Change of Major

Students may change majors during the approved time periods throughout the academic year. Please go to the Academic Calendar on the Registrar’s website at http://www.uky.edu/registrar/registrar-academic-calendar to see the approved dates for changing majors for each semester. Students may change their majors at any time throughout the summer terms.

Students begin the process of changing their majors by requesting a major change form from their current college’s Student Services Office. They must take the major change form to the college’s Student Services Office they wish to transfer into to complete the major change process. Below is a list of the Student Services Offices by college.

Agriculture, Food and Environment, N8 Ag. Science Bldg. North

School of Human Environmental Sciences, 112 Erikson Hall

Architecture, 112 Pence Hall

Arts & Sciences, 202 Patterson Office Tower

Business & Economics, 100 Business & Economics Bldg.

Communications & Information, 107 Grehan Bldg.

Education, 166 Taylor Education Bldg.

Engineering, 375A Ralph G. Anderson Bldg.

Fine Arts, 204 Fine Arts Bldg.

Health Sciences, 111 Wethington Bldg.

Nursing, 309 College of Nursing Bldg.

Public Health, 111 Washington Avenue

Social Work, 613 Patterson Office Tower

Undergraduate Studies, 109 Miller Hall
UK Advising Manual

Academic College Policies

Agriculture, Food and Environment

The following majors in the College of Agriculture, Food and Environment have pre-major requirements.

Dietetics

Human Nutrition

Hospitality Management

Landscape Architecture – Students must take an entrance exam. Please contact Karen Goodlet at kgoodlet@uky.edu to schedule the exam.

Students may transfer into all other majors as long as they are in good standing at the University during the designated major change time period.

Arts and Sciences

Students should go to 202 POT to change their major.

Gatton College of Business & Economics

Students currently enrolled in UK academic programs who wish to change majors into the Gatton College of Business must complete an application at mygatton.uky.edu. Applications will be reviewed based on the following selective admissions criteria:

Students with under 50 earned hours will be automatically admitted to the Gatton College as a pre-major student in the major of their choice.

Students with more than 50 earned hours will be required to meet the 2.8 pre-major and 2.8 cumulative GPA requirement for admission.

Admitted students must bring their acceptance letter and major change form from their originating college to 100 Gatton B&E Bldg.

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Communication and Information

In order to be admitted to any of the four undergraduate majors (communication, integrated strategic communication, journalism, and media arts and studies) offered by the College of Communication and Information, an applicant must fulfill the following requirements:

Enrollment in the University of Kentucky (Students are considered for acceptance by the college only after acceptance by the University.);

Completion of 45 semester hours of course work;

Minimum of 2.6 cumulative grade-point average;

Completion of premajor requirements of the program to which application is made. Students majoring in Communication, Journalism, and Integrated Strategic Communication must attain a minimum grade-point average of 3.0 on all premajor courses. Media arts and studies majors must attain a minimum grade-point average of 2.6 in the premajor.*;

Completion of UK Core areas I, II, III, IV , V, VI, VII and VIII;

Submission of an application form

*For the journalism premajor requirements, the student’s grade in JOU 204 counts double in figuring the premajor grade-point average.

Annually, the College of Communication and Information faculty will review the minimum standards required for admission to the college. Any change in requirements will be implemented at the beginning of the academic year (fall semester) and will be in effect for the entire academic year. If the standards are to be changed, the Dean of the College of Communication and Information will submit the proposed change by February 1 to the University Senate Council for approval, with prior circulation to the University deans and directors.

Students enrolled in other UK colleges on campus may apply for admission during the first week of fall and spring semesters, or prior to the priority registration period. The appropriate deadlines are listed in the University calendar as approved times to change majors.

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**Design**

The College of Design is a selective admission College. Application to the College is required for all degree programs in the College of Design (Architecture, Interior Design, and Historic Preservation).

Refer to the College of Design web site for admission requirements and applications at www.uky.edu/design.

**Engineering**

Students may apply for pre-major status if you have a UK cumulative GPA of 2.0 or higher AND you have the prerequisites to enroll in, or have completed, MA 113. Students should go to 375A Ralph G. Anderson Mechanical Engineering Building. His/her record will be reviewed and admission will be determined. If a student is accepted, he/she will be given written verification which should be taken to his/her current college to pick up the completed major change form and return it to 375A Ralph G. Anderson Bldg. to complete the major change process.

**Education**

To declare a major in College of Education, students must pick up and complete a change of major form from their current College, and then bring the completed and signed form to room 166 of the Taylor Education Building.

