**CHS Researcher Competency Requirements**

**(with UK Healthcare Involvement)**

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employee ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Info: Office Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **CHS Requirements:** | **Renewal Requirement** | **Completion Date** | **Date to be Renewed** | **Who is Required?** | **Location of Verification**  **Researcher Competencies Folder** |
| **University Orientation\*** | Only upon initial hire |  | **N/A** | ALL | Researcher Competency Outlook Folder: |
| **Kentucky Clinic or Hospital Orientation\*** | Only upon initial hire |  | **N/A** | Healthcare employees | Researcher Competency Outlook Folder: |
| **Employee Health Requirements- Hepatitis Series, MMR,**  **and TB Skin Test** | TB skin check annually during birth month |  |  | ALL Researchers in Labs | “Employee Health Record” Folder on Computer |
| **CITI Human Subject Protection (HSP for Biomedical Investigators)** | Every 3 years |  |  | ALL conducting human research | Copies of certificates maintained on CITI  [CITI Login](https://ukidp.uky.edu/oxauth/authorize.htm?scope=openid+email+user_name&response_type=code&redirect_uri=https%3A%2F%2Fukidp.uky.edu%2Fidp%2FAuthn%2FoxAuth&state=eyJ0eXAiOiJKV1QiLCJhbGciOiJub25lIn0.eyJzdGF0ZSI6IkJzcVd2NFRHYzIiLCJjb252ZXJzYXRpb24iOiJlMXMxIn0.&nonce=qwThsdIl5O&client_id=1101.75ef2d8d-82e7-48b8-a2ca-41fe21abd044) |
| **CITI Responsible Conduct for Research (RCR)** | Every 2 years |  |  | ALL conducting human research | Copies of certificates maintained on CITI  [CITI Login](https://ukidp.uky.edu/oxauth/authorize.htm?scope=openid+email+user_name&response_type=code&redirect_uri=https%3A%2F%2Fukidp.uky.edu%2Fidp%2FAuthn%2FoxAuth&state=eyJ0eXAiOiJKV1QiLCJhbGciOiJub25lIn0.eyJzdGF0ZSI6IjRIaU9JbTFjUXciLCJjb252ZXJzYXRpb24iOiJlMXMxIn0.&nonce=z8u9B0ZPOj&client_id=1101.75ef2d8d-82e7-48b8-a2ca-41fe21abd044) |
| **Bloodborne Pathogen Training Online** | Annually |  |  | ALL Researchers in Labs | [BP Online Training](https://ehs.uky.edu/classes/classes_biosafety_0001.php)  “Additional Trainings” Folder on Computer |
| **Hazardous Waste Training Online** | Annually |  |  | ALL Researchers in Labs | [Hazardous Waste Training](https://ehs.uky.edu/classes/classes_env_0001.php#hazardous_waste)  “Additional Trainings” Folder on Computer |
| **BLS by American Heart Association\*** | Every 2 years |  |  | Only if needed or required | “Additional Trainings” Folder on Computer |
| **UKHC Web Based Trainings (WBTs)\*** | Annually |  |  | Healthcare employees | Copies of certificates maintained on MyUK employee learning |
| **EPIC (Electronic Health Record) Access\*** | One time only |  | **N/A** | Healthcare employees | Researcher Competency Outlook Folder: |

Please keep proof of all trainings and orientation dates in a specified location. Locations should be documented above.

\* If applicable. UKHC WBTs only to be completed if working in or conducting research in the Chandler Medical Center.

\* If you do not have documentation, please give an explanation for its omission.

Stay up to date on research happenings here throughout campus. Two listservs we suggest you subscribe to are:

a. Office of Research Integrity- The Online Edge Listserv (<https://www.research.uky.edu/office-research-integrity/ori-listserv>)

b. Vice President for Research- Impact Kentucky Listserv (email Stacy Gaylor to subscribe. [stacy.gaylor@uky.edu](mailto:stacy.gaylor@uky.edu))

c. The Vice President for Research has also launched a “Welcome to Orientation to Research” online sharepoint. You can request access here: <https://luky.sharepoint.com/sites/OrientationtoResearch9/SitePages/Welcome-to-Orientation-to-Research.aspx>