1. **Undergraduate Research in Human Health Studies UG Certificate**
   Dean Sharon Stewart and Dr. Gilson Capilouto from the College of Health Sciences attended to address any remaining questions regarding the new certificate. There initially was concern that this certificate would overlap with the Undergraduate Research proposal currently being developed by UGE. After initial feedback from Undergraduate Council and after consultations with Ben Withers, Associate Provost, the certificate has been revised to reflect the following changes:
   (1) A name change for the certificate to Undergraduate Research in Human Health Sciences Certificate, with the new name reflected throughout the proposal
   (2) Removed biology as an example throughout the proposal (4C table; 6B other related programs; 8B required courses footnote e.g. & mentor-student selected coursework example)
   (3) Includes the requested additional line to 5C Faculty of Record: In addition to the approval of the voting body regarding program changes, the college’s regular approval process for curriculum approval will be followed.

   After reviewing the revised proposal, the UGC noted the lack of a culminating assignment or event that all students would complete or participate in. Since each student’s research experience could be very different, a final project to unify students in the certificate program should be required. Dr. Capilouto assured members that students are provided various opportunities to present their research (Community of Undergraduate Scholars Day and the College of Health Sciences Research Day). This information will be added to the assessment section of the proposal. Also, letters of support from the College of Arts & Sciences and others will be added to the proposal.

   The proposal was approved, pending receipt of the revised assessment section and additional letters of support.

2. **Approval of minutes from 9/30 meeting**
   Approved.

3. **Proposal reviews**
   PPS 102DL-new – approved: changes requested from the proposer have been made

   Theatre Minor-change – approved: proposed to reduce Theatre practicum hours and increase the number of other options to make the minor more flexible and accessible for more students

   CHE 554-change – approved-pending: proposer has corrected the grading scale, added make-up opportunities, corrected the prerequisites listed on the eCATS form and syllabus; revised syllabus needs to be reviewed and uploaded to eCATS

   EES 345-new – approved: proposer has corrected the grading scale and revised the learning outcomes

   MUS 304-new – approved
   MUS 305-new – approved
SPA 251-new – **Hold:** The instructor for this course should have a background in healthcare and an awareness of how the knowledge acquired in this course may be applied in a clinical setting. There are ethical requirements and rules regarding interpreters in healthcare facilities that the instructor and students need to be aware of. Suggestion that this course could be more effective with a multidisciplinary approach and could be the basis of a new certificate. Randa Remer and Ruth Beattie will communicate the UGC’s discussion with the proposer.

International Film Studies UG Certificate-new (Held, 5/6/14): will be added to a future agenda; certificate needs to include a program-level assessment section and more detail in the student-level assessment section

PLS 389-new (Held, 9/16/14) – approved: name has been changed, outcomes have been revised, the Legal Office has approved the off-campus sensory experiences, a memo has been uploaded to eCATS outlining the changes

TOX 409G-new (Held, 5/6/14) – **approved-pending:** prerequisites should be updated to include BIO 148 instead of BIO 150 (no longer offered)

A-E 362-change – approved: clarify if proposer intended to mark ‘yes’ on item 1.c on the eCATS form (change in ownership of the course)

ASC 209DL-new – approved

HON 395-change – **approved-pending:** eCATS form states the course is changing from 3-15 credits to 1-15 credits; however, email from the proposer stated 3-12 credits instead of 1-12 credits – needs to clarify which is correct

EDC 641DL-change – **approved-pending** (with Jim Fackler opposing): changing course from 641 to 541 and adding DL; add midterm grading statement, revise attendance and make-up policy (one week following excused absence to contact instructor), suggest using boilerplate language for the Academic Integrity policy, prerequisites should match on the eCATS form and the syllabus -question was raised as to why the proposer didn’t request a course drop for 641 and propose 541 as a new course – learning outcomes are different and syllabus is completely different

HIS 253-new (Global Dynamics and Humanities) – approved
PHYS 170-new (Natural Sciences) – approved
SPA 330-new (Humanities) – approved

4. Meeting adjourned at 5:10 pm.

Prepared by Joanie Ett-Mims on October 29, 2014