FINANCIAL CERTIFICATION

Mandatory Certification Requirements – <u>All</u> courses/items in this top section must be successfully completed in order to receive this certification.

Completed	Course	Duration	Venue
	Fundamentals of Fraud Prevention	Self-paced	WBT
	Statement of Responsibility	Self-paced	WBT
	UK_100 IRIS Awareness & Navigation	Self-paced	WBT
	FI_200 Finance Overview	Self-paced	WBT
	SAP Electives – See below		Various
	Related Electives – See below		Various

SAP Electives – A minimum of 12 courses must be completed in this section.

Completed	Course	Duration	Venue
	Cost Distribution Entry Module (CDEM) Introduction – and – Cost Distribution Entry Module (CDEM) Control Records – and – Cost Distribution Entry Module (CDEM) Commitments – and – Cost Distribution Entry Module (CDEM) Distributions – and – Cost Distribution Entry Module (CDEM) Assignment and Department/Payroll Area Changes	Self-paced	WBT
	FI_CT_300 Cash Transmittals	Self-paced	WBT
	FI_GM_310 Grants Management Analysis	3.0 hrs	Instructor-led
	FI_GM_315 Grants Analysis Refresher	2.0 hrs	Instructor-led
	FI_GM_320 Advanced Cost Sharing	2.0 hrs	Instructor-led
	FI_GU_310 GL Account Documents (JVs)	4.5 hrs	Instructor-led
	FI_GU_321 Statistical Internal Orders – and – FI_GU_322 User Codes & SIO/UC Reporting	Self-paced	WBT
	FM_BUD_300 Budget Maintenance	Self-paced	WBT
	MM_APP_300 Combined Approvers	Self-paced	WBT
	MM_PRD_200 PRD Personal Settings & Attributes – and – MM_PRD_300 PRD Creator	Self-paced	WBT
	MM_REC_320 SAP Goods Receiving	Self-paced	WBT
	MM_REQ_300 SAP Requisitions	Self-paced	WBT
	PBC_200 Position Budget Control	Self-paced	WBT
	SRM_CON_300 SRM Goods Confirmations	Self-paced	WBT
	SRM_SHO_305 SRM E-Catalog Shopping – and – SRM_SHO_306 SRM Free Text Shopping Carts	Self-paced	WBT

Related Electives – A minimum of 10 courses must be completed in this section.

Completed	Course	Duration	Venue
	Advanced Concur Online Booking Tool	1.5 hrs	Instructor-led
	Fundamentals of Fraud Prevention 2	Self-paced	WBT
	Cash Handling Basics	Self-paced	WBT
	Class XV Imprest Cash Accounts	1.5 hrs	Instructor-led
	Communicating With Success	3.0 hrs	Instructor-led
	Concur Online Booking Tool	1.5 hrs	Instructor-led
	Excel: Charts and Graphs	2.0 hrs	Instructor-led
	Excel: Functions and Filters	2.5 hrs	Instructor-led
	Excel: Introduction	2.5 hrs	Instructor-led
	Excel: Pivot Tables	2.5 hrs	Instructor-led
	From Deciding To Doing	2.5 hrs	Instructor-led
	Thinking Critically	2.0 hrs	Instructor-led
	Travel Services	1.5 hrs	Instructor-led