

## **CHS DEI Program Grant Proposal Guidelines**

**Please submit the following to be considered for a CHS DEI Program Grant:**

- Part I: Cover sheet
- Part II: Initial Questions
- Part III: Detailed Proposal
- Part IV: Program Budget

Email all five parts as one attachment to Dr. Janice Kuperstein at [jkupe0@uky.edu](mailto:jkupe0@uky.edu). All components must be received to begin consideration.

### **Part I: Cover Sheet:**

**Title of Proposal:**

**Name of Contact Person:**

**Email address of contact person:**

**Name(s) and Contact Information of Collaborative Partners:**

**Proposal Summary (no more than 200 words):**

### **Part II: Initial Questions:**

Please place an "X" next to all that apply:

*Which of the following emphasis areas align with your proposal?*

- Sustainable programs that increase awareness and appreciation for a diverse and inclusive community.*
- Initiatives that focus on a broad constituency in the College, rather than a single unit.*
- Initiatives that will educate the CHS community and others on issues of social justice, diversity, intercultural dialogue and communication.*
- Strategies to increase belonging and engagement of marginalized, historically underrepresented and minority groups.*

***If awarded funds, will you complete the following post-award activities?***

- \_\_\_ Submit a progress report in January 2023, detailing progress to date, how funds were used, and strategies identified for program sustainment (philanthropy, external funders, internal funders, etc)?
  
- \_\_\_ Present your findings/knowledge/information to the CHS Diversity & Inclusivity Committee and other entities on campus?
  
- \_\_\_ Complete the Final Report within 30 days of completing your program

**Part III: Detailed Proposal**

**Program description:** Please include a 1-2 page, single-sided, single-spaced, 0.5 inch margins, Times 12-pt., detailing the:

- Proposed program, activity, or initiative
- Ways in which the proposed activities meet the goals and award criteria of the DEI Program Grant
- Description of anticipated outcomes
- Assessment strategy used for evaluation
- Strategies for replication or sustainability within CHS or other campus communities
- Ways you will facilitate engagement and involvement among diverse students
- Detailed timeline for planning and implementation

**Part IV: Program Budget**

Please provide a detailed budget of the financial amount requested and ways in which the money will be allocated. The use of the monetary resources must coincide with the stated timeline.

## **CHS DEI Program Grant**

### **Interim and Final Report for Funded Projects**

#### **Respond as Appropriate to Project**

1. Describe the collaborative partnerships that were formed to carry out the work, if any.
2. In what ways did your program or event increase respect and enhance an understanding of diversity, equity, inclusion and/or social justice at CHS?
3. Explain how your work provided opportunities for the collective populations at CHS to interact with diverse groups and benefit from inclusive excellence.
4. How do you think your program facilitated dialogue and understanding of differences?
5. How many people participated in your program or event?
6. In addition to the number of people who participated in the program or event, what other information can you provide that demonstrates successful outcome?
7. Explain the extent to which your program or event will have a significant impact in future years.
8. Describe the strategies identified to sustain the program into the future or funds that will be pursued in the future.