ADMISSION PHILOSOPHY

The Office of Undergraduate Admission and University Registrar supports the mission of the University of Kentucky. Consistent with the University’s mission of research, service and teaching, the university seeks to enroll and retain an academically talented student body that enriches the learning community and is representative of the diverse society it serves. The following admission policies reflect this philosophy.

GENERAL INFORMATION

The Director of Undergraduate Admission and University Registrar authorizes the admission of all undergraduate students to the University. Students should direct all admissions inquiries to:

Office of Undergraduate Admission
and University Registrar
100 W. D. Funkhouser Building
University of Kentucky
Lexington, KY 40506-0054
(859) 257-2000
www.applyuk.com

Undergraduates at UK enroll in one of twelve colleges. Each college is supervised by an academic dean and is usually made up of several academic departments that offer different major fields of study.

The general University admission requirements and procedures for freshmen and transfer students are outlined below. All applicants should be aware that certain colleges and some programs within colleges have additional admission standards and criteria beyond those for general University admission. Refer to Special Application Dates and Procedures on page 19 for information on deadlines and procedures for particular colleges and programs. Detailed information on admission criteria is provided in the college sections of this Bulletin.

The University of Kentucky provides educational opportunities to all qualified students regardless of economic or social status. The University does not discriminate on the basis of race, color, religion, sex, marital status, beliefs, age, national origin, sexual orientation, or physical or mental disability.

FRESHMAN ADMISSION TO THE UNIVERSITY

The University of Kentucky subscribes to a selective admission policy. Admission for freshman applicants is based on: a) high school grades; b) national college admission test results; and c) successful completion of the required pre-college curriculum. Applicants may submit official scores from either the ACT Assessment or the SAT I: Reasoning Test. Official test scores must be sent directly from ACT or SAT testing headquarters.

MINIMUM ELIGIBILITY REQUIREMENT – All students who have completed the pre-college curriculum (see below) as prescribed by the Council on Postsecondary Education and have a 2.0 high school grade-point average are encouraged to apply to the freshman class at UK. Enrollment in the freshman class is limited. Within the limits of space availability, the Office of Undergraduate Admission and University Registrar will endeavor to accommodate all eligible applicants. However, the number of freshman applications far exceeds the number of spaces available in the entering class. For this reason, the selective and competitive admission requirements often exceed the minimum eligibility requirement.

SELECTIVE ADMISSION – Selective admission criteria are established by faculty committee. Freshman applicants who have completed the pre-college curriculum and present grade-point averages and official test scores from either the ACT or SAT meeting the selective criteria are offered admission.

DEFERRED DECISIONS – Freshman applicants who have completed the pre-college curriculum, but do not have the requisite grade-point average, test scores or both for selective admission, may have their admission decisions deferred. A portion of the freshman class may be admitted from this group of applicants. If, after the application deadline, spaces in the class remain to be filled, admission will be offered to deferred-decision applicants on a competitive basis. Admission will be offered first to those applicants with the strongest records and offers will continue until the class is filled.

Strength of record is a relative term and refers to an applicant’s record in comparison with those of all other freshman applicants. Strength of record may be determined by a number of different factors beyond selective admission criteria. While grades and test scores are important in this assessment, course selection, senior year schedule, honors and Advanced Placement courses, extracurricular and leadership activities
and a student’s potential to benefit from or contribute to the learning community may also be considered. The overriding concern will always be for the student’s potential to be successful in meeting the academic expectations at the University.

Pre-college Curriculum

Incoming freshmen should have the high school preparation necessary for academic success at the college level. To be eligible for consideration at UK under the policy outlined above, an applicant must have successfully completed the following high school courses as a minimum:

**English/Language Arts – 4 credits**
English I, II, III, IV

**Mathematics – 3 credits**
Algebra I, Algebra II and Geometry (or more rigorous courses in mathematics)

**Science – 3 credits**
Biology I, Chemistry I, Physics I or life science, physical science, and earth/space science (at least one lab course)

**Social Studies – 3 credits**
From U.S. History, Economics, Government, World Geography and World Civilization (or comparable courses)

**Foreign Language – 2 credits**
Two credits in the same foreign language or demonstrated competency

**Health – 1/2 credit**

**Physical Education – 1/2 credit**

**History and Appreciation of Visual, Performing Arts – 1 credit**
History and appreciation of visual and performing arts or another arts course that incorporates such content

**Electives – 5 credits**
Recommended strongly: one or more courses that develop computer literacy

Additionally, high school students are encouraged to complete at least one year of mathematics beyond Algebra II.

