

**CHS Researcher Competency Requirements
(with UK Healthcare Involvement)**

Full Name: _____ Employee ID: _____ Department: _____
 Contact Info: Office Phone: _____ Cell: _____

CHS Requirements:	Renewal Requirement	Completion Date	Date to be Renewed	Who is Required?	Location of Verification Researcher Competencies Folder
University Orientation*	Only upon initial hire		N/A	ALL	Researcher Competency Outlook Folder:
Kentucky Clinic or Hospital Orientation*	Only upon initial hire		N/A	Healthcare employees	Researcher Competency Outlook Folder:
Employee Health Requirements- Hepatitis Series, MMR, and TB Skin Test	TB skin check annually during birth month			ALL Researchers in Labs	"Employee Health Record" Folder on Computer
CITI Human Subject Protection (HSP for Biomedical Investigators)	Every 3 years			ALL conducting human research	Copies of certificates maintained on CITI CITI Login
CITI Responsible Conduct for Research (RCR)	Every 2 years			ALL conducting human research	Copies of certificates maintained on CITI CITI Login
Bloodborne Pathogen Training Online	Annually			ALL Researchers in Labs	BP Online Training "Additional Trainings" Folder on Computer
Hazardous Waste Training Online	Annually			ALL Researchers in Labs	Hazardous Waste Training "Additional Trainings" Folder on Computer
BLS by American Heart Association*	Every 2 years			Only if needed or required	"Additional Trainings" Folder on Computer

UKHC Web Based Trainings (WBTs)*	Annually			Healthcare employees	Copies of certificates maintained on MyUK employee learning
EPIC (Electronic Health Record) Access*	One time only		N/A	Healthcare employees	Researcher Competency Outlook Folder:

Please keep proof of all trainings and orientation dates in a specified location. Locations should be documented above.

* If applicable. UKHC WBTs only to be completed if working in or conducting research in the Chandler Medical Center.

* If you do not have documentation, please give an explanation for its omission.

Stay up to date on research happenings here throughout campus. Two listservs we suggest you subscribe to are:

- a. Office of Research Integrity- The Online Edge Listserv (<https://www.research.uky.edu/office-research-integrity/ori-listserv>)
- b. Vice President for Research- Impact Kentucky Listserv (email Stacy Gaylor to subscribe. stacy.gaylor@uky.edu)