**DATA ADMINISTRATION**

**Minutes**

---

**Query Repository View Enhancements (Project IUUN0020)**

**Financial Workgroup**

**November 17, 2003 - 72 McVey - 3:00**

---

**ATTENDEES:**

Frank Abraham, Dale Austin, Jayna Cheesman, Debra Claunch, Paula Cox, Wanda Dixon, Robert Garrett, Debi Hancock, Jeanne Hurak, Jenell Johnson, Keith LaVey, Gary Lindle, Stella Matuszak, Sue Myers, Kathee Norris, Debbie O’Daniel, Chris Shotwell, Diane Skoll, Lu Wang

---

**PRESIDING:**

Jayna Cheesman

**PROJECT COORDINATOR:**

Jayna Cheeseman, Kathy Hamperian

---

### AGENDA ITEM | DISCUSSION

- Jayna introduced Brenda McCool, and said she would be doing a WebFOCUS demonstration. Jayna said IT is currently developing the web environment for parameter driven reports. Part of this process involves meeting with the users to get feedback.  
  - Jayna said IT hopes to have the top 20 reports ready for use by July 1, 2004. This will involve gathering the requirements for each report.  
  - Jayna said a new tool is being purchased to help with the development of the web reports.

- Brenda said FOCUS was on the mainframe and at the beginning of 2003, in order to get off the mainframe, the reporting was moved to the web using WebFOCUS. Brenda said security could be applied at any level.  
  - Brenda said her report examples included a report for each system, FRS, HRS, and SIS; and some reports had security and some did not.  
  - Brenda showed examples of static reports that were created from a multi-report Ruby Watts runs, that are housed on the server, and demonstrated how they run much faster than the normal 45 minutes on the mainframe.  
  - Brenda also showed examples of parameter driven reports that run against the Query Repository (Oracle extract) and said we are only limited by our imagination when establishing the parameters. She also showed examples of the various outputs available, such as HTML, PDF, or Excel. Reports can be saved to a spreadsheet on the user’s hard drive.  
  - Frank asked if the customer would still be able to write reports. Jayna said the web reports were being developed for the enterprise environment and would probably be limited to the development group since the tool is rather expensive. Jayna said users would still be able to generate reports for their own use using the basic WebFOCUS tools.

- Debbie O’Daniel asked about the HRS Views. Jayna said the HRS View changes are targeted for December or early January.

- Jayna said IT would like the users to provide feedback on the reports they have or would like to have. Diane is currently meeting with people to gather the report requirements. She has a template that helps identify the elements needed, the hierarchy for sorting, parameters, drilldowns and graphs needed for a report.  
  - Kathy asked if the ability to compare years was available? Brenda said yes.  
  - Jayna said IT is currently working with IR and the Area Fiscal officers to identify reports.
<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>DISCUSSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ƒ</td>
<td>Jayna said the web reports could possibly replace the Brio reports and the need to purchase Brio for some users. Currently, if more than one person in an office has a desktop reporting tool, if the report(s) are developed for the web, it may be possible to only need one copy of the software in the future. Users could run reports that others have written.</td>
</tr>
<tr>
<td>ƒ</td>
<td>Debbie O’Daniel asked if they would be able to get copies of the existing web reports to see if the reports they have may be duplicates. Jayna said this could probably be provided.</td>
</tr>
<tr>
<td>ƒ</td>
<td>When asked when this would be available, Jayna said after a target deadline is received from the Area Fiscal Officers.</td>
</tr>
<tr>
<td>ƒ</td>
<td><strong>ACTION:</strong> Users should send examples of their reports to <a href="mailto:Diane.Skoll@uky.edu">Diane.Skoll@uky.edu</a>.</td>
</tr>
<tr>
<td>ƒ</td>
<td>Jayna said the users would also be asked to help prioritize the reports.</td>
</tr>
<tr>
<td>ƒ</td>
<td>Jayna said IT would be posting the Labor Distribution and Student elements for CMDM shortly, and asked everyone to please review the standard names and provide feedback, especially if the names are confusing.</td>
</tr>
</tbody>
</table>