

# FCR 11

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Office of the President  
June 22, 2004

Members, Board of Trustees:

## DISPOSAL OF PERSONAL PROPERTY

Recommendation: that the Board of Trustees approve a plan for fiscal year 2004-2005 authorizing routine disposition of personal property having a value of less than \$10,000 per item, to include equipment and machinery, vehicles, library books and materials, livestock, and recyclable materials as listed on Attachment I.

Background: Kentucky Revised Statute 164A.575 requires that the Board of Trustees approve disposition of equipment and other property. Administrative Regulation II-1.3-3, approved by the Board of Trustees on August 16, 1994 establishes the policies and procedures, including required approvals for the disposition of personal property. This plan will provide an efficient and timely process for the disposition of property having a value of less than \$10,000 in accordance with Administrative Regulation II-1.3-3. Dispositions of personal property having a value greater than \$10,000 will be approved by the Board of Trustees on a case-by-case basis.

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Action taken:     Approved     Disapproved     Other \_\_\_\_\_

## ATTACHMENT I

### ANTICIPATED DISPOSAL OF PROPERTY 2004-2005

#### A. Equipment and Machinery

##### 1. Capital Equipment and Machinery

###### Method of Disposal

Public Auction

Sealed Bid

Fixed Price

Transfers to Other State Agencies and Educational Institutions

###### Reason for Disposal

Equipment and machinery surplus to the needs of the University due to depreciation, obsolescence, program changes, or termination.

##### 2. Non-capital Equipment, Machinery, and Supplies

###### Method of Disposal

Public Auction

Sealed Bid

Fixed Price

Transfers to Other State Agencies and Educational Institutions

###### Reason for Disposal

Equipment and machinery surplus to the needs of the University due to depreciation, obsolescence, program changes, or termination.

#### B. Vehicles

###### Method of Disposal

Public Auction

###### Reason for Disposal

Vehicles of excessive age and/or mileage or in need of major repairs.

#### C. Library Books and Materials

###### Method of Disposal

Public Auction

Sealed Bid

Fixed Price

###### Reason for Disposal

Library books and materials that are obsolete or outdated.

D. Livestock

Method of Disposal

Public Auction

Sealed Bid

Fixed Price

Reason for Disposal

Livestock surplus to the needs of the College of Agriculture or otherwise unsuitable for use (completion of research projects, carcass data requirements, normal culling of herds).

E. Recyclable Materials

Method of Disposal

Price Contracts

Fixed Price

Reason for Disposal

To comply with regulations for proper and timely disposition of waste products and recyclable materials (as directed by the Office of Environmental Health and Safety).