Undergraduate Council  
September 2, 2014 3:30-5:00 pm; 645 POT

Members Present:  
Chana Akins  
Karen Badger (Chair)  
Ruth Beattie  
Dennis Bender  
Jim Fackler  
Rebecca Freeman  
Michael Goodin  
Anne Marie Kirk  
Randa Remer (Ex-Officio)  
Tony Roccanova  
Bill Smith  
Amy Spriggs  
David Timoney (Ex-Officio)  

Members Absent:  
Gia Mudd  
Chris Thuringer  
Eric Skipworth  

Guests Present:  

1. Approval of minutes from 8/22 meeting  
   Approved.

2. Proposal reviews  
   COM 326-new (Held, 4/22/14) – approved-pending: revise policy regarding make-up opportunities following an excused absence (students have one week following absence to make up missed work)

   KHP 325-new – Hold: College of Public Health, Health Sciences and A&S all have similar courses and need to review for duplication, grading scale should include ‘E’ instead of ‘F,’ add policy for making up missed work with an excused absence, clarify how many points each quiz will be worth (currently 3 quizzes=50 points), revise typo in grading examples (second grading example should multiply .896 instead of .894), the attendance policy currently states that 6 absences will be allowed (excused or unexcused) and then 40 points will be deducted from final grade with any additional absence→ recommend that the proposer remove this policy and use the boilerplate language for the Senate Rule regarding withdraws after 20% of classes are missed  
   *Hold until revisions to Health Promotion BS (non-teaching certification) proposal are received

   AIS 430-new (Social Sciences) – approved-pending: revise Make-Up Work policy to align with Senate Rule 5.2.4.2 (students have one week to contact instructor following an excused absence to make up any missed graded work, regardless of whether or not the quiz/exam has been graded and passed back to the class), add midterm grading statement

   MCL 135-new (Social Sciences) – approved: recommend to proposer that they adhere to copyright laws when posting course materials to Blackboard

   CIS 112DL-change (Composition and Communication II) – approved: recommend to proposer that Final Exam information be removed from the syllabus as there is no final exam for the course, clarify prerequisites with “or” between options

   CHE 115-drop – approved

3. Meeting adjourned at 4:30 pm.

Prepared by Joanie Ett-Mims on September 3, 2014