PART II

GOVERNANCE OF THE UNIVERSITY OF KENTUCKY

The governance of the University of Kentucky is vested by law in the Board of Trustees—(KRS 164.131). Within the limits set by the State Constitution and the federal and state lawss,** the Board of Trustees is the final authority in all matters affecting the institution; and and it exercises jurisdiction over the institution's financial, educational, and other policies and its relation with the state and federal governments. The Board has the same powers with respect to the community colleges that it has to the University of Kentucky in general. (KRS 164.595)

These Governing Regulations of the University of Kentucky Governing Regulations describe the composition, powers, and duties of the Board of Trustees of the University of Kentucky, as defined by Kentucky Revised Statutes, and establish policies and procedures for the performance of its functions. In these Governing Regulations Governing Regulations, the Board of Trustees has delegateds certain responsibilities to the President, and the University Senate, the Student Government Association, the Graduate Faculty, and the faculties of educational units in order to provide for the responsible and efficient administration of the University System and the accomplishment of its goals.

As the chief administrative officer of the University, the President is authorized by the Board of Trustees to promulgate the Administrative Regulations—Administrative Regulations—and including the Human Resources Policy and Procedures Administrative Regulation, which—to provide interpretation and implementation of these Governing Regulations—which—to delineate policies within the sphere of delegated responsibility. The University Senate is authorized to issue rules implementing the responsibility delegated to it in these Governing Regulations. Likewise, the Senate of the Community College System is authorized to issue rules implementing the responsibility delegated to it in these Governing Regulations. Chief administrative officers are authorized to establish unit policies and procedures attendant to their delegated administrative responsibilities.

At an institution-wide level, the University Senate, as a primary educational policy-forming agency of the University, establishes the broad academic policies of the University. Within the limits set by the Board of Trustees and the University Senate, the Graduate Faculty is delegated jurisdiction over programs leading to graduate degrees and has the responsibility to safeguard, promote and assist in the development of research in all fields. Within the limits set by the institution-wide policies of the Board of Trustees, the University Senate, and the Graduate Faculty, the respective faculties exercise the governance role of policy-making responsibility for the instructional, research and service programs of their educational units. The University

^{*} The Council on Postsecondary Education in Kentucky (KRS 164.020) has powers and duties that relate to the governance of the University of Kentucky. These powers and duties are listed in the Appendix to these regulations.

Senate, the Graduate Faculty, and the faculties of educational units are authorized to issue rules concerning the policy and procedure-making responsibilities that are attendant to their delegated educational policy-making role.

Where appropriate, the detailed rules and regulations appearing in the Administrative Regulations, the Human Resources Policy and Procedure Manual, Human Resources Policy and Procedures Administrative Regulations and the Rules of the University Senate University Senate Rules, and the Rules of the Senate of the Community College System should refer to the source or sources in these Governing Regulations or Minutes of the Board Minutes of the Board of Trustees., so that interested persons seeking guidance will find it necessary to consult only the Administrative Regulations, the Human Resources Policy and Procedure Manual, and the Rules of the University Senate or the Rules of the Senate of the Community College System.

AB. Board of Trustees Board of Trustees

————1. Definition

The Board of Trustees is a body corporate, under the name of Board of Trustees of the University of Kentucky, with the usual corporate powers, and possesses all the immunities, rights, privileges, and franchises usually attaching to the governing bodies of educational institutions. It may receive, hold, and administer, on behalf of the University, subject to the conditions attached, all revenues accruing from endowments, appropriations, allotments, grants or bequests, and all types of property. (KRS 164.160)

No member of the administrative staff of the University shall be directly or indirectly interested in any contract with the University for the sale of property, materials, supplies, equipment, or services, with the exception of compensation to the two faculty members. (KRS 164.131)

No member of a board of trustees shall have an interest in any contract with a state university unless such contract shall have been subjected to competitive bidding in compliance with KRS Chapter 45A, unless such trustee shall have been the lowest bidder and unless such trustee shall have first notified in writing the remaining members of the board, and to the newspaper having the largest circulation in the county in which the state university is located, of his intention to bid on such contract. (45A.340(7))

No member of the Board of Trustees may be held to be a public officer by reason of membership on the Board except as provided in KRS 45A.335 for the purpose of KRS 45A.340. (KRS 164.150)

