

CLEANLINESS VIOLATION PROCEDURE

During requested or routine pest control, your apartment will be visually inspected for cleanliness violations that have been determined to attract pests (such as roaches, mice, or rats), violate your License Agreement or fire safety policies.

IF a violation exists, you will receive a "Warning Notice" (first notification) AND a "Violation Notice".

The "Violation Notice" will be used throughout the process to document inspection dates, inspection status, charges, and other important information.

FIRST INSPECTION: will be done at no charge to the Licensee. IF this inspection is failed, a **SECOND INSPECTION**, will be scheduled.

SECOND INSPECTION: there will be a \$45.00 fee charged to the Licensee. IF this inspection is failed, a **FINAL INSPECTION** will be scheduled AND a "Fourteen-Day Notice to Cure" letter will be sent.

FINAL INSPECTION: there will be a \$45.00 fee charged to the Licensee. IF this inspection is failed, our staff will be brought in to your apartment to correct the violation. **CHARGES WILL BE ADDED TO YOUR ACCOUNT** to cover the cost of labor, materials, and supplies.

FAILURE TO PAY these charges will subject you to eviction proceedings as outlined in your License Agreement and your Resident Handbook.

NOTES:

- **PASSING** an inspection will stop this "Violation Notice" procedure, **BUT** will not rule out future "Violation Notices".
- Licensee can avoid becoming involved in this procedure by keeping their apartments clean and free of trash.

Our goal is to reduce or eliminate our pest population! This is to **BENEFIT** our residential facilities!!! Please help us succeed!