



Spend a semester interning on Capitol Hill with your fellow Wildcats. WildCats at the Capitol is the University of Kentucky's federal government internship program that offers any UK student the opportunity to intern, earn course credit, and gain experience at the highest levels of government while living in the nation's capital.

The University of Kentucky's government internship program offers students from all majors the opportunity to enroll in a program during the spring, summer, and fall semesters; remain a full-time student by taking credit-bearing courses with UK faculty; and engage with faculty, staff, and alumni through a robust professional development program.

Internship Responsibilities and Appointments – Gain Experience in Washington, DC

Internships provide a dynamic opportunity to gain real-world experience and apply classroom learning in a fast-paced, professional environment. Interns are expected to work 40 hours per week in the selected office or agency.

Internship responsibilities will vary depending on the needs and opportunities available in individual positions. Interns will be responsible for collaborating with the onsite supervisor to identify and define their scope of responsibilities. All effort will be made to place students with the legislator of their choice, though no guarantees can be made.

During the spring and fall semesters, the internship program and related coursework will take place throughout the entire semester. During the summer, internship appointments vary in length depending on the office, with some lasting the entire semester and others in 6-8 week-long terms. There are no DC-based classes during the summer term.

Interns have been placed with:

- Senate Majority Leader Mitch McConnell
- Senator Rand Paul
- House Majority Whip James Clyburn
- House Budget Committee
- Representative James Comer
- Representative Brett Guthrie
- Representative Thomas Massie
- Representative Hal Rogers
- Representative Andy Barr
- Representative Sanford Bishop, Jr.
- Representative Sheila Jackson Lee
- Representative Cedric Richmond
- UPS Global Public Affairs
- DC Office of Governor Matt Bevin
- Department of Homeland Security
- Cavalry, LLC Public Affairs
- The Wilson Center

Academic Responsibilities and Expectations

WildCats at the Capitol is open to all majors. As a participant in this program, you will remain a full-time student earning 12 academic credit hours through your internship and classes (excluding summer term) taught by UK faculty in Washington, DC. The UK-affiliated faculty will teach two courses in his/her field of specialty, with a focus on taking advantage of Washington, DC's resources to enhance the coursework.

As part of this experience, students will be responsible for writing a research paper on a topic related to their internship, and for participating in a weekly meeting, which will include opportunities to hear prominent speakers as well as to reflect on their internship experience.

Students will earn six credits for the coursework taught by the UK-affiliated professor and six credits for the internship experience and related obligations. Students will enroll in the following courses:

- PS 399: Political Science Internship in Government or Politics (6 hours)
- PS 395: Independent Research (optional for graduating seniors only)
- PS 391: Special Topics In Political Science (the course offerings will vary from semester to semester depending on the expertise of the lead faculty member (3 to 6 hours))

Students may also arrange additional or related coursework or internship credit with their individual departments. Students can take advantage of online and distance learning options in consultation with your academic advisor in the Internship Director.

Convenient Housing with UK Students

Students participating in the program are required to live in program-organized housing. The University of Kentucky contracts with the Washington Intern Student Housing (WISH) program to locate students in close proximity with their internship experience. WISH locations are students-only, furnished, in the historic District, Metro accessible, and only steps away from the U.S. Capitol Building, the U.S. Supreme Court, and the Library of Congress.

The University of Kentucky Code of Student Conduct applies to students living in WISH housing during their internship period.

WISH properties are furnished, including utilities, cable TV, wireless internet access, full kitchens, dishware, cookware and appliances (toaster, microwave, coffeepot, etc.), free laundry facilities (irons/ironing boards), and weekly and emergency maintenance. Furnishings also include access to WISH office and building management staff, 24-hour emergency staffing, as well as social and professional development events (see www.internsdc.com). Residents are required to provide their own phone service, bed linens, and towels. Parking accommodations are not included with WISH housing.

Competitive Program Costs

Participants pay the same UK tuition and fee rates while living in the nation's capital, but because WildCats at the Capitol interns remain full-time students (excluding summer), they can utilize their financial aid and scholarships. Some scholarships and financial aid may apply during the summer, so please consult your academic advisor and/or financial aid counselor.