A total of 22 credits or more must be completed in high school. Applicants should contact the Office of Undergraduate Admission and University Registrar for information concerning exceptions to this policy.

Special Admission Colleges and Programs

Some colleges and programs within colleges at UK have admission standards and criteria that are higher than those for general admission to the University. Also, some programs have deadlines and application procedures that differ from those for general University admission. Refer to Special Application Dates and Procedures on page 19 for information on procedures and deadlines for special admission programs. Detailed information on admission criteria is provided in the college sections of this Bulletin.

Matriculation Into a Degree-Granting College

All undergraduate degrees are conferred by the college offering the program of study (major). Upon admission to the University of Kentucky, all students will be enrolled either in a specific college or as undeclared students in Undergraduate Studies. With the help of academic advisors, students in Undergraduate Studies will work to select a major and gain access to one of the University’s colleges.

APPLICATION PROCEDURES FOR FRESHMEN

Prospective freshmen are strongly encouraged to submit applications to the Office of Undergraduate Admission and University Registrar early in their senior year. While the deadline for application is February 15, early application can have a positive impact on housing, financial aid, institutionally administered merit-based scholarships, privately funded scholarships and other ancillary areas. All freshman applicants should submit the following:

1. the application form for undergraduate admission;
2. a non-refundable application processing fee;
3. official high school transcript; and
4. official test scores from either the American College Test (ACT) or the SAT I: Reasoning Test. “Official” scores are reported directly from the testing agency to the Office of Undergraduate Admission and University Registrar. Test scores appearing on the high school transcript are not considered “official” reports.

High school students are strongly encouraged to take the ACT or SAT I late in their junior year and again early in their senior year. When registering for the test, please request scores to be sent to UK. It is a mistake to withhold test scores as this can cause added expense and possible delay in the processing of the application. Please request scores from all test administrations so that the Office of Undergraduate Admission and University Registrar can work with the complete test history. High school guidance counselors can provide students with registration forms, information about registration deadlines, test dates and locations.

High School Students with Exceptional Ability

Through UK’s Exceptional Ability program, highly motivated students can enroll in classes at UK before they graduate from high school. Exceptional high school students may be offered admission to UK after a thorough evaluation of their academic record. Students seeking such consideration must submit an application form, official scores from the ACT Assessment or SAT I: Reasoning Test, an official high school transcript and a letter from their high school principal or guidance counselor stating the benefit to the student of entering college prior to high school completion.

High School Equivalency Certificates

The University considers admission from freshman applicants who are not high school graduates but who present a valid High School Equivalency Certificate and General Education Development test scores. Applicants must also take the ACT Assessment (or SAT I: Reasoning Test) and have the results sent directly to the Office of Undergraduate Admission and University Registrar from the testing agency.

TRANSFER ADMISSION TO THE UNIVERSITY

Students at other colleges or universities, including community colleges, are eligible to transfer to UK if they:

1. would have been selectively admitted to UK when they entered the first institution attended provided they have a cumulative grade-point average of 2.0 or better for all college-level work attempted. Applicants must also have a cumulative grade-point average of 2.0 or better for all college-level work attempted at the last institution attended, provided at least 12 credit hours (or the equivalent thereof) was attempted there.

or

2. would not have been selectively admitted to UK but have completed 24 semester hours or more and achieved a cumulative grade-point average of 2.0 or better for all college and university work attempted. Applicants must also have a cumulative grade-point average of 2.0 or better for all work attempted at the last institution attended.

