Android

This Office365 Microsoft Exchange Activesync configuration to example was taken from a Samsung Galaxy S5 running Android 5.1.1 (Lollipop OS). Previous Android versions such as “Kitkat” and the latest “Marshmallow” OS versions may vary slightly.

Important settings:

- Exchange Server: outlook.office365.com
- UserID: Linkblue@uky.edu (example: abcd321@uky.edu; not your University Email Address or UEA.

Tap “Settings” app:

![Settings app](image)

Tap “Accounts” in the User and backup section; you may need to scroll down or up and maximize the section:

![Accounts](image)

Tap “Add account”: 
Tap “Microsoft Exchange Active Sync” app:

Next, add your ‘LinkBlue’ ID + ‘@uky.edu’ and password THEN choose “MANUAL SETUP”: 
Enter information like the example below then tap “Next” YOU MUST HAVE THE LEADING BACKSLASH (\) AS IN THE EXAMPLE BELOW:

- \LinkBlue\ ID + ‘@uky.edu’
- Exchange server: outlook.office365.com
There will be a prompt to activate the app; choose “OK” to activate it:

**Activation**

By activating this application, you accept that some of your device data (the unique device identifier and model name) will be stored, processed and used by Samsung to report the activation of this application to the licensors of the application software. Data held by Samsung will be dealt with strictly in accordance with Samsung’s privacy policy which is available at www.samsung.com. Continue?

☐ Do not show again
Your phone will begin checking server settings; if you receive an error, re-check the information in the previous configuration screen:

There will be another prompt to enable remote security administration on your device:

Remote security administration
Server outlook.office365.com must be able to remotely control some security features on your device. Continue?

CANCEL  OK

Next, you can adjust the account options; once adjustments are finished, tap “NEXT”:

Tap “ACTIVATE” to activate the device administrator:
Next, enter the account name of your choice and tap “DONE”. Your setup is now complete.
Email accounts

Your account is set up and is ready to send and receive emails.

Give this account a name (Optional)

UK Email

DONE