

University of Kentucky
NOTICE OF COMPUTER EQUIPMENT ELECTRONIC STORAGE DEVICE CLEANING
FORM

Prior to being placed in surplus, computers* must have all software and data files destroyed. Any electronic destruction method must include at least a three pass binary overwrite method.

I have electronically purged software and data files from this computer, detailed below, by using recommended software or by using a tool that conforms to the Department of Defense (DoD) standards for erasing computer disks.

- Kill Disk – www.killdisk.com (DoD standards)
- DBAN tool – www.sourceforge.net/projects/dban/ (DoD standards)
- Norton utilities – www.symantec.com
- Burn for Mac – www.thenextwave.com/burnHP.html

I have used the following method and/or software that includes at least a three-pass binary overwrite (specify in detail):

The equipment listed below is not in working condition, but I certify that the information on the disk drive has been purged in accordance with UK Business Procedures Manual Section E-12-4.

SIGNATURE

Name (please print): _____

Signature: _____ Date: _____

Department: _____ Phone: _____

EQUIPMENT

Description of Computer: _____

UK Inventory Number: _____ Serial Number: _____

***Computer or electronic storage device including but not limited to hard drive, laptop, server, airframe, or handheld computer, e.g. Palm or PocketPC**