Title: Electronic Forms Entry - web entry for administrative system transactions

Sector: VP Administration
Dept: Controller

Requested By: Marc Mathews
Ph: 7-4758
Email: mamath2@email.uky.edu

System: CS and IDMS
SubSystem: 
Type: IV

Requirements/Issues: This application will reduce the need for processing of paper forms to initiate accounting transactions.

Description: To provide a web-based portal for entry of transactional data to feed mainframe administrative systems. Phase I includes Inter-departmental Invoice-Vouchers (IDIV’s). The system is being designed to be expanded to other forms in later phases.

Key Issues

Costs: Client-Server and IDMS applications programming time.

Available Funding: IT personnel budget.

Funding Requirements: None.

Benefits: Ease of entry and better information to campus users. Facilitates more efficient tracking of processing. Eliminates campus-wide typing of documents; eliminates re-keying of typed documents into University's accounting system and provides tracking mechanism for keyed documents, eliminating lost paper transactions.

Deadline: None.

Risk: Competing project requests.

Policy/Procedure: None.

Suggested Priority:

Steward: Mathews, Marc
Steward Approval: 5/7/2002
Dir IRM 1st Review: 5/16/2002