



UK RESIDENCE HALL

RULES & REGULATIONS

RULES AND POLICIES FOR LIVING IN
THE UNIVERSITY OF KENTUCKY RESIDENCE HALLS

CONDUCT PHILOSOPHY AND DISCIPLINARY PROCESS

Life in an undergraduate housing facility is based on the premise that individuals are accountable for their actions to other members of the living unit and the campus community. Residents must conduct themselves so that their actions do not interfere with the ability of other residents to sleep, study, or enjoy their environment. All undergraduate housing regulations affirm that people must be treated with respect and that property must be used appropriately.

Residence Life staff members are responsible for enforcing the rules and policies set out in this document. Staff members are not authorized to grant exceptions to regulations. If a student engages in behavior that is considered a violation of an undergraduate housing policy, a Residence Life staff member will write a report of the incident and refer the report to the appropriate individual or office for follow-up. Follow-up on an incident report usually means that the student must meet with a hearing officer (either a staff member in the student's housing facility or the Assistant Director for Student Rights and Responsibilities). If the hearing officer, after providing the student an opportunity to meet, determines that it is more likely than not that the student violated an undergraduate housing policy, then a sanction will be issued. Possible sanctions include written warning, restriction of visitation privileges, monetary restitution, community service, participation in educational programs, and transfer to another undergraduate housing facility. In cases where the violation is very serious or in cases of multiple violations, the Assistant Director may consider cancellation of the student's housing contract and immediate removal from undergraduate housing.

In all cases where a sanction is issued, the student may appeal the decision to the next level. For decisions made by Hall Directors or House Directors, the appellate hearing officer is the Assistant Director for that area of campus. For decisions made by the Assistant Director for Student Rights and Responsibilities, the appellate hearing officer is the Director of Residence Life. Appeals must be based on one or more of the following assertions:

1. The information that was available to the hearing officer was insufficient to support the decision that a violation of policy occurred.
2. The assigned sanction is too severe for the violation that occurred.
3. New information is available that was not available during the original judicial meeting.

Residents in undergraduate housing facilities should familiarize themselves with the rules and regulations as given in the Official Guide to Living on Campus, the housing contract, and the University Code of Student Conduct. These rules and regulations govern behaviors that occur inside or in the immediate vicinity of University residence halls, undergraduate apartments, and Greek houses run by the Office of Residence Life.

RULES OF CONDUCT

CATEGORY A:

Commission of acts described under Category A, or attempts to complete the same, will result in immediate referral to the office of the Assistant Director for Student Rights and Responsibilities for review. Based on the nature and circumstances of the act(s), the matter will be investigated and adjudicated by either the Assistant Director for Student Rights and Responsibilities or an appropriate hearing officer. Depending on the seriousness of the behavior, some cases may be referred to the Dean of Students for adjudication.

1. Use, possession, or distribution of controlled substances and/or drug-related paraphernalia, except as expressly permitted by law. Possession includes the presence of such controlled substances or paraphernalia in one's residence hall room.
2. Defacing, disfiguring, damaging, or destroying property belonging to the University or to a member of the University community.
3. Theft or unauthorized possession of property belonging to the University or to a member of the University community.
4. The threat of, or commission of, physical violence against any person.
5. Verbal, written, or physical harassment or intimidation of any person by any means. This includes verbal abuse, harassment, or intimidation of or interference with a Residence Life staff member or other University employee who is acting in the performance of his or her duties.
6. Possession or use of deadly weapons or ammunition. This includes, but is not limited to: firearms, rifles, BB guns, and any knife other than an ordinary pocketknife or hunting knife.
7. Possession or use of explosive materials including, but not limited to, flammable liquids and fireworks.
8. Tampering with, interfering with or disrupting the operation of, misusing, theft or unauthorized possession of, or vandalism of fire fighting and/or safety equipment, including, but not limited to, fire extinguishers, pull stations, fire hoses, smoke detection or alarm equipment, security cameras, electronic door access systems, locks, doors, and exit signs, or violation of the University fire safety regulations.
9. Failure to evacuate a building when a fire alarm begins to sound.
10. The intentional commission of any act in a facility supervised by the Office of Residence Life, which poses a threat to the health and/or safety of oneself or others. This includes, but is not limited to, engaging in suicidal gestures or attempts, throwing objects out of any window, propping open doors to a residential housing facility or any other action that allows individuals to enter the building without checking in.
11. Violation of local, state, or federal law at a facility supervised by the Office of Residence Life.
12. Repeated violation of Category B Rules of Conduct.
13. Entry into a room without express permission of the occupants.