The WISH partnership includes double-occupancy bedrooms on Capitol Hill. The following rental rates apply and will be billed through the regular UK billing process, making it convenient for students to utilize earned financial aid and scholarships:

- Refundable Security Deposit: \$200 per resident
- Double Occupancy Room:
 - \$4,320 per resident (Fall and Spring)
 - \$3,925 per resident (Summer, approximate based on length of stay)

WISH programs, receptions, social mixers, and speakers are free for all residents. Each resident living in WISH housing must complete and sign the WISH Housing Application Form prior to term. Housing Application Forms are due to program organizers within one week of placement.

Financial Aid

In addition to scholarships and financial aid that you have already earned, applicants are encouraged to apply for additional support offered by the Office of the President, Department of Political Science, and the UK Student Government Association. Last year, the WildCats at the Capitol program awarded more than \$15,000 in scholarships to participants.

Selection Process

Admissions decisions are made on a rolling basis until the program is full or the program application deadline is reached. The most successful applicants will have a minimum 3.0 GPA and a strong application. If your GPA is lower than 3.0, you are still encouraged to apply and to discuss your application with the Internship Director. The admission committee considers a number of factors in addition to your cumulative GPA. **Student selection will be based on this application, a resume, transcript, letter of recommendation, and interview with the selection committee.** Submit all materials to psintern@uky.edu. Letters of recommendation should also be submitted to psintern@uky.edu. Candidates for interview will be notified by the selection committee.

The following dates are **approximate** and may shift slightly given the academic calendar. The committee will continue to accept applications (beyond the deadline) until all placements are made.

Timeline (applying for a spring session internship)

- Applications due: Second week of September (9/19/18)
- Interviews: Last two weeks of September (specific times TBD)
- Placement: October/November

- Orientation: Finals week of fall semester

Timeline (applying for a summer session internship)

- Applications due: Second week of January (1/23/19)
- Interviews: Last two weeks of January (specific times TBD)
- Placement: February/March
- Orientation: Finals week of spring semester

Timeline (applying for a fall session internship)

- Applications due: Second week of April (4/12/19)
- Interviews: Last two weeks of April (specific times TBD)
- Placement: May/June
- Orientation(s): Finals week of spring semester (on campus) and first week of fall semester (in DC)

Return this application, resume, and transcript to psintern@uky.edu.

Date of Application:

Applicant Information		
Name (First, Middle, Last):		Date of Birth:
Home Address:		Apt/Unit:
City:	State:	Zip:
Email:	Phone:	Cell:
Applying for (check one): <input type="checkbox"/> Spring 2019 <input type="checkbox"/> Summer 2019 <input type="checkbox"/> Fall 2019		
How did you hear about the program (check all that apply)? <input type="checkbox"/> Online <input type="checkbox"/> Recruitment session <input type="checkbox"/> Friend <input type="checkbox"/> Program flyer <input type="checkbox"/> In class <input type="checkbox"/> College internship director <input type="checkbox"/> Other (specify)		

Classification as of January 2019:	Cumulative Grade Point Average:
Major(s): Fields of Study: Minor(s): Other:	

Do you have a preferred party affiliation for your internship? If so, list it here:	If you prefer to work with specific members of Kentucky's Congressional delegation(s), please their names here:
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Do you live in the district of a member of Kentucky's Congressional delegation? If so, which district?

If applicable, please provide a brief explanation of why you would like to work for this individual? (100 words or less)

Will you be applying for financial assistance and/or scholarships (ie. Trunzo Scholars, Student Government grants, or other financial aid?)

Employment History

Please list your job history, including the employer's name, dates employed, and a description of duties.

Most Recent Employer:		Phone:
Address:		
City:	State:	Zip:
Supervisor (Name & Title):		
Position Title:	Start Date:	End Date:
Description of Duties:		

Employer:		Phone:
Address:		
City:	State:	Zip:
Supervisor (Name & Title):		
Position Title:	Start Date:	End Date:
Description of Duties:		

Do you currently have a part time job?
How many hours a week do you work?

Do you live on campus?

List three legislative issue areas of interest and discuss why you are interested in these issues.

Discuss what prompted you to apply for this internship, the skills, and attributes you will bring to the program, and the personal or professional benefits you hope to attain from your involvement in the WilDCats at the Capitol internship program. (500 words or less).