

Process for Requesting a Tenure Delay

Updated 9/24/2021

Overview (From GR):

A probationary regular, special, extension, or librarian title series faculty member who becomes the parent of a child or children by birth, adoption, or guardianship, shall automatically be granted a one year delay of the probationary period by the dean of the respective college. In addition, a probationary faculty member who assumes significant responsibilities for the care of a relative (see GR X.A.1) or domestic partner may request consideration of a one-year delay of probationary period based on extenuating circumstances. These extenuating circumstances for a delay related to significant care responsibilities must be clearly beyond those experienced by most probationary faculty.

This provision is available to all probationary non-tenured faculty upon their official start date and up until the anniversary of their official start date in the year in which their tenure review is scheduled to occur.

Process:

1. Faculty member will complete the tenure delay form and submit to the department chair.
2. The department chair and dean will review and approve.
3. A Notice of Academic Appointment form will be completed to extend the probationary period. It must be signed by the faculty member and college dean.
4. The (Associate) Dean will forward the request to the Provost for approval and notify you of the outcome.

Resources

[GR X Automatic Delay of Probationary Periods](#)

[Tenure Delay Form](#)