All necessary expenses incurred by the Trustees in traveling to and from and while attending meetings of the Board of Trustees are designated to be paid out of the funds of the University. (KRS 164.170)

–2. <u>Membership Membership</u>

The Board of Trustees of the University of Kentucky consists of sixteen members appointed by the Governor, two (2) <u>University faculty</u> members of the faculty of the <u>University System</u> who shall have the right to vote on all matters except that of faculty compensation, one (1) <u>member of the University System nonteaching personnel staff employee</u>, and one (1) <u>member of the University student body of the University of Kentucky</u>.

a. Appointed Members

The Governor shall make the appointments so as to reflect proportional representation on the Board of the two leading political parties of the Commonwealth based on the state's voter registration and to reflect no less than proportional representation of the minority racial composition of the Commonwealth. Appointments to fill vacancies shall be made for any unexpired terms in the same manner as provided for the original appointments. (KRS 164.131)

-The terms of the appointed members shall be for six (6) years and until their successors are appointed and qualified. , except the initial appointments shall be as follows: two members shall serve one-year terms; two shall serve two-year terms, one of whom Three (3) of the appointments shall be a graduates of the University and may include one (1) graduate of the institution who may reside outside the Commonwealth; three shall serve three-year terms; three shall serve four-year terms, one of whom shall be a graduate of the University; three shall serve five-year terms and three shall serve six-year terms, one of whom shall be a graduate of the University. Three of the appointments shall be graduates of the University and may include one graduate of the institution who resides outside the Commonwealth; three (3) shall be representative of agricultural interests; and ten (10) shall be other distinguished citizens representative of the learned professions. The Governor shall make the appointments so as to reflect proportional representation on the Board of the two leading political parties of the Commonwealth based on the state's voter registration and to reflect no less than proportional representation of the minority racial composition of the Commonwealth. Appointments to fill vacancies shall be made for any unexpired terms in the same manner as provided for the original appointments. (KRS 164.131)

Each graduate member is appointed by the Governor from a list of three (3) names submitted by the alumni of the University according to rules established method prescribed by the Board of Trustees, upon recommendation of the UK Alumni Association, pursuant to — (KRS 164.131(2)(a); KRS 164.140). The prescribed methods are published in the Minutes of the Meetings of the Board of Trustees (May 6, 2003).

b. Elected Members

The number of faculty members, staff employees, and student members elected to the Board of Trustees shall not exceed four (4). (KRS 164.131)

(1) The two (2) faculty members representing the University System of the University of Kentucky shall be members of the faculty of the University System of the rank of assistant professor or above, elected by secret ballot by all-faculty members of the rank of assistant professor or above in the University System. Faculty members shall serve for terms of three years and until their successors are elected and qualified. They are eligible for re-election but are ineligible to continue to serve as members of the Board if they cease to be members of the faculty of the University System. Elections to fill vacancies for any unexpired terms shall be held in the same manner as for the original elections. The authority to develop procedures for the election of faculty members of the University System to serve as members of the Board in accordance with the provisions of KRS 164.131 is hereby delegated to the University Senate.

In accordance with KRS 164.131(3), faculty members eligible to vote and eligible to serve as elected members of the Board of Trustees shall be those regular, full-time employees conferred with a faculty title and a rank at the level of assistant professor (or its equivalent, Librarian III) or above, whose primary assignments, i.e., more than fifty percent (50%), are in instruction, research, and/or public services, as defined in *Human Resources Policy and Procedure Administrative Regulation Number 4.0: Employee Status*.

The faculty members shall serve for terms of three (3) years and until their successors are elected and qualified. They are eligible for re-election but are ineligible to continue to serve as members of the Board of Trustees if they cease to be members of the faculty. Elections to fill vacancies for any unexpired terms shall be held in the same manner as for the original elections.

The authority to develop procedures for the election of faculty members to serve as members of the Board of Trustees, in accordance with the provisions of KRS 164.131(3), is hereby delegated to the University Senate.