CATEGORY B:

Commission of acts described under Category B, or attempts to complete the same, will be investigated and adjudicated by an appropriate hearing officer of the individual who is alleged to have engaged in the misconduct. However, depending on the nature and seriousness of the acts, the Hall Director may refer the matter to the office of the Assistant Director for Student Conduct for investigation and adjudication.

1. Violation of the University alcohol policy by possession and/or consumption of alcoholic beverages, or exhibiting drunken behavior.
2. Presence in a room or apartment in which alcohol is being consumed or is in plain view.
3. Possession of alcoholic beverage containers, even those being kept as a souvenir or as part of a decorative collection, is not permitted. Alcoholic beverage containers include, but are not limited to, beer cans and bottles, kegs, bongos, and wine bottles. Possession includes the presence of such items in one's room or apartment.
4. Dishonest conduct including, but not limited to, falsely accusing another of misconduct or knowingly providing false information to a Residence Life staff member or other university official.
5. Violation of the Quiet and Courtesy Hours Policy.
6. Violation of the Visitation Policy or sign-in/sign-out procedures.
7. Violation of the Cohabitation Policy.
8. Allowing another resident or guest to violate University policy in the room or apartment to which one is assigned.
9. Activities that result in disturbance or distress to others.
10. Using, or attempting to use, University property in a manner inconsistent with its designated purpose. This includes, but is not limited to, removing furniture from a residence hall lounge, misusing emergency keys, misusing emergency exits, misusing recycling bins, or opening windows on south campus.
11. Any form of unauthorized solicitation or door-to-door distribution of materials, including surveys and questionnaires.
12. Indecent or obscene behavior or the distribution of obscene material.
13. Gambling
14. Creating or allowing unsanitary or harmful living conditions.
15. Failure to comply with the directions or requests of any Residence Life staff member, law enforcement officer, or other university official acting in the performance of her or his duties. This includes, but is not limited to, failure to identify oneself when requested to do so, failure to dispose of alcoholic beverages when requested to do so, and failure to comply with the terms of a disciplinary sanction.
16. Failure to abide by any policies that are contained in any official publication or administrative announcement of the University of Kentucky (i.e. The Official Guide to Living on Campus, the Rules of Conduct brochure, the Housing Contract, etc.).

CATEGORY C:

Commission of acts described under Category C will be investigated by the Office of the Dean of Students.

1. Unauthorized acquisition, sale, alteration, use or other misrepresentation of the student I. D. card for the purpose of acquiring meals, services or refunds from the University of Kentucky.
2. Violation of the University Code of Student Conduct.

NOTE : BCTC students who reside in UK Housing are subject to the KCTCS Code of Conduct in addition to the University Code of Student Conduct and this guide. Judicial matters for BCTC Students will be handled by a UK Administrative Committee consisting of representatives from UK and BCTC .

RESIDENCE HALL POLICIES

ALCOHOL POLICY

The University desires to provide an environment where alcohol consumption by underage students is neither encouraged nor made available and further, to promote alcohol education and counseling programs. Consistent with this philosophy, the University expects compliance with the following regulations:

1. Use of alcoholic beverages on University of Kentucky property must not violate state or local laws.
2. Alcoholic beverages are not permitted in classrooms, laboratories, offices, other buildings where the public has access, or any outdoor areas of the campus.
3. Alcoholic beverages are not permitted in undergraduate housing leased from and supervised by the University [regardless of a student's age]. This includes residence halls, fraternities, sororities, the German House and undergraduate sections of Greg Page. The intent of this regulation is the promotion and maintenance of an environment conducive to study for its residents, the vast majority of whom are under twenty-one years of age. Violation of this regulation may result in discipline under the Student Code of Conduct or termination of the housing contract, or both.

If residents or guests of the residence halls are found with alcohol in their possession, they will be asked by the residence hall staff to dispose of the alcohol by pouring it out, and their behavior will be documented for follow-up by the Hall Director. Students in undergraduate university housing will be found in violation of this policy if they (1) possess alcohol, (2) exhibit drunken behavior, or (3) remain in a room in which others are drinking alcohol or in which alcohol is in plain sight.

For social occasions, registered student organizations are expected to comply with all University regulations and to abide by University guidelines for event planning published by the Dean of Students. Student officers of such organizations will be held accountable for compliance by members and guests.