**Note:** Students interested in STEM Education are encouraged to meet with an advisor in the College of Education prior to declaring STEM as their major. Call the Academic Services Office at 257-7971 for contact information for the appropriate advisor.

Students pursuing a degree in a teacher certification program (TEP) will be required to apply for admission to the program, once all pre-requisites have been met. Admission to TEP is not the same as declaring a major in the College of Education.

New transfer students (from another university, community college, or from another college on campus) will be required to complete at least one semester as a College of Education major before applying for admission to the TEP.
Fine Arts

Undergraduate applicants for the School of Art and Visual Studies, School of Music, Department of Theatre and the Program in Arts Administration apply through the Office of Undergraduate Admissions and must meet the standards of admission to UK. All students who wish to major in the School of Music must also pass an audition on their primary instrument/voice. Students may schedule an audition through the School of Music.

Health Sciences

Baccalaureate programs in the College of Health Sciences are divided into preprofessional and professional programs. A premajor program is comprised of courses prerequisite to professional program content as well as UK Core requirements. Freshman and transfer students who have initially not completed prerequisites for entrance into a professional program complete only the first step of the application process – application to the University of Kentucky.

Freshman applicants to the college will be admitted into a premajor program if they meet University entrance requirements or to the human health sciences program if they are selected for admission. A professional program is comprised of all courses and clinical experiences required for students who have applied for and have been accepted into professional programs. Consideration for admission to the college’s professional programs requires completion of prerequisite course work and completion of the professional application procedure. Therefore, the admissions procedure for all clinical leadership and management, communication disorders and medical laboratory science programs within the College of Health Sciences is a two-step process. Applicants must first be accepted by the University of Kentucky and second must apply for admission to a professional program approximately two semesters prior to completing prerequisites. Human health sciences admissions procedures require students to apply for admission to the University as well as to the College of Health Sciences, either upon initial admission to the University or after the freshman or sophomore year. This selection procedure is necessary because of the limited space in the professional years of the health sciences programs.

Requirements for the first several years (preprofessional program) may be completed at the University of Kentucky, a community college, or another fully accredited college or university.

At the time of application to the major program, the student should have completed the prerequisites required for application to the program he or she plans to enter,
and have plans to complete **all prerequisites before actual enrollment** in the professional program as directed by each program, except for human health sciences where freshman gain entry through a selective admissions process during their first semester. Transfer students into human health sciences must complete prerequisites prior to application.

It is essential that complete, accurate information be furnished on the application. Individuals seeking entry into the professional programs or those admitted to the programs through falsified or misleading information may be dropped from consideration or dismissed from the programs.

Persons not enrolled at the University of Kentucky must complete applications to both the University of Kentucky and the professional program.

**Nursing**

The College of Nursing has a selective admissions program. Half of the students will be admitted in the fall semester and half in the spring. For application dates and additional information, please go to:

[http://academics.uky.edu/ukcon/pub/ProspectiveStudents/ProspectiveUndergrad/AdmissionRequirements/Pages/default.aspx](http://academics.uky.edu/ukcon/pub/ProspectiveStudents/ProspectiveUndergrad/AdmissionRequirements/Pages/default.aspx).

**Public Health**

To apply for the BPH major, students must have:

- Earned a grade of B or better in CPH 201;
- A minimum of a 2.75 grade-point average on pre-major course requirements;
- A minimum of a 2.5 cumulative grade-point average on all college work attempted as computed by the Registrar’s Office

For additional information, please go to:

[http://www.uky.edu/publichealth/academics/bachelors-program/admissions](http://www.uky.edu/publichealth/academics/bachelors-program/admissions)

**Social Work**

Students who plan to change their major to social work must transfer their records to the College of Social Work’s Student Affairs Officer in 613 POT. The student will then

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become part of the College and receive the benefit of academic advising from within the College. (As a pre-major student only.)

**Undergraduate Studies**

Any student can change majors during the designated approved periods but certain restrictions apply:

Any student with 60 or more earned credit hours may not declare Undergraduate Studies as their major. (Dean can grant exception to declare Undergraduate Studies as outlined in ‘Transfer’ section of document.)

Majors in Colleges of Business, Communications, Design, Engineering, Nursing and the major of Landscape Architecture (all "Selective") must first apply and then be accepted into the major prior to declaring (see details below).

For additional information about changing majors from Undergraduate Studies, please go to [http://www.uky.edu/US/declare_major.html](http://www.uky.edu/US/declare_major.html)