Staff members eligible to vote and eligible to serve as an elected member of the Board of Trustees shall be those regular, full-time staff of the University of Kentucky, as defined in Staff Personnel Policy and Procedure Administrative Regulations, Number 4.0: Employee Status, excluding the president, vice presidents, academic deans and academic department chairpersonchairs. The staff member shall represent all nonteaching university employees. The staff member shall be elected by secret ballot by the nonteaching employees

(2) The staff employee representing the University shall be a regular, full-time staff employee as defined in the *Human Resources Policy and Procedure Administrative Regulation Number 4.0: Employee Status*, excluding the President, Provost, executive vice presidents, vice presidents, academic deans and academic department chairs. The staff trustee shall represent all University staff employees.

The staff member shall serve a term of three (3) years and until a successor is elected and qualified. The staff member shall be eligible for reelection, but <u>is ineligible to continue to serve</u> as a <u>member of the Board of Trustees if the a-staff member employee who ceases being to be an</u> employee of the <u>uUniversity.</u> shall not be eligible to continue to serve as a member of the board. Elections to fill vacancies shall be for the <u>any</u> unexpired term and shall be held in the same

manner as provided for the original election. The authority to develop procedures for the election of a staff member of the University System to serve as a member of the Board in accordance with the provisions of KRS 164.131 is hereby delegated to the Senior Vice President for Administration.

The staff trustee shall be elected by secret ballot by the regular, full-time staff employees, including the President, Provost, executive vice presidents, vice presidents and academic deans., and academic department chairs.

The authority to develop procedures for the election of a staff employee to serve as a member of the Board of Trustees, in accordance with the provisions of KRS 164.131(4) is hereby delegated to the Staff Senate.

The student member shall be the <u>pP</u>resident of the <u>sS</u>tudent <u>body of the University</u> Government Association during the appropriate academic year and may be an out-of-state resident if applicable. If the student member does not maintain the position as <u>student body</u> <u>pP</u>resident or <u>the</u> status <u>of as a and as a and as a and as a tull-time student at any time during that academic year, a special election shall be held to select a full-time student. The <u>student member shall serve for a term of one year beginning with the first meeting of the fiscal year which contains that academic year. The authority to develop procedures for the election of a student of the University to serve as a member of the Board of Trustees, in accordance with the provisions of <u>(KRS 164.131(5), is hereby delegated to the Student Government Association.</u></u></u>

The number of student and employee members elected to the University of Kentucky Board of Trustees shall not exceed four. (KRS 164.131)

c. Non-voting members

Pursuant to KRS 164.170 and 164.131(1)(e), the Board of Trustees may from time to time designate persons as nonvoting honorary members of the Board of Trustees, with responsibilities and privileges as it may deem appropriate, except for the power to vote.

32. <u>Meetings Meetings</u>

The Board of Trustees must hold at least four regular meetings per year shall meet at least quarterly. Dates designated by law are: the Tuesday preceding the regular annual Commencement of the University; the third Tuesday in September; the second Tuesday in December; and the first Tuesday in April. Special meetings may be called by the chairpersonChair or by any three (3) members upon giving ten (10) days' written notice to each member of the Board of Trustees. The business to be transacted at special meetings shall be specified in the notice of the meeting. All meetings are to be held on the campus of the University unless otherwise specified by a majority vote of the Board of Trustees. A majority of the voting members of the Board of Trustees constitutes a quorum. (KRS 164.170)

The Board of Trustees may adjourn any regular or called meeting to any date that it may set for such adjournment. Any meeting of the Board of Trustees, if a quorum is not present, may be adjourned by the members attending to a time when a quorum shall be present.

The meetings of the Board of Trustees are required to shall be open to the public. The Board of Trustees is required to arrange for a stenographic transcript of each of its meetings to be prepared and filed, to send an agenda for each of the meetings to each member of the Board of Trustees, and to make a copy of the agenda available to the press. (KRS 164.170) The Board of Trustees and its committees shall operate in compliance with the provisions of the Open Meetings Law. (KRS 61.800-KRS 61.850)

The President of the University shall attend all meetings of the Board of Trustees and of its Executive Committee except when the Executive Committee is meeting as a hearing panel or as a performance review committee.

