Minutes
U.K. Senate Advising Committee

November 26, 2002     U.K. Student Center, room 251

Present:       Absent (excused):
Mary Sue Hoskins       Cindy Iten
Jane Johnson       Philipp Kraemer (Ex Officio)
Sue Nokes       Shirley Whitescarver
Jean Jackson, Chair

The meeting was called to order at 7:35am. The Chair had not heard from Jane Wells (Chair for the previous two years) regarding the status of a mid-term grade policy that was approved by last years Committee and an override policy, that was to be introduced into the U.K. Bulletin. Jane mentioned that Jane Wells might be on sabbatical leave and Jean agreed to try to contact her at home.

Cindy Iten had recruited two student representatives for the Committee and would invite them to the next meeting.

The remainder of the meeting centered on a discussion of assessment/evaluation of advising, in light of the recent SACS recommendations. There was an initial discussion of current evaluation tools: one from Lexington Community College, used as a student evaluation of Faculty Advisors, one from Central Advising and one from the College of Fine Arts. These are administered annually or biannually at LCC, upon transfer to a major area in Central Advising, and every third grading period in Fine Arts. The Committee discussed the current administration of student evaluations and the problem with poor return rates. Other Institutions have achieved excellent results and return rates by coupling assessment instruments to web-based registration and the Committee agreed to invite Michelle Nordin, from the Registrar’s Office, to its next meeting in order to pursue this possibility.

Another concern was how to utilize data generated from surveys for improvement of advising. At LCC, a survey conducted in 1999 had resulted in an overhaul of the existing advising services and data from student evaluations were also taken into consideration for Faculty promotion review. This lead to a discussion regarding the status of advisor training, which had been a major focus for the Committee last year, but which appeared to be currently ‘on-hold’ at the Teaching and Learning Center. It was decided, also, to revisit this issue in later meetings.

The next meeting would be held either during Finals Week or in early January. The consensus was that an early morning time slot, at the Student Center would be the preferred time and venue for most. The Chair would email members as to the next meeting date.
Submitted by:

Jean Jackson, Chair

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