



# Student Proposed Course Agreement Form\*

\*Previously Course Conversion Form

**Fall/Spring Approval Deadline: submitted by the 2nd Friday of the participating semester.**

**Summer/Winter Approval Deadline: submitted by the end of the 1st week of the participating semester.**

## ONLY TYPED SUBMISSIONS WILL BE ACCEPTED.

Students interested in proposing a course agreement for Honors credit are required to complete this proposal form and submit it for review to the professor teaching the course prior to submitting to their Honors advisor. The student is expected to complete an additional workload of approximately 15 – 20 hours. Please refer to the Honors College Course Agreement Proposal Guidelines document for a full description and detailed information regarding the agreement and the approval process.

Describe the additional activities, assignments, or project you will complete that will enhance the current course, referred to as an Honors supplement, to be eligible for Honors credit. Include a copy of the course syllabus and indicate clearly how your additional work differs from that of the non-Honors course.

### Student Information:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

E-mail: \_\_\_\_\_

Major: \_\_\_\_\_

Year in School:      2<sup>nd</sup>      3<sup>rd</sup>      4<sup>th</sup>

Honors Advisor: \_\_\_\_\_

### Course Information:

Course Prefix: \_\_\_\_\_

Number: \_\_\_\_\_

Section: \_\_\_\_\_

Term/Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE: The Honors department of Academic Affairs will review your request for an Honors College Course Agreement once submitted. Submitting the proposal and signed agreement form by the due date does not guarantee approval.**

Honors College Approval:	Approved:	Not Approved:
Approver's Signature: _____		

## Honors College Course Agreement Proposal Form

Describe the additional activities, assignments, or project you will complete that will enhance the current course to be eligible for Honors credit. Be sure to indicate length of final project. Academic papers have a suggested length of 6-10 pages. Include a copy of the course syllabus and indicate clearly how your additional work differs from that of the non-honors course (minimum 200 words).

### Message to UK Faculty:

Thank you for taking the time to review this student's request to allow her/him to receive Honors credit for your course. An Honors College Course Agreement requires careful planning between student and professor, collaboration throughout the semester as needed, and a commitment from both parties to follow through with the Honors credit process. For faculty who have questions about this process, please contact the student's Honors advisor. We appreciate your willingness to assist Honors students in earning Honors credit for your course, and we hope that your participation in this process is rewarding for both you and the student.

### Faculty Information:

Professor: \_\_\_\_\_ Department: \_\_\_\_\_

E-mail: \_\_\_\_\_

*By signing below, I commit to meeting with my student at pre-agreed upon times throughout the semester to mentor the progress of course agreement work.*

Professor Signature: \_\_\_\_\_ Date: \_\_\_\_\_