DUAL CREDIT AGREEMENT BETWEEN
UNIVERSITY OF KENTUCKY
AND
FAYETTE COUNTY PUBLIC SCHOOLS

In an effort to provide a seamless path of education for high school students seeking the academic rigor of a Research I institution, the University of Kentucky (UK) and the Fayette County Public School (FCPS) district have agreed to cooperate in an initiative for secondary students to receive dual credit in both the high school and University curriculum requirements. For the purposes of this agreement, dual credit is defined as a college-level course of student offered to high school students. This definition is consistent with Kentucky Revised Statute 164.002 and the University Faculty Senate Rules 3.2.0 and 4.3.1.3.4.

This agreement specifies the roles and responsibilities of UK and FCPS in the dual credit partnership for the STEAM Academy, a new school created within the FCPS district. The courses offered in this program will be in accord with the current UK Senate Rules. High school students choosing to earn UK credit through this dual credit partnership must meet the University’s standards for acceptance as a non-degree-seeking student each semester, and upon graduation from high school each student will need to apply to the University for degree-seeking status. Upon enrollment at UK as a degree-seeking student - or at any university that accepts college credit successfully achieved at UK, the high school student participating in this dual credit program will have the option of completing his/her college program in less time.

1. UK faculty will teach the curricula for all academic dual credit courses in this program.

2. The high school students who choose to earn the UK course credit will have UK course titles posted to their UK transcript regardless of the title of their high school course.
   a. An official UK syllabus will be prepared for each dual credit course. One copy will be submitted to the UK department and individual copies will be given to students who enroll in the UK course.
   b. Enrollment in the UK course will be allowed only by permission of the UK instructor of that course.

3. Staff from the high schools in conjunction with the Enrollment Management Office at UK will be responsible for enrolling secondary students in dual credit classes.

Enrollment Management will appoint a single point of contact to manage the admission, registration and grading process.
a. UK’s Enrollment Management staff will be responsible for informing the schools’ staff and teachers of the current requirements, costs and fees associated with enrollment at UK as a participant in the dual credit initiative.

b. The schools’ staff will be responsible for gathering from the students who choose to participate in the dual credit initiative all the information needed for the UK short application form (see special UK application form in Appendix A) and will adhere to due dates and guidelines, as outlined in the UK Bulletin.

c. UK’s Enrollment Management staff (in collaboration with the appropriate UK department and college staff) will be responsible for enrolling the students in the dual credit course section at UK.

d. UK COMPASS scores, ACT equivalents or UK Placement Tests will be needed for certain courses at UK. The UK Division of Undergraduate Education professional advising staff (in Undergraduate Studies) will be responsible for working with the UK department and college staff to assure appropriate placement and/or supplemental instruction if any is required for each student.

e. Students who chose to participate in the dual credit initiative will be assessed the rate of the non-degree-seeking, part-time student as indicated on the UK website for regular tuition and fees.

f. UK Enrollment staff will work with each student seeking UK college credit for the course to establish deadlines, bill for payment, and communicate tuition rates and refund policies. Currently enrolled high school students who apply to take a UK course do not pay the usual application fee.

g. The schools’ staff will be responsible for obtaining parental permission for release of all grades in the dual credit class, if necessary, to the University of Kentucky.

4. At midterm and at the end of each semester, the students will receive a grade from their UK instructors via the MyUK portal.

5. The UK department is responsible for periodic assessment of student artifacts to ensure comparable learning with traditional UK courses.

6. A high school student enrolled in the UK course will receive a grade using the UK grading scale and it should be a similar grade that is earned in the student’s school’s dual credit course. Students choosing to participate in the UK dual credit program must receive credit at both institutions. Enrollment and dual credit will be based on consent of the course instructor, the school’s guidance counselor and principal.

7. The student or the school system will be responsible for purchasing required course materials and providing access to any library or other support resources necessary for student success as outlined by SACS guidelines.

8. The schools’ dual credit students will also complete an evaluation for each course taken as a dual credit course. Evaluation forms (whether on paper or in electronic format) will be handled in a private and secure manner as required by UK Senate Rules. Results will be submitted as soon as coursework is completed.
9. Students enrolled in dual credit courses will adhere to the regular UK Academic Calendar. Should any one of the schools be closed for weather related occurrences, all UK coursework must be made up in a manner approved by the instructor. UK holidays will be observed by UK employees.

10. Tuition and other charges for the dual credit courses will be consistent with the tuition rates and policies of UK. A 50% Dual Credit Tuition Scholarship will be offered to students enrolled in dual credit courses. All instructional costs are covered by the UK College of Education.

11. Although the parties have attempted to address the issues needed for a successful initiative, both parties acknowledge that this is a new undertaking and agree to reasonably cooperate to resolve unaddressed needs.

