Outdoor Reservation Guidelines

• All reservations must be made by a university department or an officer of a registered student organization. The reserving department or organization must be the user of the space and present at the event. A 48-hour minimum notice is required for reservations/cancellations.

• Governing Regulation, Part 1 (H) Use of University Facilities Kentucky Revised Statutes 164.160 and 164.200, respectively, grant to the Board of Trustees the power to receive, hold, and administer on behalf of the University, all types of property and to establish proper regulations for the government of same.

By virtue of the above, University of Kentucky facilities shall be used only for educational, cultural or charitable purposes, or other purposes as determined by the President or by the administrative officer to whom the President has delegated this responsibility in accordance with these Governing Regulations, Administrative Regulations, and University Senate Rules.

• Use of Outdoor Space on University of Kentucky property is subject to compliance with Federal, State and Local laws and ordinances, and this confirmation of reservation is contingent upon the user’s compliance with any such regulations. In addition there are certain activities which may be prohibited by university regulations, and the user is responsible for making sure activities and events in compliance with university regulations. Questions regarding the rules and regulations can be found on the Administrative Regulation website: http://www.uky.edu/regs/ar.htm under AR 9:1 and AR 9:2.

• Events that require a tent must have the proposed location approved by the Student Center Director's Office prior to the event.

• Amplified sound is restricted in areas that surround academic buildings.

• Prohibition on Blocking Entrances. No person may intentionally physically block or restrict entrance to or exit from any university building or portion thereof with intent to deny to others their right of ingress to, egress from, or use of the building.

• If you are unsure of policies, procedures, or regulations at the University of Kentucky, please inquire at the Student Center Director's Office. This Office is here to assist you in hosting a successful event.

Revised 7/1/2012