All necessary expenses incurred by the Trustees in traveling to and from and while attending meetings of the Board of Trustees are designated to be paid out of the funds of the University. (KRS 164.170)

43. Conflicts of Interests of Board Membership

No employee of the University shall be directly or indirectly interested in any contract with the University for the sale of property, materials, supplies, equipment, or services, with the exception of compensation to the two (2) faculty members and the one (1) staff employee who are members of the Board of Trustees. (KRS 164.131)

No member of a board of trustees shall have an interest in any contract with a state university unless such contract shall have been subjected to competitive bidding in compliance with KRS Chapter 45A, unless such trustee shall have been the lowest bidder and unless such trustee shall have first notified in writing the remaining members of the board, and to the newspaper having the largest circulation in the county in which the state university is located, of his intention to bid on such contract. (KRS 45A.340(7))

No member of the Board of Trustees may be held to be a public officer by reason of membership on the Board except as provided in KRS 45A.335 for the purpose of KRS 45A.340. (KRS 164.150)

4. Officers Officers

The chairperson Chair, vVice chairperson Chair, sSecretary, and aAssistant sSecretary of the Board of Trustees shall be elected annually at the September first fall meeting of the Board of Trustees. (KRS 164.180) The Chairperson Chair of the Board of Trustees shall be limited to no more than four (4) consecutive terms as Chair. In the absence of the chairperson Chair, the vVice chairperson Chair presides at meetings of the Board of Trustees and of the Executive Committee.

The <u>sSecretary</u> keeps the <u>Mminutes</u> of all meetings, issues notices of meetings, and provides for the publication and distribution of the <u>Mminutes</u> in accordance with instructions from the Board of <u>Trustees</u>. The <u>sSecretary</u> is responsible for the maintenance of an official revised copy of these <u>Governing Regulations</u> and for the publication of revisions—from time to time. The <u>aAssistant sSecretary</u> is empowered to perform the duties of the <u>sSecretary</u> when the <u>sSecretary</u> is not present on the <u>Lexington campus of the University and at such other place or places as are required for the efficient performance of the secretary's duties. The <u>aAssistant sSecretary</u> need not be a member of the Board of Trustees.</u>

<u>-55</u>. <u>Committees Standing and Special Committees</u>

STANDING COMMITTEES:

The purpose of standing and special committees is to assist the Board of Trustees in its oversight role by gathering information, discussing, and providing advice on policy proposals prior to their coming before the entire Board of Trustees. Membership of standing committees shall include at least five (5) members of the Board of Trustees including the committee chair and shall be appointed by the Chairperson of the Board soon after the election of officers in September. The Academic Affairs Committee shall not be chaired by either faculty trustee, the Student Affairs Committee shall not be chaired by the student trustee nor shall the Human Resource Committee be chaired by the staff trustee.

a.EXECUTIVE COMMITTEE

a) Executive Committee

The Board of Trustees annually elects an Executive Committee of five (5) members, which that has the powers that the Board of Trustees delegates to it as spelled out prescribed in KRS 164.190. This election shall be held at the September first fall meeting of the Board of Trustees. Vacancies may be filled at any meeting of the Board of Trustees. The Chair of the Board of Trustees shall be one (1) of the five (5) members and shall also serve as Chair of the Executive Committee. In general, the Executive Committee exercises oversight of the financial and business interests of the University and possesses the same powers as the Board of Trustees during the periods between meetings of the full Board of Trustees.

——Meetings may be held as necessary at the call of the <u>ehairpersonChair</u>. The <u>sS</u>ecretary of the Board of Trustees <u>acts as secretary</u>, is the <u>ex officio_Secretary</u>, of the Executive Committee. The President <u>of the University</u> shall attend all meetings.

The Executive Committee is required to submit to the Board of Trustees at each meeting, for the latter's consideration and approval, a complete record of the proceedings of the Executive Committee. The authority of the Board of Trustees to amend the action of the Executive Committee does not extend to the rejection of any valid or authenticated expenditure of money by the Executive Committee. (KRS 164.190). The Executive Committee shall serve as a hearing panel in the event of a faculty member, staff employee, or student or employee

appeal coming to the Board of Trustees. The Executive Committee shall also serve as a hearing committee in the event of a community member or group desiring to address the Board of Trustees. (AR II-1.0-4)

The Executive Committee shall serve as the performance review committee for the President, setting and reviewing goals each fiscal year. The Executive Committee shall involve the entire Board of Trustees in this evaluation process and shall also solicit input from the Executive Committees or executive councils of the University Senate, Staff Senate, and Student Government Association.