This agreement shall remain in effect until one or both parties decide to terminate the agreement or until June 30, 2016, whichever comes first. The letter of intent showing the list of dual credit courses must be reviewed prior to the beginning of the UK semester to ensure that current course offerings have been cross-referenced with the course expectations, skills and competencies to the satisfaction of both parties agreeing to this document.

Thomas Shelton, Superintendent
Fayette County Public Schools

Benjamin Withers, Interim Associate Provost for Undergraduate Education, University of Kentucky

Christine Riordan, Provost
University of Kentucky
APPENDIX I
UK Short Application for High School Students

High School Student – Non-Degree
undergraduate application for admission

Office of Undergraduate Admission and University Registrar
100 W.D. Funkhouser Bldg. Lexington, Kentucky 40506-0054
www.uky.edu/Admissions

FOR OFFICIAL USE ONLY
Date Received ____________ No Fee Required – HS ND

ADMISSION DEADLINES

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>Summer I (May)</th>
<th>Summer II (June/July)</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 1</td>
<td>December 1</td>
<td>April 15</td>
<td>May 15</td>
</tr>
</tbody>
</table>

COMPLETE ALL FIELDS BELOW

1. NAME

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
</table>

This name will be used to establish your permanent record. Do not use nicknames.

2. SOCIAL SECURITY NUMBER (OPTIONAL)

Please provide correctly.

3. I certify that the information given on this application is complete and correct. Deliberate misdirection may subject me to immediate dismissal from the University of Kentucky and revocation of credits or degrees earned. All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to any academic program, regardless of economic or social status and will not be discriminated against on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, veteran status, or physical or mental disability.

APPLICANT'S SIGNATURE _______________________________ DATE _________________

4. Preferred Name _________________________________

Maiden Name _________________________________

Other _________________________________

Important if name is different on transcript or test scores.

5. ETHNIC BACKGROUND (OPTIONAL)

(Enter X in Appropriate Box)

- African-American, Non-Hispanic [B]
- Asian or Pacific Islander [O]
- White, Non-Hispanic [W]
- American Indian [A]
- Alaskan Native [L]
- Hispanic [H]
- Other [X] Please specify

6. DATE OF BIRTH

MO DAY YR

7. GENDER

- Female [F]
- Male [M]

8. CITIZENSHIP

(a) Country of Citizenship _________________________________

If not a US Citizen but a permanent resident, please provide # below and submit copy of Permanent Resident card.

Please Note: Permanent residents may be subject to an English requirement.

(b) Resident Alien Number _________________________________

9. COUNTY

(KY Residents Only)

County Name _________________________________

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High School Student – Non-Degree
undergraduate application for admission

10. CURRENT MAILING ADDRESS, PERMANENT MAILING ADDRESS AND CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Current Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Country (First U.S. Address)</th>
<th>Permanent Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Country (First U.S. Address)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Current Telephone</th>
<th>Permanent Telephone</th>
<th>Work Telephone</th>
<th>Cell Phone</th>
<th>Email Address</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Emergency Contact (Last Name, First Name)</th>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

| Relationship | □ Father | □ Mother | □ Guardian | □ Spouse | □ Other | Phone | Email |

11. COLLEGE AND MAJOR

US □ NDSU □ NODES
UK College □ Major □ Degree Code

High School Student – Non-Degree

12. TERM
(Select beginning term only)
□ Summer I (May) □ Summer II (June-July) □ Fall (August-December) □ Spring (January-May)

Year __________

13. RESIDENCY
(Enter X in Appropriate Box)
You must complete all four questions.
□ Have you lived in Kentucky for the last 12 months?
□ Yes □ No
□ Have you received financial support from an individual outside of Kentucky during the last 12 months?
□ Yes □ No
□ Are you a resident of Kentucky?
□ Yes □ No
□ Does either parent (or legal guardian) live in Kentucky?
□ Yes □ No

14. DOCUMENTATION
As a high school student applying for non-degree seeking admission, you MUST supply an official high school transcript and have your guidance counselor and principal sign this application:

□ Official high school transcript

Signature, High School Guidance Counselor

Signature, High School Principal

SEND COMPLETED APPLICATION AND OTHER DOCUMENTATION (see Box 14) TO:

Michelle Nordin
Office of Undergraduate Admission and University Registrar
University of Kentucky
100 W.D. Funkhouser Bldg.
Lexington, Kentucky 40506-0054

EQUAL OPPORTUNITY
The University of Kentucky is committed to a policy of providing educational opportunities to all qualified students regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, marital status, age, veteran status, or physical or mental disability. Compliance with the Title IX of the Educational Amendments of 1972, which prohibits sex discrimination, and with Title VI of the Civil Rights Act of 1964 is coordinated by the Equal Opportunity Office, Main Bldg., University of Kentucky, Lexington, KY 40506-0032, (859) 257-8927.