RENEWAL TO
DUAL CREDIT AGREEMENT BETWEEN
UNIVERSITY OF KENTUCKY
AND
FAYETTE COUNTY PUBLIC SCHOOLS

This Renewal to Dual Credit Agreement (Renewed Agreement) is entered into as of the
date of the last signature of the official representing of the parties between the University of
Kentucky (UK) and the Fayette County Public Schools (FCPS), collectively known as the
Parties.

WHEREAS, the Science, Technology, Engineering, Arts and Mathematics (STEAM)
Academy is a public high school that operates as an alternative program designed to provide an
enhanced learning experience for its students by being a 21st-century school that is flexible and
adaptable, technology rich, responsive to student and teacher needs, and recognizes and extends
learning beyond the traditional school day and classroom; and

WHEREAS, in an effort to provide a seamless path of education for high school students
seeking the academic rigor of a Research I institution, the Parties created an initiative (the
STEAM Academy Program or dual credit initiative) for STEAM students to receive dual credit
in both high school and UK curriculum requirements; and

WHEREAS, the Parties executed a Dual Credit Agreement (Original Agreement) on
September 9, 2013, in which the Parties’ roles and responsibilities in and to the Program were set
forth; and

WHEREAS, the Parties desire to renew the Original Agreement to define the Parties’
roles and responsibilities, to update and clarify policies and procedures, and to improve the
overall STEAM Academy Program goals.

NOW THEREFORE, the Parties hereby agree as follows:

1. As is currently the practice, UK faculty will continue to teach the curricula for all academic
dual credit courses in the STEAM Academy Program.

2. STEAM students who choose to participate in the dual credit initiative will continue to have
UK course titles posted to their UK transcript.
   a. As is currently the practice, the official UK syllabus will be prepared by the UK
      instructor for each dual credit course with one (1) copy submitted to the UK
department and individual copies given to students who enroll in the course.
   b. Enrollment in the UK course will be allowed only by permission of the UK instructor
      of that course, and this decision is based upon the student's fulfillment of the regular
pre-requisites for the course as well as the department faculty’s understanding of the adequate academic preparation of the high school student for that course.

3. A new proviso is added to include the newly agreed upon communication processes involved in each semester of dual credit enrollment. The day-to-day management of STEAM and the decision-making authority with regard to operational issues are vested in the Program Director of STEAM, under the supervision of FCPS. The Program Director of STEAM will submit in a timely manner to the UK Provost’s Office for review and approval, a letter of intent for enrollment in UK’s approved dual credit courses for the upcoming academic year. In addition, if a UK college, department or unit begins negotiations with STEAM to initiate the development of a new dual credit course at UK, this activity should be directed to and through the Provost’s Office at the onset of these discussions. Should any other issues arise which directly affect UK, the Program Director of STEAM will exercise his or her management and authority and consult with the individual designated by UK’s Provost as the STEAM liaison.

4. Staff from STEAM in conjunction with the UK Enrollment Management Office will be responsible for enrolling STEAM students in the dual credit classes.
   a. UK’s Enrollment Management staff will be responsible for informing the Program Director of STEAM of the current requirements, costs and fees associated with enrollment at UK as a participant in the dual credit initiative.
   b. Except for enrollment in dual credit courses approved as part of the Kentucky Dual Credit Scholarship Program, established by the Kentucky Governor’s Executive Order 2016-378, UK’s Enrollment Management staff will continue to work with each student who chooses to participate in the dual credit initiative to establish deadlines, to bill for payment, and to communicate tuition rates and refund policies.
   c. As is currently the practice, enrolled STEAM students who apply to take a UK course will continue to not pay the usual application fee.
   d. The Program Director of STEAM will be responsible for gathering all the information needed for the UK short application form from the students who choose to participate in the dual credit initiative and will adhere to due dates and guidelines, as outlined in the UK Bulletin.
   e. UK’s Enrollment Management staff (in collaboration with the appropriate UK department and college staff) will be responsible for enrolling the students in the dual credit course section at UK. College of Education staff at UK will assign the appropriate college academic advisor who will address the student’s postsecondary academic career goals.
   f. An ACT subscore at or above the Kentucky College Readiness benchmarks (or equivalents) showing college readiness (e.g., UK Placement Test score, or successful completion of related college-level course via Advanced Placement or International Baccalaureate assessments) is required for entry into college level courses at UK. In
addition, STEAM students must meet all course pre-requisites that other UK students are required to meet for the course.

g. As is currently the practice, students who choose to participate in the dual credit initiative will be assessed half (1/2) the rate of the non-degree-seeking, part-time student as indicated on the UK website for regular tuition and fees. Further clarification on this clause includes that if a STEAM student reduces his/her credit hours (by dropping or withdrawing from a course, for example), UK will refund to the student half (1/2) of the percentage tuition according to the same refund guidelines UK applies to UK students. In addition, FCPS will pay for required textbooks and course materials for STEAM students – whereupon the textbooks will remain the property of FCPS.

h. The Program Director of STEAM will be responsible for obtaining parental permission for release of all grades in the dual credit class from STEAM to UK, if necessary.

