

COLLEGE OF HEALTH SCIENCES
Office of Research and Scholarship
Pilot Grant Program—Application Instructions

The College of Health Sciences, Office of Research and Scholarship (ORS) seeks to provide broad-based support of research. As part of this initiative, ORS is continuing its pilot grant program to support the development of innovative, cutting-edge research across basic, translational, and the clinical health sciences.

The pilot grants support the development of preliminary data necessary for applications for extramural funding. Funds may also be used for small stand-alone research projects of importance but must plan to have dissemination of findings through a refereed publication. Proposed projects may be multidisciplinary and involve colleague(s) from more than one CHS department or UK college. The submission cycle is two times per year, with deadlines set for Nov. 1 and June 1.

Application Format: Applications should include the following documents.

1. Completed Application Form including:
 - a. Study Background and Problem (1 page)
 - b. Study Design (2 pages)
 - c. Plan for extramural funding and/or plan for dissemination of findings (1 page)
 - d. Budget and Budget Justification (1 page)
 - e. Signature Page (1 page)
 - f. **NOTE: See Review Criteria below to better craft your proposal.**
2. A NIH / NSF biosketch or standard CV should be provided in case the reviewers would like to review your publication or funding history.
3. Documentation of IRB/IACUC submission or approval as applicable can be provided at the time of grant submission, if available. Successful applicants will need to submit any necessary IRB/IACUC protocols within two weeks of award notification and provide ORS with documentation of the submission.
4. Letters of collaboration as applicable.

Budget and Levels of Funding

The pilot grant program will support up to two grants (per cycle) of up to \$8,000 in direct costs each for a one-year project period. Projects requiring higher levels of funding are still encouraged to submit an application. The goal is to support the most promising research and increased levels of funding to projects may be awarded as appropriate and with justification, depending on availability of funds. The following costs are not covered – faculty effort, administrative or office costs, meals or hospitality, travel that is not directly related to the conduct of research.

Review Process

Grant applications will be reviewed by investigators with appropriate background and expertise. Applications will also be evaluated based on the potential for the proposal to be competitive for extramural support. Following the initial peer review, applications recommended for funding will be reviewed by CHS's Research Advisory Committee.

Review Criteria

Application review will be based on the following considerations:

1. Innovation
2. Significance
3. Approach/Methods
4. Investigators
5. Probability that this project will lead to extramural funding or broad dissemination
6. Additional review considerations:
 - a) Budgetary considerations
 - b) Letters of collaboration (if applicable)

Due Dates* (Nov. 1 and June. 1)

*Subject to change in response to the impact of coronavirus.

Notifications

Proposal reviews and award notifications will be provided within four weeks of the grant application deadline.

Term*

Investigators should plan to expend the funds within 12 months after notification of the award. In some circumstances and with justification, a no cost extension may be granted.

Awardee Responsibilities

- Awardees are expected to submit collaborative extramural grant proposals and/or publish their findings in scholarly peer-reviewed journals and present their research at professional meetings.
- All publications, grants, and presentations resulting from research funding should cite the CHS ORS as a contributing source of support.
- A one-page report summarizing the outcome of the project, extramural funding applications and awards, and the use of the awarded funds is due 30 days after the end of the funding period. Unspent funds are de-obligated by ORS. Extensions are not allowed without a written report.

Submission Process

Email your ORS Pilot Funding documents in PDF format to: afa240@uky.edu and betsy.northrup@uky.edu.