EXTENSION OF STAY INSTRUCTION J-1 Exchange Visitor

Departments wishing to extend the stay of an Exchange Visitor should submit a letter from the Department Chair or Director at least 30 days in advance of the Exchange Visitor’s DS-2019 expiring to: Marc Invergo, 205 Bradley Hall, Campus 0058.

INFORMATION TO BE INCLUDED:

JV Account number for the $202 processing fee (fiscal year 2015/2016)

International Student & Scholar Services charges a fee for the processing of a DS-2019 Certificate of Eligibility for Exchange Visitor (J-1) Status for all J categories, except J-1 students. This fee may be paid either by the department or the J-1 Exchange Visitor, but payment must be processed through a JV. (Note: Fees cannot be charged to grants.)

Ending date of extension

Funding amount

Funding must be guaranteed for the specified period of time. It is possible to give an extension for short periods as funding allows.

Funding source

• If the funding source is UK, specify the name of the grant.

• Other sources must be verified by a statement from the sponsoring organization or bank.

Current local address of the Exchange Visitor

ATTACHMENT PROVIDED BY THE EXCHANGE VISITOR:

Proof of continued health insurance (including J-2 dependents, if applicable)

• If covered by UK-HMO, include a copy of the computer print-out verifying coverage of SOS (Medical Evacuation and Repatriation Insurance).

• If covered by Humana insurance, include a copy of an updated E-mail from Humana with the confirmation number.

• If other insurance, the Exchange Visitor must complete a form verifying that the coverage meets the UK requirements.