Advisor APEX: What-If Audit For Minors

Note: The following pertains to those Minors which are 'live' in APEX

Figure: 1  Chemistry Minor 'What-if' audit

Students in all colleges who are pursuing or even thinking about these minors -- can use APEX to see how they are progressing.

For students who have declared a minor already, your minor code will NOT automatically show in APEX on the Audit Request web page -- as the major code currently does.

ALL MINOR AUDITS WILL BE WHAT-IF AUDITS UNLESS ADDED BY COLLEGE TO AUDIT:

1) You will need to know the Name of your Minor in order to run a 'What if' audit on that minor. Names of Minors (see below list labeled "NAME OF MINOR"; page 2 & 3 of this document).

2) Choose the Name of Minor (for example, CHEMISTRY) in the 'Major' drop down box. (see Figure 2 and Figure 3, page 4 of this document, for further instructions)

3) Add the appropriate catalog year. (For instance, a student who applies for a minor during the Fall 2005 semester, they need to choose the catalog year Fall 2005 from the drop down menu).

4) To verify you have declared a MINOR or to find the Name of your Minor, you can view your 'Unofficial Transcript' in "myUK Portal" or check with your college's student services office.

5) If you wish to officially declare a minor, please, speak with your advisor for the appropriate instructions.
NAME OF MINOR

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Agriculture

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1. AG ECON
2. COMMUNITY COMM AND LEADERSHIP DEVELOPMENT

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Agriculture (includes School of Human Environmental Sciences)

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1. FAMILY STUDIES
2. MERCHANDISING, APPAREL & TEXTILES
   (**Not accepting new students. Can't run What-if audit.)
3. NUTRITION

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Arts & Sciences

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1. AFRICAN AMERICAN STUDIES
2. AMERICAN STUDIES
3. ANTHROPOLOGY
4. APPALACHIAN STUDIES
5. BIOLOGICAL SCIENCES
6. CHEMISTRY
7. CLASSICAL CIVILIZATION
8. COGNITIVE SCIENCE
9. ECONOMICS
10. ENGLISH
11. ENVIRONMENTAL STUDIES
12. FOLKLORE AND MYTHOLOGY
13. FRENCH
14. GENDER AND WOMENS STUDIES
15. GEOGRAPHY
16. GEOLOGY
17. GERMAN STUDIES
18. HISTORY
19. INDIAN CULTURE
20. ISLAMIC STUDIES
21. JAPAN STUDIES
22. JUDAIC STUDIES
23. LATIN AMERICAN STUDIES
24. LINGUISTICS
25. MATHEMATICS
26. PHILOSOPHY
27. PHYSICS
28. POLITICAL SCIENCE
29. PSYCHOLOGY
30. RUSSIAN
31. SOCIOLOGY
32. SPANISH
33. SOCIOLOGY
34. SPANISH
35. STATISTICS
36. WOMENS STUDIES (see #14 above)

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                 Fine Arts
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  1. ART HISTORY
  2. ART STUDIO
  3. MUSIC PERFORMANCE
  4. MUSIC THEORY AND HISTORY
  5. THE ARTS (INTERDISCIPLINARY)
  6. THEATRE
FROM THE "AUDIT REQUEST" WEB PAGE.

Figure: 2  Request a 'What-if' audit for Chemistry Minor

Figure: 3  Detailed Instructions for 'What-if' Minor audits

1. Choose "Run Selected Program"
2. Select College (eg. ARTS & SCI)
3. Select Major (eg. CHEMISTRY)
4. Select Minor (eg. MINOR)
5. Select Catalog Year
6. Submit a New Audit