Student Health Advisory Council

Major Topics

- Membership
- Responsibilities
- Meetings
- Reports

I. Introduction

The Student Health Advisory Council (SHAC) serves as an advocate for students, working to improve and promote the quality and delivery of health care for all University students. This regulation establishes the responsibilities, membership, appointment procedures, and other requirements of SHAC.

II. Entities Affected

This regulation applies to all students of the University, the University Health Service (UHS), and the University administration.

III. Membership

A. Composition

1. SHAC shall be composed of voting student members and nonvoting ex officio members. The student membership is limited to a maximum of 30 members. Any University student shall be eligible for membership, subject to additional criteria established by the SHAC constitution.

2. Interested students may self nominate by application. The applications and additional requirements are available at the SHAC website (link).

3. The UHS Clinical Administrator, SHAC Advisor, and SHAC officers shall serve as the membership selection committee.
4. Membership terms are for one academic year (August to May), and a student may be reappointed for consecutive terms. A student who is approved for membership is expected to serve as an active member and maintain membership criteria as set forth in the SHAC constitution. The SHAC officers and SHAC advisor may recommend removal of a member who does not sustain the expectations of membership.

5. Nonvoting ex-officio members of SHAC shall include a representative of the UHS administration, the Executive Vice President for Health Affairs, or designee, and the Vice President for Student Affairs, or designee.

B. Officers

1. The SHAC officers shall be a Chair and a Vice Chair, selected annually by the membership selection committee based on merit and candidate interviews. The term of office shall be one academic year (August to May). Office hours are required for the chair and the vice chair, as determined by the UHS Clinical Administrator, or designee. Additional criteria for these positions shall be documented in the SHAC constitution.

2. The SHAC Advisor shall assist the Chair and Vice Chair in the planning of events as well as assist in membership recruitment. The SHAC Advisor is responsible for monitoring the SHAC budget and expenditures.

IV. Responsibilities

The Student Health Advisory Committee (SHAC) shall:

A. Act as a liaison between the students and the University in matters concerning student health;

B. Voice student opinions on health needs, health services/fees, insurance, and policies and procedures affecting student health;

C. Assist UHS in informing students about health services and programs available to them, both on and off campus;

D. Obtain student opinion concerning health needs, health care, and health care financing;

E. Forward student suggestions and problems to the appropriate UHS employees and work with them toward satisfactory solutions;

F. Assist in the development of new student health programs;

G. Monitor and evaluate the health fee structure and the student group insurance plan, and make recommendations for change in either program; and

H. Provide performance feedback for the SHAC advisor and other UHS employees as appropriate and as requested by the UHS administration.

V. Meetings

The student members of the Council shall meet at least monthly during the academic year. The meeting information shall be publicized on campus, to encourage students to attend meetings, present suggestions or complaints, and apply for membership in the SHAC. Meeting space shall be provided by UHS. Any
interested person in the University community may attend regularly scheduled SHAC meetings, but only student members may vote.

VI. Reports

SHAC shall report regularly to the UHS administration and the UHS Advisory Committee concerning its activities. Copies of such reports, as well as copies of the minutes, shall be submitted to all members of SHAC.

Revision History

7/1/1983, 8/16/1976

For questions, contact: Office of Legal Counsel