a.ACADEMIC AFFAIRS

b) Academic Affairs Committee

- 1) The Academic Affairs Committee reviews recommendations Shall review recommendations to the Board on policy matters pertaining to the academic mission of the University in teaching instruction, research, and public service as well as to policy matters concerning academic freedom, and tenure, and shared governance.
- 2) Will review The Committee reviews academic program proposals from the President to ensure that a) the academic programs are consistent with the University's mission; b) that resources are available to achieve academic priorities as set forth in the Sstrategic Pplan; c) that academic programs are appropriate for its student needs; and that d) the University has a system in place for assessing the effectiveness of its academic programs.
- 3) <u>Will-The Committee reviews</u> new program proposals and changes in the academic units <u>or in the academic organization</u> to ensure the<u>se program proposals and or changes will effectively carry out the academic mission, and provide information to the Board if needed when new programs or changes in academic units are recommended to the Board for approval.</u>
- <u>4) Shall The Committee reviews</u> the list of candidates for academic degrees <u>approved</u> by the faculty of the University through the University Senate for submission to the Board of <u>Trustees.</u>
- 5) The Committee and provides needed information to the Board of Trustees. if needed when degree candidates are recommended for approval.

b.STUDENT AFFAIRS

c) Student Affairs Committee

Shall accept and This committee reviews recommendations from students, faculty and administrators regarding revisions of the Code of Student Conduct Code of Student Conduct. Shall review The Committee reviews recommendations concerning the general welfare of students and the adoption of rules, procedures, rights, and responsibilities governing non-academic relationships between the University and its students.

c.HUMAN RESOURCES

d) Human Resources Committee

<u>Shall This committee reviews</u> recommendations to the Board of <u>Trustees</u> regarding policies pertaining to employee benefits, rights and privileges requiring Board of <u>Trustees</u> approval.

e.UNIVERSITY RELATIONS

e) University Relations Committee

Shall This committee reviews recommendations relating to the economic, social, and public policy environments within which the University operates that directly affect the University. Shall The Committee reviews policies or policy proposals regarding marketing and development as well as public, governmental, and alumni relations.

F.INVESTMENT

f) Investment Committee

Under delegation from the Board<u>of Trustees</u>, and consistent with KRS 164A.550 through 164A.630, the Investment Committee shall be is responsible for review and oversight of the endowment investment programs of the University and its affiliated corporations. This These responsibilityies includes: formulating and reviewing investment policies; appointing, monitoring and evaluating investment managers and consultants; and reviewing and approving plans for the general management of the endowment funds of the University.

The Investment Committee Chairperson Chair will-reports to the Board of Trustees after each meeting of the Committee on the performance results of endowment investments. Policies of the Committee are implemented by the Office of the Controller and Treasurer in carrying out the day-to-day operations of the University's endowment funds.

g.FINANCE

g) Finance Committee and Audit Subcommittee

Shall—This committee ensures the financial stability and long-term economic health of the University by monitoring the financial operations of the University and its affiliated corporations and making appropriate recommendations to the Board_of Trustees to ensure achievement of the University's mission. Consistent with KRS 164A.550 through 164A.630, the Committee maintains oversight responsibility for the financial management of the University in the areas of accounting, auditing, payroll, purchasing, capital construction, real property, and affiliated corporations. In particular, tThe Committee shall—oversee the budgets of the University, by reviewing and recommending to the Board_of Trustees on the annual Operating and Capital Boudgets. The Committee shall ensure that accurate and complete financial records

are maintained by reviewing and recommending to the Board<u>of Trustees</u> on annual financial reports and related recommendations from the Audit Subcommittee, interim financial reports, capital construction reports, long-term debt obligations, gifts to the University of \$1400,000 or more, leases over \$3100,000 per year, disposition of property, sale of assets, and financial transactions not provided for in the annual operating budget.

The Audit Subcommittee shall recommends to the Finance Committee on the appointment of the external auditors, receives and reviews the annual reports from the external auditors, and makes recommendations to the Finance Committee concerning these reports.

h. NOMINATING

h) Nominating Committee

Shall This committee nominates officers of the Board of Trustees and members of the Executive Committee. Shall The Committee reviews and recommends the appointment of Trustees to the boards and committees of the University and its affiliated entities.

i. SPECIAL COMMITTEES

i) Special Committees

Special committees may be established and appointed at any time by the ChairpersonChair of the Board of Trustees and with such charge as the Board of Trustees Chair may determine. They Special committees shall carry out their duties as specified and report to the Board of Trustees. They Such committees will shall function until discharged. Membership will shall include Ttrustees and may also include persons who are not Board of Trustees members.