Please note that grade-point averages are computed by the Office of Undergraduate Admission and University Registrar and reflect the grade and credit for each course attempted, regardless of the practice of the offering institution of waiving the low grade for a repeated course.
Refer to the University Calendar on page 4 for general University admission deadlines.

**Special Admission Colleges and Programs**

Some colleges and programs within colleges at UK have additional admission standards and criteria beyond those for general admission to the University. Also, some programs have deadlines and application procedures that differ from those for general University admission. Refer to Special Application Dates and Procedures on page 19 for information on procedures and deadlines for special admission programs. Detailed information on admission criteria is provided in the college sections of this Bulletin.

**APPLICATION PROCEDURES FOR TRANSFER STUDENTS**

Transfer applicants from other colleges and universities should request an application packet from the Office of Undergraduate Admission and University Registrar. Applicants must submit the following to the Office of Undergraduate Admission and University Registrar:

1. an application for admission;
2. an official transcript from each college or university attended, containing a complete record of all courses completed at the time of application;
3. a roster of the courses in which the student is currently enrolled;
4. a final official transcript of any additional work completed before entering the University; and
5. a non-refundable application processing fee.

Refer to Special Application Dates and Procedures on page 19 for admissions process information. Candidates tentatively admitted at the time of application should be aware that the University will cancel the admission and/or the early registration of an applicant whose final official record, after completion of a current semester, shows ineligibility because of suspension, dismissal, or a drop in grade-point average below the required 2.0.

**TRANSFER OF CREDIT**

**Kentucky Postsecondary Education Transfer Policy**

The General Education Transfer Policy facilitates the transfer of credits earned in general education and twelve hours of course work in a major for students moving from one Kentucky public college or university to another Kentucky public college or university. The general education core transfer component reflects the distribution of discipline areas universally included in university-wide lower division general education requirements for the baccalaureate degree. Under this agreement, a student may satisfy the general education discipline requirements at their current college and have that requirement completion accepted at the university or college to which they may transfer. In addition, the Baccalaureate Program Transfer Frameworks identify 12 hours of course work in a major which may be successfully transferred. Each framework represents a specific guide to the exact courses a student needs; therefore, students who plan to transfer from one public institution to another to complete their Baccalaureate degree should work closely with their advisor to take full advantage of the Policy. For more specific information about the Policy, contact the Registrar’s Office, 12 Funkhouser Building, (859) 257-9532.

**Credit Earned at Kentucky Community and Technical Colleges and Other Institutions**

The University accepts collegiate-level degree credits earned at a fully accredited college or university. “Fully accredited” means that the institution is a member in good standing of one of the six regional educational accrediting associations. Transfer work from institutions outside the United States is evaluated on an individual basis from the official transcripts.

The Office of Undergraduate Admission and University Registrar generally determines the transferability of completed course work. Then, the dean of the college in which the student enrolls will determine how the transferred course work applies toward degree requirements. When the student attends the Advising Conference, an advisor will explain how the transfer work has been applied. However, students may want to consult individual departments in advance, so they may become familiar with degree requirements in their prospective program.

The transferability of course credit earned at two-year institutions is limited to a total of 67 semester hours.

Transfer applicants should note that regardless of the number of transfer hours the University may accept, all candidates for a bachelor’s degree must complete 30 of the last 36 hours of their program at UK.

**OTHER CATEGORIES OF ADMISSION**

**Readmission**

Former University students who have not been enrolled for one semester or more, and who are in good standing are required to apply for readmission.

Applications for readmission should be submitted to the Office of Undergraduate Admission and University Registrar, along with:

1. official transcripts from all colleges and universities attended since leaving UK; and
2. a non-refundable application processing fee.

In order to be eligible for readmission, former UK students must have been in good standing at the time they left the University. Those who have been enrolled elsewhere must be eligible as transfer students on the basis of grade-point average and be in good standing at the institution most recently attended. Students under suspension from UK are not eligible for readmission, regardless of their status at another institution, until they have been reinstated to the University. If the suspension is for academic reasons, reinstatement should be requested from the dean of the college in which they intend to enroll by the stated deadline; if the suspension is nonacademic, reinstatement should be requested from the appropriate University official. Reinstated students also must file an application for readmission in the Office of Undergraduate Admission and University Registrar by the stated deadline.