APPLIANCES AND ELECTRICAL ITEMS

Prohibited Items

Because the University takes very seriously the safety of everyone in the undergraduate housing facilities, we cannot allow students to bring certain items into their room or into the building. During fire and safety inspections, university officials will require the removal of prohibited appliances or materials including but not limited to:

- Extension cords
- Multiplug adapters
- Appliances with exposed burners or heating elements, such as hot plates, toasters, etc.*
- Portable heaters
- Deep fryers
- Electric skillet* and Woks*
- Immersion coils for heating water
- Ovens or stoves
- Combustible liquids and other materials
- Candles
- Incense and incense burners
- Halogen lamps and lights
- Power tools
- Camping stoves
- Crock pots*
- Bacon fryers*
- Grills (such as George Foreman Grills* or charcoal grills)
- Sunlamps
- Bicycles
- Lamps with plastic shades
- Air-conditioners
- Items used to loft a bed

(* These items are permitted for use in kitchens areas at the Greg Page apartments. These appliances must be plugged directly into a wall outlet.)

Approved Items

All electrical appliances permitted in the residence halls must be UL-listed for their intended use. Coffee pots, electric blankets, fans, computer equipment, televisions, VCRs, DVD Players, stereo equipment, hair dryers, refrigerators and microwave ovens are permitted. Appliances such as clothing irons, electric rollers, curling irons, etc., must be turned OFF before leaving the room. Appliance cords serving appliances must be in good condition. Hazardous conditions arising from defective or improperly used appliances must be corrected immediately. Microwaves are provided for student use in approved areas in each residence hall. Microwaves must be plugged directly into a wall outlet. Surge protectors are permitted for sensitive equipment. Surge protectors may not be plugged into another surge protector.

While students are encouraged to make reasonable additions to their living space to make it more comfortable, students must understand that the use of multiple electrical appliances in a room may place a strain on the building's electrical system. Overloading these systems can present safety hazards. Therefore, students are asked to limit their use of electrical appliances in order to avoid overloads. A student may be required to remove any appliance from a residential living facility if it causes repeated problems with a building's electrical systems or presents a safety hazard.

Microwaves and Refrigerators or Combination Microwave/Refrigerator Units

Residents may have one microwave per room providing it meets the following conditions:

1. Microwave maximum output is 700 watts of cooking power
2. The microwave is plugged directly into an outlet
3. The microwave is used to prepare snack-type items only
4. The microwave, for safety reasons, is not plugged in or placed inside a closet or other enclosed space

Residents may have ONE refrigerator or a combination microwave and refrigerator unit in a residence hall room providing it meets the following conditions:

1. The refrigerator occupies no more than 5.0 cubic feet
2. The refrigerator is kept clean for sanitary reasons.
3. Combination microwave and refrigerator units must contain an internal mechanism preventing the refrigerator/freezer from operating simultaneously with the microwave.
4. Between semesters, the refrigerator is cleaned, defrosted, and unplugged.
5. The refrigerator, for safety reasons, is not plugged in or placed inside a closet or other enclosed space.

Due to power consumption levels residents are allowed to have one microwave and one refrigerator per room or apartment, or may have a combination microwave and refrigerator unit in their residence hall room.

When not properly used or monitored microwaves have caused the activation of the fire detection and alarm systems. Therefore, students must not leave a microwave unattended while it is in use. If, due to misuse, a microwave activates the fire detection system, students will be subject to disciplinary action, which may result in requiring the microwave to be removed from the student room/apartment as well as other sanctions being imposed.

CONDUCT DURING FINALS WEEK

All residents are expected to move out of their hall on the same day as their last final. Those residents who violate residence hall policies during finals week will face immediate disciplinary action and may be asked to leave the hall. The housing contract expires at the completion of the student's last examination of the spring semester.

FIRE SAFETY

Safety is a primary concern in the residence halls and requires a cooperative effort from all those who live in and work in the halls. The following rules must be observed in all university residence halls, apartments, Greek houses, and the German House:

1. General Safety

- Stairwell fire doors and corridor doors must be maintained in an operable condition and must be self-closing and self-latching. Doors must NOT be propped open, except with magnetic hold-open devices.

- Smoke alarms, emergency lighting, and exit signs must NOT be damaged or tampered with in any manner.
- Stairwells, corridors, and passageways must NOT be obstructed.
- Flammable liquids, such as gasoline, paint thinner, charcoal lighter fluid, propane gas, etc., are NOT permitted inside the building.
- Candles are NOT permitted.
- Incense and incense burners are NOT permitted.
- Cooking is NOT allowed in student rooms. Cooking is only permitted in kitchens. An exception is made for microwaves, which may be used in locations other than a kitchen provided sufficient current is available.
- Bicycles and motorized equipment, except those needed by students with disabilities, are NOT permitted inside residential buildings and may be removed from the premises by the UK Police.

