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OBJECTIVE

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Technical Writing Intern

Note the use of equal signs for lines and plus signs for bullets.

HIGHLIGHTS

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- + Excellent written and verbal communication skills
 - + Strong technical background
 - + Experienced team worker
 - + Quick learner

EDUCATION

- =====
- University of Kentucky: 2005-present
- + Computer Engineering Major
 - + National Merit Scholarship Semifinalist: 2006

Since this college student is still developing his technical writing skills, he lists all his related coursework.

*** Relevant Coursework ***

Abstract Data Types. Introduction to Computer Organization. Introduction to Logic Design. Technical Writing. Java Programming. Introduction to Data Structures. Programming in C++. Composition and Rhetoric. Numerous math classes: Algebra; Geometry; Calculus; Discrete Math; Linear Algebra; Engineering Math; Logic.

Indents should be made with space bar, not the tab key.

Offset job titles also serve as keywords for computer search.

EMPLOYMENT

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*** Computer Consultant *** UK computer labs: 2006-present

*** Software Test Engineer *** Byers Communications: 6/06-9/06. Evaluation: "...learned very quickly...persistent in solving problems...improved our productivity...worked well with everyone."

*** Database Design *** Designed and maintained personalized database for Kid's Korner: 11/06-3/07.

ORGANIZATIONS

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- + IEEE, UK Chapter: 10/05-present
 - + COAC, Committee for Open Access Computing: 1/06-present
 - + CMUG, Campus Macintosh Users Group: 11/05-present