Clinical Education Agreements

Instructions for Clinical Education Agreement Request

Faculty are required to complete this request form to initiate student clinical placements in an agency where UK College of Nursing students have not been placed in the past. This request form:

documents the pre-placement evaluation and student placement planning completed by faculty and agency personnel

provides organizational information to the College for contractual and reporting purposes

Submit this form to:

Amy C. DelRe
Office of Clinical Affairs
202 College of Nursing Bldg.
Lexington KY 40536-0232
amy.delre@uky.edu or fax (859) 323-1357

The Office of Clinical Affairs will initiate the clinical education agreement process with the agency upon receipt of this form. Students may not be placed in an agency new to the College until the agreement has been signed. Faculty members will be notified as soon as the agreement has been fully executed so that student placements may begin. Please note that the process of obtaining a new agreement can take several weeks or months and in some cases may not be put into action at all due to contractual constraints by either party. The coordinator will notify the requesting faculty member as to the progress of the request accordingly.