Readmission candidates should submit an application as early as possible. This allows the Office of Undergraduate Admission and University Registrar adequate time to prepare the necessary forms for registration. Refer to the University Calendar on page 4 for general admission deadlines. Information on selective college and program deadlines and procedures appears at the end of this section.

**Nondegree Students**

The goal of the University of Kentucky policy for nondegree students is to provide appropriate access to academic courses for students desiring to continue their education without seeking a degree. Although degree-seeking students should have top priority with respect to University resources, the University does wish to provide access to these resources on a space-available basis to nondegree seeking students. This policy will provide reasonable access to a broader range of students without unnecessarily limiting University resources for degree-seeking students.

Nondegree status affords an opportunity for individuals to pursue lifelong learning without the structure of degree-seeking status and is consistent with the educational mission of the University.

Most nondegree students are considered “Lifelong Learners” and include the following groups: Donovan Scholars, students who have already earned degrees and non-traditional students who wish to begin their studies as nondegree students in order to be considered for degree-seeking status later. Other students eligible to enter the University in a nondegree status include visiting students from other colleges and universities, high school students of exceptional ability, and other students in special circumstances as determined by the Director of Admission. (See information about visiting students and high school students with exceptional ability earlier in this section.)
Undergraduate Admission

Rules Governing Admission of Nondegree Seeking Students

To be admitted as a nondegree student, an applicant must meet the following criteria:

1. The high school class of a nondegree applicant must have graduated at least two years prior to the applicant’s anticipated semester of enrollment, unless the applicant will be on active military duty during his/her tenure as a nondegree student.

2. Applicants who have been denied admission as degree-seeking students may not in turn be enrolled as nondegree seeking students.

3. Former University degree-seeking students generally will not be enrolled as nondegree students without having earned an undergraduate degree.

4. University students under academic or disciplinary suspension may not be enrolled as nondegree students.

5. Students currently under suspension at other institutions may not be enrolled as nondegree students at UK. Failure to disclose a current suspension may result in forfeiture of eligibility for future enrollment.

6. Students are strongly encouraged to submit transcripts of high school or prior colleges at the time of admission in order to facilitate advising about appropriate course work.

Rules Governing Enrollment of Nondegree Seeking Students

1. Nondegree students must meet course prerequisites or obtain the consent of the instructor to enroll in a course.

2. No student may continue to enroll as a nondegree student after earning 24 semester hours in this status without the special permission of the dean of the college in which the student is registered. Students who wish to continue course work are encouraged to apply for admission as a degree-seeking student.

3. Credit earned as a nondegree student will be evaluated for applicability toward a degree by the dean of the college in which the student will be enrolled. Most colleges provide administrative oversight of their nondegree students. Nondegree students whose registration status does not reflect affiliation with a particular college will come under the purview of the Dean of Undergraduate Studies. Successful completion of course work as a nondegree student does not ensure admission as a degree-seeking student. No graduate or professional credit is awarded for courses taken while a student is enrolled as an undergraduate nondegree student.

Procedure

1. Nondegree students who wish to take day classes must meet regular admission deadlines for each term. They are encouraged to apply for admission as a degree-seeking student.

2. All nondegree students who wish to continue after their first semester are expected to participate in priority registration for the following semester.

Nondegree students applying for degree-seeking status must submit to the Office of Undergraduate Admission and University Registrar:

1. an application for admission;

2. a non-refundable application processing fee;

3. official scores from the ACT or SAT (if fewer than 24 semester hours earned); and

4. official transcripts from all previously attended institutions.

Refer to the University Calendar on page 4 for general admission deadlines.

Auditors

An auditor is a student who enrolls in a course but receives no grade or credit. Students in this category should indicate auditing status on their application for admission.

Auditors are charged the same tuition as students receiving credit. Auditors cannot change to credit status after the beginning of class work, and cannot be considered for admission to earn credit unless they are admitted to a degree program in the University as a regular student. To do this, the auditor must file the required documents by the deadline for a subsequent semester. A student under academic or disciplinary suspension may not enroll as an auditor.

