Authorship practices vary from one discipline to another & individual situations will often require judgment, however, practices should be within these basic guidelines:

1. All authors listed should have made a substantial intellectual contribution to the work; this includes concept/design, acquisition of data, or analysis/interpretation of data. Other contributions should be acknowledged, but may not lead to authorship.*

2. All authors should participate in writing the manuscript by reviewing drafts and approving the final version.

3. The senior author (PI) must check all the original data that was generated by the lab or group and take primary responsibility for the work as a whole.

4. Order of authorship will vary depending on field of study and/or type of work (basic science vs. clinical); the authors should decide this order together at the initiation of the work.

* The following contributions are not necessarily sufficient to justify authorship: Providing space or access to equipment, furnishing a sample, provision of funds, technical services, patients, or materials, and student advisory committee membership.

Disputes over authorship are best settled by the authors themselves. If these efforts fail, the Research Advisory Committee can assist in resolving grievances.

**Additional programmatic or departmental authorship guidelines may also apply