Registration and Add/Drop Windows

Registration Windows:

Specific registration windows are designated for students to register for classes. Incoming students may register during advising conferences and continuing students may register during assigned three day priority registration windows. These windows are determined by cumulative earned hours, which does not include hours currently in progress. Graduate and professional students register first, followed in order by seniors, juniors, sophomores, and freshmen. Some student categories, such as athletes, Honors, veterans, and students registered with Disability Resource Center may register in between the graduate/professional window and the senior window.

Students can locate their registration window in myUK under the registration tab or consult the schedule of windows published by the Registrar's Office at www.uky.edu/registrar.

Add/Drop Windows:

After the advising conference (for new students) or when priority registration windows close (for continuing students), there are specific dates (Add/Drop windows) when students may continue to register for courses and make changes in their schedule. Students are encouraged to consult with their advisor when making schedule changes.

Adding - Once the semester begins students may add courses to their schedules for the first week of classes. Students interested in enrolling in part-of-term courses should consult their advisor.

Late Registration - Students who register for their first course(s) of the term on the first day of class or later will be assessed a late registration fee.

Dropping:

Students may cancel registration before the first day of class by using myUK. Doing so for fall or spring semester will earn a full refund. Students may cancel registration for summer sessions by the second day of classes for a full refund.

Students who drop a class and thereby reduce their course load below full-time status may be eligible for a partial refund. Refunds are based on the withdrawal date.

Students may drop a course until the designated last day to withdraw.
Students who wish to withdraw from all classes must contact the Registrar’s Office.

For further instructions about add/drop or withdrawing, please consult the Registrar’s Office website, http://www.uky.edu/registrar/how-to.

Where to find the Registration, Add/Drop, and Refund Dates:

Priority Registration, Add/Drop, and Refund dates are included in the academic calendar, http://www.uky.edu/registrar/registrar-academic-calendar.

Students may view their individual registration windows from the Registration tab in myUK at any time. The currently active window will be highlighted.

Specific course dates can be found in the Course Catalog in myUK. Search for the course and then hover the cursor over the course title. A window will open with the course deadlines and the refund schedule.