Students who wish to apply as auditors must submit to the Office of Undergraduate Admission and University Registrar:

1. an application for admission; and

2. a non-refundable application processing fee.

Refer to the University Calendar on page 4 for general admission deadlines.

Transient Students

A transient student is a visiting nondegree student from another institution who intends to earn credit at UK that will be applied to degree requirements at his or her sponsoring institution. Transient students must meet the same admissions requirements as transfer students.

Transient applicants must submit to the Office of Undergraduate Admission and University Registrar:

1. an application for admission;

2. an official transcript or letter of good standing certifying grade-point average from the applicant’s sponsoring institution; and

3. a non-refundable application processing fee.

Refer to the University Calendar on page 4 for general admission deadlines.

UK Students As Transients at Other Schools

UK students may earn a limited amount of credit toward a baccalaureate degree at another college or university, provided they have prior approval from their dean and advisor, and provided the other school is fully accredited and the course work meets the University specifications for credit acceptance. The student should consult with an advisor or dean before enrolling at another institution. Students enrolled at other institutions at the same time they are enrolled at UK must have the specific approval of the appropriate dean. Students are responsible for determining whether transfer course work is acceptable and how it applies to the degree program. The University Senate has established certain conditions for accepting credit earned at other schools; therefore, improper enrollment at other institutions will result in the loss of the credit earned there.

A University student who enrolls elsewhere for only a summer session between a spring enrollment at UK and the following fall semester does not need to reapply for admission for the fall semester. The student must arrange for transcripts of transfer work to be sent to the Office of Undergraduate Admission and University Registrar immediately following the summer session.
**International Applicants**

UK is authorized under federal law to enroll qualified nonimmigrant international applicants.

International applicants should apply and submit all required documents by May 15 for fall semester admission, October 15 for spring semester admission, and March 1 for summer session admission. International applicants must submit to the Office of Undergraduate Admission and University Registrar:

1. an international application for admission;
2. a non-refundable $45.00 application processing fee;
3. a sponsor guarantee form;
4. *bank statement;
5. **official academic transcripts and English-translated course descriptions of all college-level work completed;
6. ***TOEFL/English Proficiency;
7. ACT or SAT results for freshmen applicants wishing to apply for academic scholarships; and,
8. additional information may be requested by admission officer.

Admission is competitive and preference is given to applicants who are best qualified academically. All documents relating to academic records, financial ability, and competency in the English language must be received before permission to enroll and the proper immigration form can be issued. All documents must be official or certified as such.

*All international applicants must show proof of at least $29,595 for the first academic year. This amount covers pre-tuition, fees, health insurance, books and living expenses from the fall semester through the spring semester. This amount also includes room and board expenses for summer. Evidence of financial support may include bank letters verifying personal and family assets, government or private scholarships. An authorized bank official must sign the guarantee. All documents must be official or certified as such.

**Official transcript from each institution attended (high school, college or university). Applicants from non-English speaking countries must provide an official literal English translation of their official school records. Students who wish to transfer credit to UK should submit course descriptions, course syllabi, old tests, papers, and any other materials that can help determine course equivalencies. It is recommended that applicants additionally have their transcripts evaluated by a professional evaluation agency, such as World Education Services.

***Students whose native language is other than English must score at least 527 (paper and pen), 197 (computer-based), or 71 (iBT) on the Test of English as a Foreign Language (TOEFL) to be eligible for general admission to UK. “Native language” is defined as an individual’s first acquired language and the language of educational instruction. The TOEFL requirement may be waived for students who present an official transcript of satisfactory English work taken at an accredited American college, or a college in another country where English is the native language.

The Test of English as a Foreign Language (TOEFL) is offered by the Educational Testing Service and may be taken at various test centers throughout the world. Applicants must take the test early enough to ensure that the results are reported to the University by the required deadlines.

