



STUDENT NAME CHANGE REQUEST FORM

I) OVERVIEW

The University of Kentucky developed a Name Change Request Form in Fall 2015 with the goal of creating a consistent name change experience and use of one's name wherever a legal name is not absolutely necessary. The university allows a first and/or middle name to be used by eligible students to indicate their new name to the university community regardless of whether they have legally changed their name. The university defines this name as the sole name that will be used for professional purposes at the university and limits this definition to first and middle names. Legal last names cannot be changed with this form. Additionally, since the university's infrastructure is multifaceted and complex, an approved Name Change Request Form will result in updates to many systems but there may still be other systems where the implementation of a new name is not yet possible.

Name Will Be:

- Reflected in myUK portal
On class rosters
On official UK transcript
On UK Student ID

Note: Names on diplomas are chosen by the student at the time of degree application. Email aliases may be selected by the student through the use of UK's Account Manager. Questions about diploma names or email aliases can be directed to the Office of the Registrar or the Office of LGBTQ* Resources.

II) INFORMATION

PRINT LEGAL FIRST NAME PRINT LEGAL MIDDLE NAME PRINT LEGAL LAST NAME
UK ID#:
PRINT PREFERRED FIRST NAME PRINT PREFERRED MIDDLE NAME

III) CERTIFICATION

A student may request a new name to be used for the purpose of identification and communication.

I [TYPE/PRINT NAME] certify that I fully understand the above purpose of this Name Change Request Form and understand the expectations outlined in this Form. I understand that a new name is defined as a sole name that will be used for professional purposes at the University of Kentucky. Furthermore, I confirm that I am not requesting a new name to avoid any legal obligation or to otherwise misrepresent myself.

[PRINT LEGAL NAME] [SIGN LEGAL NAME] [DATE]

Return form to the Registrar's Office in Room 10 Funkhouser Bldg or to the Office of LGBTQ* Resources in 302 Blazer Hall.

FOR UNIVERSITY OF KENTUCKY OFFICIAL USE ONLY:
Office of the Registrar or official designee's signature Date