Undergraduate Student Placement Testing Sign Up - Instructions

**STEP 1: OPEN BROWSER AND GO TO iCAT WEBSITE (HTTPS://ICAT.UKY.EDU)**

*Please Note: Your Linkblue Username and Password must be activated BEFORE you can sign up for a workshop!*

**STEP 2: CLICK ON THE LOGIN BUTTON**

![Welcome to iCat](https://icat.uky.edu)

*The following are additional services:*

- International Student & Scholar Statistical Reports
- Anonymous Feedback (surveys, evaluations, etc)
- Administrative Services for University Departments
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STEP 3: ENTER LINKBLUE USERNAME AND PASSWORD

STEP 4: IF YOU HAVE NOT REGISTERED YOUR ICAT RECORD TO YOUR LINKBLUE ID DO SO BY ENTERING YOUR UNIVERSITY ID AND BIRTHDAY

LINKBLUE USERNAME

LINKBLUE PASSWORD
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STEP 5: CLICK THE ‘+’ NEXT TO SESSION SIGN-UPS

Click Here

STEP 6: SELECT ‘Undergraduate Student Placement Testing’

Click Here
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STEP 7: CHOOSE A DATE FOR YOUR PLACEMENT TESTING

Please note: limited seating is available at each session.

STEP 8: TO SIGN UP, CLICK SIGN UP

If you receive the message below, the session time is full.
Please select another date or time!

Failure—You must correct your errors below & resubmit.

- Sorry, this session had space available at the time you loaded the web page, but is now fully booked. Please select another available session.
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STEP 9: IF SIGNED UP, YOUR SCREEN SHOULD LOOK LIKE THE ONE BELOW

PLEASE BE ON TIME TO YOUR WORKSHOP. DON’T FORGET TO BRING THE FOLLOWING INFORMATION/DOCUMENTS WITH YOU:

- PASSPORT
- I-20/DS-2019
- VISA
- U.S. ADDRESS (WITH APARTMENT NUMBER)
- LINKBLUE USERNAME & PASSWORD
- EMERGENCY CONTACT INFORMATION (NAME, PHONE NUMBER, EMAIL)