For students with marginal scores on the Test of English as a Foreign Language (TOEFL), the English Department at UK offers an intensive program in English as a Second Language, designed to improve both oral and written skills. Completion of this program does not guarantee undergraduate admission. For complete details about the program, write to: Center for English as a Second Language, English Department, 1235 Patterson Office Tower, University of Kentucky, Lexington, KY 40506-0027, (859) 257-7003.

**The Office of Undergraduate Admission and University Registrar may require additional documents in order to process an application.**

**QUESTIONS CONCERNING ADMISSION DECISIONS**

All applicants to the University of Kentucky have the right to question or appeal admission decisions. Applicants desiring to appeal a decision should contact the Office of Undergraduate Admission and University Registrar to obtain information on the appeal process as well as deadlines.

**ADVISING CONFERENCES**

New freshmen and transfer students are oriented to the University in two steps. The first step is the Advising Conference, part of orientation at UK for more than three decades. The informative conferences offer students and parents the opportunity to learn more about the University, student life and residence hall living. Participants attend sessions on academic expectations, University Health Service, student activities and organizations, student computing services, and many other student services. Students also meet with an academic advisor, plan their schedules, and register for classes.

First-year students admitted for fall attend a two-day conference. These popular conferences allow students more time to meet UK faculty, staff, and students. Participants get the chance to meet with their academic advisors, take placement exams, and register for classes.

Students receive complete information about the Advising Conference after they are admitted. Freshmen must confirm an Advising Conference date by May 1 to hold a space in the class.

**Merit Weekends**

The University invites academically talented students and their parents to attend special two-day advising conferences called Merit Weekends. Admitted students who have met various academic standards are invited to attend this event. The Merit Weekend program replaces the Summer Advising Conference and assures participants a higher priority in class selection. Merit Weekends are usually held in early spring. Freshmen must confirm an Advising Conference date by May 1 to hold a space in the class.

**K WEEK**

New students ease their transition to campus life through participation in K Week. This welcome week program begins the weekend before classes start and offers a variety of social activities, academic programs, and information sessions. Some activities, such as residence hall floor meetings, off-campus student meetings, library tours, and college meetings, familiarize students with community expectations and opportunities. Other activities such as Campus Ruckus and other parties challenge students to expand their circle of friends and get involved on campus. UK FUSION, a city-wide day of community service, encourages students to form important connections with other new students, student leaders, faculty, and staff.

Students receive detailed information about K Week during the summer. All new students are expected to attend. K Week includes special programs for non-traditional students (25 years of age or older) and transfer students.

For more information, visit: www.uky.edu/NSPP.
UK 101, ACADEMIC ORIENTATION COURSE

UK 101 is a one-credit-hour, pass/fail, ten-week orientation course offered to first-year students. Former students overwhelmingly recommend this class to first-year students. The UK 101 course offers the opportunity for students to:

- Interact with a faculty member, upperclass peer instructor, and other first-year students in a small group setting.
- Discuss and reflect on issues relevant to students during their first year of college.
- Learn the most effective strategies for studying, taking notes, increasing test scores, and managing time.
- Increase awareness and use of University resources such as the Career Center.
- Develop library and electronic access skills.
- Understand the purpose and nature of a university education in order to make the most of opportunities at UK.

Some UK 101 sections meet for the full semester and are targeted to specific student populations, such as students who have not declared a major. Students will learn more about the UK 101 course during their Advising Conference. For additional information, contact:

Dean of Students Office
518 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027
(859) 257-6597
### Undergraduate Admission

University of Kentucky

2008-2009 Undergraduate Bulletin

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#### SPECIAL APPLICATION DATES AND PROCEDURES

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<td>Students must request applications from the Office of Student Affairs in the College of Health Sciences. Applications for fall admission are available from September 1 to December 15; applications for spring admission are available from February 1 to April 30. Professional Program Applicants (Students who have completed 60 hours or more at UK or other accredited colleges or universities)</td>
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| **COLLEGE OF LAW**
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<td>Professional Program Applicants (Students who have completed 64 hours or more at UK or other accredited colleges or universities)</td>
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† Law school applications are processed in the College of Law. Send applications to College of Law, 209 Law Building, University of Kentucky, Lexington, KY 40506-0048.