2. Student Rooms

- Subdivision of rooms with partitions is NOT permitted.
- Beds must NOT be enclosed in any manner.
- Elevated beds (i.e. bunk beds or lofts) not provided by the university are prohibited. In residence halls where elevated beds are provided, students may not place any item (i.e. refrigerators, microwaves, couches, storage, etc.) under the beds. Only a study carrel is permitted beneath an elevated bed. The maximum height allowed for a bed is 66 inches at the top of the mattress.
- The number of pieces of furniture must be appropriate to the size of the room. Furniture must NOT block access from a bed to the corridor door.

3. Electrical Issues

- Electrical equipment must be maintained and used in a safe manner.
- Regular extension cords (flexible cords) must NOT be used.
- Surge protectors that are grounded and have a built-in 15-amp circuit protection may be used. Surge protectors must be UL listed and may NOT be plugged into other surge protectors. The cord must NOT be run under the carpet, through walls, under doors, or any other place that would subject it to physical damage. Damaged cords must be discarded.
- Multi-plug adapters must NOT be used.
- Air-freshener plug-ins (i.e. Glade™ plug-ins) with a built-in "outlet" (plug) may be used only if the outlet (plug) in the air-freshener is not used.

Each undergraduate housing facility has an evacuation plan to be followed in the event of a fire. Please consult the back of your door for information concerning the nearest exit. Your RA will be able to instruct you on the predetermined plan for evacuation. When an alarm sounds you must lock your room door, and quickly but calmly proceed to the evacuation area. You may not use the elevators during a fire or fire drill.

Fire drills, false alarms, and genuine fire alarms are indistinguishable. You MUST evacuate the building whenever the alarm sounds and you may not reenter until the all-clear signal is given. Failure to evacuate during ANY alarm will result in disciplinary action being taken against you. Fire drills are conducted early in each semester.

QUIET AND COURTESY HOURS

In order to provide an atmosphere conducive to studying and sleeping in the residential facilities, quiet hours have been established for all buildings. It is important that residents respect the rights of others as they listen to music and socialize. Each building is required to have quiet hours, at a minimum, from 7:00 pm – 7:00 am every day. Buildings may extend their quiet hours through a vote of the residents at a Hall Government (HG) meeting.

During quiet hours, noise should not be audible outside a resident's room. Quiet hours are enforced by residents, with assistance from staff members when necessary. In addition, even at times other than officially established quiet hours, students are expected to maintain reasonably low levels of noise and to comply with requests by others for quiet. Residents are expected to operate stereos, TVs, and sound equipment with regard for the rights of others and to be considerate at all times. Continued noise violations may result in students being asked to remove stereo equipment or TV sets from the residence hall. Musical instruments may be played only in designated practice areas.

Prior to and during final exams, residence life staff members enforce 24-hour quiet hours to assist residents as they prepare for their examinations.

ROOM ENTRY POLICY

Authorized university personnel may enter a student's residence hall room without permission for the following reasons:

1. To provide routine maintenance.
2. To provide routine inspections to ensure that residents are following health, fire, and safety regulations.
3. To respond to emergency situations; i.e., situations which threaten the health and/or safety of room occupants, and situations which require immediate maintenance to prevent property damage or immediate action to correct the health, fire and/or safety risk.
4. When there is reason to believe that a violation of university policy is taking place in the room and occupants in the room do not open the door when requested to do so. Authorization to enter a student's room under this policy does not constitute authorization to conduct a search of the room.

Authorized university personnel indicated above include:

1. Full-time members of the Housing and Residence Life staff, including maintenance and custodial personnel.
2. Hall Directors, Assistant Hall Directors, Resident Advisors, Apartment Managers and Assistant Managers, subject to the following restriction: In non-emergency situations, prior authorization must be received from a full-time professional staff member in the Office of Residence Life. Unless circumstances prohibit, two staff members should be present when using the master key to enter a student's room.
3. University Police.
4. University Fire Marshal.

Protocol for using the master key to enter a residence hall room:

1. No student room should be entered without knocking, regardless of whether the door is locked, unlocked, or open. The only situations in which staff are not required to knock are emergencies.
2. Before using the master key, university personnel attempting to enter a room should identify themselves and state the reason for entry. In addition, they should request that the door be opened.
3. If the door is not opened and authorized university personnel deem it necessary, the master key will be used to enter the student's room for one or more of the reasons listed above.

