# OFFICE CLEAN-OUT

### RECYCLE

Request a 50 gallon Recycling container today at 859.257.6234 or <u>recycle@uky.edu</u>

- White paper
- Colored paper
- Magazines/catalogs
- Newspapers/journals
- Fliers/brochures
- File folders
- Posters

- Junk mail
- Envelopes
- Cardstock paper
- Index cards
- Post it notes
- Course packs
- Aluminum cans

- Plastic bottles & jugs
- Cardboard boxes
- Cardboard tubes
- Tissue boxes
- Glass bottles
- Plastic containers
- Paper & plastic cups

#### Do NOT Recycle:

- Styrofoam cups
- Plastic film
- Packaging material
- Food or liquids
- Plastic trays or bags
- All other plastic material

\*Put these items in landfill

containers

### Full 3-ring binders Confidential paper CDs, DVDs, VHS, & other media

Separate Containers

for Recycling:

• Yard Signs

Hardbound books

Spiral bound reports

Styrofoam coolers

Ask us for a separate container!



## SURPLUS

For more info, email surplus@uky.edu

#### All Electronics

- Computers (working & non-working)
- Parts & cords
- Monitors
- Chargers

Small Appliances

\*All UK property must be surplused\*

- Coffee makers
- Microwaves
- Mini-fridges
- Other electronics
- **Office Furniture** 
  - Desks
- TablesChairs
- Chairs
- Shelves



recycleblue.uky.edu recycle@uky.edu

