**Funding Application**

Before beginning the application process, please verify that you understand the terms and conditions for receiving funding from the SSC:

* The SSC cannot apply retroactive funding, all budget items must occur after the meeting date where the proposal is reviewed.
* Proposals are accepted on a rolling basis and the due date for consideration at each meeting is one week prior to that meeting.
* If approved, the project leader has twelve months to spend the funds. If the project requires an extension beyond this timeline, the project leader will need to submit an extension request.
* The money disbursed from this fund comes from student fees, so sustainability-related student impact is a necessary component for any proposal.
* Presenting the project to the Council is mandatory.
* In order to preserve the Council's ability to effectively review and consider proposals we are limited in the amount of proposals we may review per meeting. In the case that more proposals are received than can be reviewed for a given meeting, Council directors will decide which proposals are heard based on project timeline and order of submission.

I verify that I understand and accept these terms and conditions (please write Yes):\_\_\_\_\_\_\_\_\_

**Project title**:

**Project leader name**:

**Project leader email**:

**Project leader additional contact information**:

**Total amount requested from the Council (round up to the nearest whole number**):

**UK affiliation (Student, Faculty or Staff):**

Please fill out the following information about yourself and any other individuals involved on the project. Previous involvement with the SSC may include membership, funding requests, or involvement with an organization affiliated with the SSC. Answer to the best of your knowledge.

**Please list the following information:**

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| --- | --- | --- | --- |
| Name | Major/Department | Academic Year Based on Project Graduation Date | Previous involvement with SSC |
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**How did you hear about the SSC?:**

**Describe how your project relates to the three pillars of sustainability (environmental stewardship, economic equity, and social inclusion).:**

**Please provide an in depth description of your project**.:

**The Environmental Stewardship Fee is a $4 per semester student tuition fee. Given that the SSC is in charge of distributing these funds, please describe your project's plan to maximize student impact.:**

**Please list all groups that your project is intended to impact (Faculty/Staff, Graduate Students, Lexington Community, Undergraduate Students, UK Community as a Whole):**

**Please place an X by the type of project that best describes your project. Mark all that apply:**

Campus Infrastructure

Conference

Career Development

Education

Award

Research

Seminar/Speaker Series

Other:

**Please place an X by up to three disciplinary categories that best describe your project:**

Agriculture/Food Systems

Arts/Architecture

Campus Sustainability

Economics/ Behavior

Engineering

Entomology

SSC- External

Forestry/Gardening/Landscaping

SSC- Internal

Recycling/ Waste Management

Solar Energy

Water Conservation

Other:

**The SSC is always seeking further outreach opportunities. Please place an X next to one or all of the following with your project to help us reach more people:**

Green Talks Radio segment (recommended) Feature SSC logo on promotional material

Social Media Promotion

Other

**Does this project require the approval of any outside or UK entity (Yes/No)?**

\*\* If yes, please include documentation of support at the end of this document.

**Have this, or any related project, been funded by the SSC in this or previous years (Yes/No)?**

**Please attach out an itemized budget for your project as it stands. Indicate line items that could be reduced.**

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| --- | --- | --- | --- | --- | --- | --- |
| Category | Item Name | Amount Requested from SSC | Amount Requested outside SSC | Name Other Funding Source | Total Cost | Can this item be monetarily reduced? |
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**Please describe who will be in charge of dispensing the funds. If it is not a UK department, how will the funds be dispensed?:**

**Does this project have any additional funding partners? If so please list them and briefly describe their contribution and involvement.:**

**Estimated project completion date:**

**Please provide a list of the major milestones of your project.:**

**Include the date (mm/dd/yy) and a brief description of the event. This should include all relevant events to your proposals, such as dates for completion of key project milestones, presentations, or final project completion.:**

|  |  |  |
| --- | --- | --- |
| Date | Event Title | Brief Description |
|  |  |  |
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**If your project timeline is greater than a month, please provide a date around the middle of the project when sufficient progress will have been made to update the SSC.:**

\*\* Please attach supporting documents such as promotional material, letters of collaborative funding, or a budget spreadsheet, in addition to the budget provided previously. If you are working in partnership with a UK entity such as the Physical Plant Division, an academic department, etc., their letter of support should be uploaded here as well. Please only attach documents necessary to your proposal, so documents such as individual resumes or cover letters should not be included. All supporting documents should be in PDF format.:

\*\* Please email your completed application to [ukstudentsustainabilitycoucil@gmail.com](mailto:ukstudentsustainabilitycouncil@gmail.com)