



J-1 Student Non-degree DS-2019 Request Form - Part II

This form is used to request a Form DS-2019 for a J-1 Exchange Visitor coming to the University of Kentucky as a Student Non-degree. This form is to be completed by the sponsoring department.

Exchange Visitor Information

Family Name

First Name

EV's Field of Study

Program Start Date

Program End Date

Expected Arrival Date

Primary Site of EV Activity (Please list full address)

UK HOST INFORMATION

UKY Host Department

Name of Faculty Sponsor

Faculty Sponsor Phone Number

Faculty Sponsor E-mail

Administrative Contact (if any)

Administrative Contact E-mail

Administrative Contact Phone Number

DS-2019 PROCESSING FEE

International Student & Scholars Services (ISSS) charges a fee for the processing of the DS-2019 and the immigration advising needs of all exchange visitors. The fee may be paid either by the department or the J-1 Exchange Visitor, but payment must be processed through a JV. (Note: Fees cannot be charged to grants).

\$276 - Initial DS-2019 for Student Non-degrees

\$200 - Extension of DS-2019

JV Account Number:

Statistical Order Number (if applicable):

ACADEMIC PROGRAM INFORMATION

Please describe in detail the academic program and educational objective of the student:

Please answer the following questions by checking your response:

Will the student be enrolling in courses while at UK?

Yes No

Is the student participating in an official exchange between the UKY and another institution ?

Yes No

If yes, please indicate the partner institution:

Will the visitor be physically located on the UKY campus during normal business hours to conduct their research activities?

Yes No

Will the visitor be engaged primarily in independent research?

Yes No

Will the visitor be engaged primarily in collaborative research or teaching?

Yes No

Will the visitor have routine daily or weekly contact with their collaborating faculty?

Yes No

Does the visitor have written leave from their home institution for the entire length of their stay in the U.S.?

Yes No

Has the inviting department thoroughly reviewed the visitor's academic achievements and determined that they have the skills necessary to conduct collaborative research directly with faculty?

Yes No

Is the department willing to request, from graduate & family housing, consideration for on-campus housing?

Yes No

ENGLISH LANGUAGE PROFICIENCY

As of January 5, 2015, sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, is now mandatory. All J-1 Exchange Visitors need to possess English competency to successfully participate in his or her program and to function on a day-to-day basis. The new provision requires that the inviting faculty member use ONE of the following as a measurement of English language proficiency and provide proof of said measurement:

A recognized English language test

Signed documentation from an academic institution or English language school

A documented interview in-person, by video conference or by telephone must be conducted by the inviting faculty member. The faculty member must also complete the English Proficiency Form for Prospective J-1 Exchange Visitors and attach it to the request. This form is attached.

APPLICATION SUPPORT DOCUMENTS

Please attach the following documents to submit the with the DS-2019 request form:

Copy of passport biographical page for exchange visitor and all accompanying dependents

Evidence of financial support in English

Copy of exchange visitor's resume or curriculum vitae

An invitation letter from department to the exchange visitor

Copy of documentation of English language proficiency.

DEPARTMENT APPROVAL

I support this request for a DS-2019 "Certificate of Eligibility" for this candidate. I understand that the department is responsible for the processing fee charged by the International Student & Scholar Services (ISSS).

Chair, Director, or designee:

Signature

Date