Vanderbilt University

Work at Vanderbilt

Job Description

Research Analyst III-1405883

Description

Responsible for assisting principle investigators in conducting clinical trials. Duties include managing IRB regulatory affairs, executing research protocols, performing data analysis, and writing and submitting grant materials. This position will assist with the preparation of papers for publication, presentations for scientific conferences and other meetings as well as independently submit posters for presentations and contribute as an author to papers for publication. Responsible for coordinating and supervising research assistants, student workers, graduate and medical students working on multiple projects. This position reports directly to the Director of the VAPIR Research Group.

Key Functions:

50% - Lead research initiatives

- Coordinating or performing literature searches, patient recruitment, survey administration, data collection and data analysis.
- Arrange and lead meetings with key study personnel.
- Coordinate multiple studies and working both independently and in a team environment
- Work with analysts/developers on most effective way to implement complex methodologies

30% - Supervise and mentor

- Supervise research staff, student workers, graduate and medical students to support the development and execution of research proposals
- Provide on-boarding sessions and training for new hires and new students which includes training on research protocols

20% - Assist in delivery and publication of research work

- Work with faculty and trainees to prepare papers for publication, presentations, posters, conferences, and manuscripts. This including acquiring data and authoring content.
- Submit information independently for publication and presentation.

Preferred Qualifications:

- Previous healthcare industry with qualitative/quantitative work experience related to health research
- Exceptional written and verbal skills; ability to effectively communicate with individuals at various levels within the institution and external constituents
- Knowledge of basic statistical methods and approaches to data analysis; Proficiency with at least one statistical software package
- Graduate degree with extensive experience in health services research, data collection, survey administration, and biostatistics as well as exceptional technical writing and communicational skills

**Basic Qualifications**

Job requires Bachelor's and 4 years of experience or the equivalent.

**Job Research**

**Primary Location** TN-Nashville-Medical Arts

**Organization** Anesthesiology 104300

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