5. As is currently the practice, at midterm and at the end of each semester, the students will receive a grade from the UK instructors via the MyUK portal. A new proviso is added that the appointed liaison of the UK Enrollment staff will work with the Program Director of STEAM to share the UK grades earned by STEAM students that will be entered in the FCPS student information system in a secure way so to assure compliance with all Family Educational Rights and Privacy Act (FERPA) requirements and guidelines.

6. As is currently the practice, the UK department is responsible for periodic assessment of student artifacts to ensure comparable learning with traditional UK courses.

7. A STEAM student enrolled in the UK course will receive a grade using the UK grading scale and it should be similar grade that is earned in STEAM’s dual credit course.

8. As is currently the practice, the student or FCPS will be responsible for purchasing required course materials and providing access to any library or other support resources necessary for student success as outlined by SACS guidelines. In addition, a new proviso is added to address STEAM students who qualify for additional instructional support as required under the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. FCPS will be responsible for providing the required documentation for those STEAM students who qualify for support from the UK Disability Resource Center (DRC). General guidelines for required documentation of disability can be found at http://www.uky.edu/DisabilityResourceCenter/content/disability-information. DRC partners with all qualified students with disabilities to assist them in gaining equal access to institutional programs and services consistent with their unique needs.

9. As is currently the practice, students enrolled in UK’s dual credit courses will complete an evaluation for each course taken as a dual credit course at UK. Evaluation forms (whether on
paper or in electronic format) will be handled in a private and secure manner as required by UK Senate Rules. Results will be submitted as soon as coursework is completed.

10. Students enrolled in UK’s dual credit courses will adhere to the regular UK Academic Calendar. Should either school be closed for weather related occurrences, all UK coursework must be made up in a manner approved by the UK instructor. UK holidays will be observed by UK employees.

11. Except for enrollment in dual credit courses approved as part of the Kentucky Dual Credit Scholarship Program, established by the Kentucky Governor’s Executive Order 2016-378, tuition and other charges for the UK dual credit courses will be consistent with the tuition rates and policies of UK. A 50% Dual Credit Tuition Scholarship will continue to be offered to STEAM students enrolled in dual credit courses at UK. All instructional costs for University-Wide prefix courses (e.g., UK or EXP) are covered by the UK College of Education.

12. A new proviso is added to address the policies for student conduct, safety, and liability when traveling to/from and while on the UK campus. Since the Original Agreement was executed, UK implemented a new policy regarding minors. UK Administrative Regulation 6:12 “Minors Involved in University-Sponsored Programs or Programs Held at the University” describes the UK’s commitment to protecting the special rights and needs of children who participate in UK-sponsored programs – whether on campus or off-campus. The Provost Office’s liaison will notify Risk Management (and, if the youth will work in research laboratories or animal facilities, also notify Environmental Health & Safety) at least fourteen (14) days prior to the start of the semester in which the STEAM students will be participating in a not-for-credit experience with UK faculty or staff – and the Program Director of STEAM or FCPS designee will work with parents/guardians to fill out the online form on the Risk Management website for “Informed Consent, Voluntary Waiver, Release of Liability and Assumption of Risk.” Upon the end of the semester’s drop/add window, the Program Director of STEAM will submit the signed forms and a roster report to the Provost’s Office liaison who will submit this information to Risk Management. FCPS agrees and will take steps to assure that STEAM families and staff understand that UK has no responsibility or liability for transportation of STEAM students. Also, while STEAM students will often be present on and moving about the UK campus without FCPS direct supervision, FCPS will restrict STEAM students from entering residence halls, with the exception of Living Learning Program classroom spaces, and only as supervised by either an FCPS or UK staff member. Those students who are formally enrolled in for-credit courses at UK, will adhere to and be disciplined according to the UK Code of Student Conduct. While actively engaged only in high school activities on the UK campus, STEAM students will adhere to and be disciplined according to the Student Code of Conduct of FCPS.
This Renewed Agreement shall remain in effect until one or both parties decide to terminate this Renewed Agreement or until June 30, 2020, whichever comes first. The letter of intent showing the list of dual credit courses must be reviewed by the Provost’s Office designee and the Program Director of STEAM prior to the beginning of each UK semester to ensure that current course offerings have been cross-referenced with the course expectations, skills and competencies to the satisfaction of both parties agreeing to this document.

The Parties having read and understood the foregoing terms of this Renewed Agreement do by their respective signatures dated below hereby agree to the terms hereof.

SIGNATURES:

Emmanuel Caulk, Superintendent
Fayette County Public Schools

Tim Tracy, Provost
University of Kentucky

Eli Capilouto, President
University of Kentucky

Date

11-2-16

11-3-16

11-10-16