Members Present:  
Chana Akins  
Mary Arthur  
Karen Badger (Chair)  
Ruth Beattie  
Dennis Bender  
Alberto Corso  
Jim Fackler  
Michael Goodin  
Gia Mudd  
Randa Remer (Ex-Officio)  
Tony Roccanova  
Eric Skipworth  
Bill Smith  
Amy Spriggs

Members Absent:  
Anne Marie Kirk  
David Timoney (Ex-Officio)

Guests Present:  
Chris Thuringer

1. Approval of minutes from 12/9 meeting  
Approved.

2. Proposal reviews  
IS 326DL-new – Hold: the “E” on the grading scale should be corrected, the application and integration of the skills students acquire through the course should be clearly communicated in the syllabus, assignments need to be better connected to learning outcomes

A-H 342-change – approved-pending: course description needs to match on the eCATS form and syllabus

Professional and Technical Writing Minor-new – approved-pending: need to add program learning outcomes and program-level assessment plan (should be easily extracted from the major assessment plan)

Creative Writing Minor-new – approved-pending: need to add program learning outcomes and program-level assessment plan

BME 405-new (Held, 12/9/14) – approved (revised syllabus still needs to be uploaded to eCATS)

BME 515-new – approved-pending: check wording in SLO #1 (“balance” or “balanced”), narrative under Course Policies should list actual assignments to clarify the evaluation process (or remove the sentence including “examinations plus any assignments” altogether)

CHE 472 (Held, 12/2/14) – approved

ICT 302-new – Hold: Karen has contacted for revisions, will present when those have been received

PSY 320DL-new (US Citizenship) – approved

3. Meeting adjourned at 4:30 pm.

Prepared by Joanie Ett-Mims on January 14, 2015