Members Present:
Chana Akins  
Karen Badger (Chair)  
Dennis Bender  
Jim Fackler  
Rebecca Freeman  
Michael Goodin  
Anne Marie Kirk  

Members Absent:
Mary Arthur  
Ruth Beattie  

Guests Present:
Chris Thuringer  

1. Approval of minutes from 9/16 meeting
   Approved.

2. Proposal reviews
   CS 371-new (Held, 4/8/14) – approved; minor typo in Learning Outcomes header
   ME 515DL-new (Held, 4/8/14) – approved
   ANA 417G-new – approved-pending: revised syllabus needs to be uploaded to eCATS
   EDS 580DL-new – approved-pending:  
   Suggestions for all EDS courses: include memo explaining that costs associated with mandatory attendance at the KY AER Conference will be paid for and clarify the boilerplate language regarding legal action when a student is charged with a crime, mandatory weekend attendance at the Kentucky School for the Blind needs to be disclosed to students at the time of registration (the Registrar’s Office can attach this information to the course in the bulletin), page 3 of the syllabus (Course Delivery): clarify that the course is only offered face-to-face for students who live within 45 minutes of campus (students who are further away may register for the distance learning section of the course), clarify in the syllabus that the additional assignment is for graduate students only, distance Learning form in eCATS describes the course as “Hybrid” but it should be “Internet”
   EDS 581DL-new – approved-pending
   EDS 582DL-new – approved-pending
   EDS 583DL-new – approved-pending: add information to the Academic Integrity Policy regarding the restriction of specific technology
   EDS 584DL-new – approved-pending: clarify where to purchase required materials
   EDS 585DL-new – approved-pending: revise excused absences policy (students do not have to alert instructor ahead of time in order to make up missed work)
   EDS 586DL-new – approved-pending: clarify what will happen if a student misses practicum hours with an excused absence, revise excused absences policy (students do not have to alert instructor ahead of time in order to make up missed work)
   EDS 587DL-new – approved-pending: revise excused absences policy (students do not have to alert instructor ahead of time in order to make up missed work)
   EDS 588DL-new – approved-pending: revise excused absences policy (students do not have to alert instructor ahead of time in order to make up missed work), add information regarding the final project
   EDS 590DL-new – approved-pending: revise excused absences policy (students do not have to alert instructor ahead of time in order to make up missed work), point values need to be clarified in the grading matrix
   GER 416G-change – approved-pending: include grading scale for 500-level graduate students, correct typo on page 3 (“Germany” should be “German”)
   AIS 410-new – approved
ECO 379-new – approved-pending: clarify number of homework assignments and points assigned to each, combine the course outline and the time schedule to show where readings fit in

HHS 400-change – approved

History BA/BS-change – approved

HIS 470-drop – approved

HIS 471-drop – approved

Accounting BS-change – approved

Finance BBA-change – approved: #12 on course change form needs to be marked “yes”

Undergraduate Research in Health Sciences UG Certificate-new – Hold: A&S/BIO would like to discuss the certificate with HHS before it is approved, question regarding budget needs (listed as minimal) since internships could put a strain on faculty who have to serve as mentors, item 5.c lists an approving body for program changes related to the certificate but should clarify that this is in addition to the College’s regular approval process for program changes

MA 391-new: will be added to a future agenda due to time constraints

PHI 393-new – approved

RUS 375-change (Global Dynamics and Humanities) – approved

3. Meeting adjourned at 5:05 pm.

Prepared by Joanie Ett-Mims on October 1, 2014