The Barren River District Health Department is accepting applications for a full-time contract Community Health Planner. The hourly wage is $16.00. The minimum requirements is a Master’s degree in Public Health, Public Administration, Business Administration, Community Health or related field. This position will be responsible for grant writing services and community development activities within the Planning, Quality, & Communication (PQC) branch. Duties will include: develop, implement, and direct goals for the community according to needs and resources; conduct the full range of activities required to prepare, submit, and manage grants; perform research on prospective foundations and corporations to evaluate prospects for grant applications; work with branch managers and program staff to gather information necessary to complete grant applications or report on current grant reporting; assist with any other fundraising projects as requested; assist PQC staff and Public Health Director with facilitating community discussions around need and resource development; provide management of health informatics and data collection regarding community health assessment and improvement planning and other health department programs; and develop and maintain publications and outreach specific to newsletters and annual report development. Other duties as assigned. You must have reliable transportation and a valid driver’s license. Travel will be required to other counties as needed after orientation and training is complete. If you are interested in being considered for this position, please submit a completed application and transcript to Kim Flora by COB on Monday, January 25, 2016.

Kim Flora  
Human Resources Manager

Barren River District Health Department  
1109 State Street  
Bowling Green, KY 42101

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