should be followed at all times.

2. Each member should dress appropriately in a way that is not offensive to others or demeaning to our women's organization. Specifically, one should not wear clothing that their national representatives would not approve.

3. Each member should act in a way that is not offensive. Also, their behavior should reflect the member's fraternal values. Finally, behavior, which includes performance and props used, should not reflect any sort of sexual act. In order to ensure fair competition, we, the members will not participate in competitive performances that include any undergraduate Greek members as judges. And, we will not participate in events that do not follow Panhellenic, IFC, or IGPA guidelines. Furthermore, it is each member's responsibility to ensure that these guidelines are followed in order to promote the best possible image of the Panhellenic Association at the University of Kentucky.

\*Any violations of the above statement by individuals in a member group will be directed to the Panhellenic Judiciary Board as a MAJOR infraction by a chapter president or Panhellenic executive officer.

## UNIVERSITY OF KENTUCKY COLLEGIATE PANHELLENIC ASSOCIATION EXTENSION PROCEDURES:

As the University of Kentucky Collegiate Panhellenic Council feels the need of providing additional sorority opportunities for women students, two possibilities exist: 1) raising chapter limitations for already existing chapter, 2) inviting new sororities to campus. The present philosophy, after four successful extension ventures since 1960, is recommended.

1. Collegiate Panhellenic should express the need for new groups by a three fourths (3/4) majority of approval by all voting chapters and obtain approval from the Dean of Students Office.

2. Letters from the University of Kentucky shall be sent to all National Panhellenic Conference groups not represented on our campus asking of their interest in establishing a chapter at the University of Kentucky. A letter should also be sent to the Chair of Extension of the National Panhellenic Conference notifying her of our interest in new groups.

3. The NPC fraternities indicating an interest in the University of Kentucky will receive another letter outlining several expectations of this University and asking for information about the national organization.

a. Expressions of interest to the University of Kentucky

b. Information about the national organization, its strengths and appeal to students in this area of the country.

c. Local alumnae, number in the area and their willingness to serve on an Advisory Board.

d. The individual national sorority's method of colonization and their ability to accomplish it within a given period of time.

E. The ability to meet the University's requirements applicable to all student organizations.

5. A U.K. Collegiate Panhellenic Extension Board shall be formed. This Board shall be composed of representatives from member groups with a chapter on the University of Kentucky campus. Chapters shall draw to see if they will be represented by a collegiate or an alumna, the Board being one-half collegiates and one-half alumnae.

6. The U.K. Collegiate Extension Board will be responsible for reviewing information sent by interested nationals, issuing invitations to visit the campus, interviewing, and conducting tours.

7. Following a national representative's visit to campus, a formal letter of interest (or non-interest) in the University of Kentucky should be sent by the NPC fraternity to the U.K. Collegiate Panhellenic Extension Board.

8. The University of Kentucky Collegiate Panhellenic Extension Board shall be a two thirds (2/3) majority vote to select a group or groups to be recommended to the Collegiate Panhellenic Council for membership.

9. The University of Kentucky Collegiate Panhellenic Council shall be a two-thirds (2/3) majority vote to invite a group to extend on its campus (with the approval of the Dean of Students Office).