——6. Powers and Responsibilities Powers and Responsibilities

The powers and responsibilities of the Board of Trustees include the following:

<u>a)</u> <u>It may eE</u>stablish proper regulations for the governance of the University and the physical training, military or otherwise, of the students. <u>It-The Board</u> may authorize the suspension and dismissal of students for neglect or violation of the regulations or for other conduct prejudicial to the character and welfare of the University. (KRS 164.200)

b) It may dDetermine from time to time the colleges, schools, divisions, departments, bureaus, and offices which shall comprise the University within the scope of the Acts of Congress approved July 2, 1862, and Acts supplementary thereto, and the relation which each division shall sustain to each other division and to the whole. It may devise, allot, and arrange the distribution of divisions with the designation appropriate for each, and devise the means required for their effective instruction, administration, and governance. (KRS 164.210)

c) It may a Appoint a p President, professors, assistants, tutors and other personnel and determine the compensation, duties, and official relations of each- and I making such appointments of presidents, professors and instructors no preference may be shown to any religious denomination. It It The Board is required to provide compensation for all positions created and filled by the Board of Trustees. It The Board may provide for employee retirement benefits and such other employee benefits as are related to the respective employments and services furnished. Retirement plans may include, but without limitation, the retirement ages, the benefits of employees including group insurance, annuities, establishment of a trust fund or funds, and, the amounts to be paid or contributed by employees and the amounts to be paid or contributed by the University of Kentucky, and other appropriate terms and provisions with respect thereto. (KRS 164.220) It is further designated as an independent agency and instrumentality of the Commonwealth and given exclusive jurisdiction of the appointments, qualifications, salaries and compensation payable out of the State Treasury or otherwise, promotions, and retirement programs described. (KRS 164.225)
d) It has full power to sSuspend or remove any of the officers, teachers, professors, or agents that it is authorized to appoint, except that no pPresident, professor, or teacher may be removed except for incompetence, neglect of or refusal to perform duties, or for immoral conduct, and then only after ten (10) days' notice in writing stating the nature of the charges preferred, and after the individual has been given an opportunity to make defense before the Board of Trustees by counsel or otherwise and to introduce testimony which shall be heard and determined by the Board of Trustees. (KRS 164.230)
e) It may gGrant degrees to graduates of the University, prescribe conditions upon which postgraduate honors may be obtained for the award of honorary degrees, and confer such honorary degrees, upon the recommendation of the faculty of the University, as it deems proper. (KRS 164.240)
f) It is required to mMake a full report to the General Assembly, within the first month of each even-numbered year regular session, of the condition and operation of the University since the date of the previous report, with such recommendations concerning the

g) It may a Acquire additional lands or other property or material for the purpose of

-h) It may dDispose of real estate held by the Commonwealth for the use or benefit

expanding its plant and extending its usefulness. When unable to contract with the owner of land or other property or material necessary for the purposes of the University, it may acquire the same by condemnation proceedings in the manner provided in KRS 416.010 to 416.080. (KRS

of the University or the Kentucky Agricultural Experiment Station as authorized in KRS 164.270

University as are deemed necessary. (KRS 164.250)

and KRS 45.360.

164.260)

^{*} See Parks X.A and XII.A

7. Order of Business Order of Business

The order of business at meetings of the Board of Trustees shall be normally is as follows:

Call to Order

Invocation

Roll Call

Reading and Approval of Minutes with Necessary Modifications

Report of the President

Consideration of President's Recommendations for Action

Consideration of President's Discussion Items

Reports of Committees

Other Business

Adjournment

General parliamentary rules The most recent version of *Robert's Rules of Order* shall be observed in conducting the business of the Board of Trustees except as these may be modified by rules and regulations adopted by the Board of Trustees.

B. <u>Community College Board of Directors</u>

(1) There shall be a board of directors for each community college under the Kentucky Community and Technical College System, except as provided in KRS 165.160.