VISITATION POLICY

The University of Kentucky provides several different visitation options for students depending on where they live. The visitation policy strives to recognize and balance the following priorities:

1. The need to provide options to students and parents who have different desires regarding visitation arrangements.
2. The need to maintain a safe environment in the halls.
3. The need to respect students' desire for privacy.
4. The need to recognize the value of visitors in a vibrant, educational community.

In balancing these priorities, the University of Kentucky offers the following visitation options to students.

Co-educational Residence Halls

In all co-ed halls, "in-hall" visitation (students who live in the same hall visiting each other) will be permitted 24 hours-a-day, 7 days-a-week. In addition, the visitation policy in co-ed halls will be gender neutral (no distinctions as to gender). Two different visitation options will be offered in co-ed halls:

Option 1: (24-7) Guests from outside the hall (regardless of gender) will be permitted to visit 24 hours-a-day, 7 days-a-week. This policy will apply to the following halls:

- | | |
|-------------------|--------------------|
| 1. Keeneland Hall | 6. Kirwan Three |
| 2. Patterson Hall | 7. Kirwan Four |
| 3. Blanding Two | 8. Greg Page Apts. |
| 4. Blanding Three | 9. German House |
| 5. Kirwan Two | |

Option 2: (24-hour Weekends) Guests from outside the hall (regardless of gender) will be permitted to visit from 12:00 PM – 12:00 AM Monday – Thursday, and then 24 hours-a-day from Friday at 12:00 noon until Sunday at 12:00 midnight. This policy will apply to the following halls:

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|------------------|-------------------|
| 1. Blanding One | 6. Kirwan Tower |
| 2. Blanding Four | 7. Blanding Tower |
| 3. Ingels Hall | 8. North Hall |
| 4. Baldwin | 9. Smith Hall |
| 5. Jewell Hall | 10. Holmes Hall |

Single Gender Residence Halls

In all single gender halls, the visitation policy will be gender-specific. In these halls, visitation by members of the same gender, whether they live in the hall or not, will be permitted 24 hours-a-day, 7 days-a-week. Three different visitation options will be offered in single gender halls:

Option 1: (24-7) Guests of the opposite gender will be permitted to visit 24 hours-a-day, 7 days-a-week. This policy will apply to the following halls:

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|-------------------------|--------------------------------------|
| 1. Sigma Chi Fraternity | 4. Sigma Kappa Sorority (lobby only) |
| 2. Sig Ep Fraternity | 5. Phi Delta Theta Fraternity |
| 3. SAE Fraternity | |

Option 2: (24-hour Weekends) Guests of the opposite gender will be permitted to visit from 12:00 PM – 12:00 AM Monday – Thursday, and then 24 hours-a-day from Friday at 12:00 noon until Sunday at 12:00 midnight. This policy will apply to the following halls:

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|-----------------|------------------|
| 1. Donovan Hall | 3. Wildcat Lodge |
| 2. Blazer Hall | 4. Haggin Hall |

Option 3: (Standard) Guests of the opposite gender will be permitted to visit from 12:00 PM – 12:00 AM Sunday – Thursday, and from 12:00 p.m. – 2:00 a.m. Friday – Saturday. This policy will apply to the following halls:

1. Kirwan One

Minor Visitation

Overnight visitation by children age 8 and older is permitted with consent of the minor's parent and the host's roommate, in accordance with the Office of Residence Life visitation policy. Overnight visitation by children under age 8 is not permitted (except during Lil' Sibs Weekend, when Lil' Sibs policies supersede this one).

Visitation by minors between 12:00 Midnight and 12:00 Noon is considered overnight visitation, and the following conditions apply:

- Minors (ages 8-17) must have parental consent in order to stay in the residence hall between 12:00 Midnight and 12:00 Noon.
- Consent must be in writing, signed by parent, and contain reason for visit and usable contact information for parent/legal guardian.
- Parental permission is subject to verification by the Office of Residence Life staff.
- Minor visitation must be approved at least 24 hours in advance by the Hall Director.
- Permission for minors to check in may be denied at the discretion of the Hall Director.
- Babysitting is not permitted in residence halls.

Minors (ages 8-17) may visit the residence hall between 12:00 Noon and 12:00 Midnight (rather than overnight). In order to visit during these times, minors must present either a government-issued picture ID or parental consent form to check-in.



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