**Presiding:** Phillips, John, Chair, EBC

**Present**: Shotwell, Christian, College of Agriculture, Food, & Environment

Kelley, Scott, Marketing and Supply Chain

Burchfield, Kari, College of Arts and Sciences, via telephone

Sizemore, Megan, College of Communication and Information

Younce, Elaine (designee)/Collins, Craig, HealthCare Admin

Tearney, Michael, Retiree

Amos, Richard, Chief Benefits Director

Chen, Gang, Pharmacology and Nutritional Sciences

Buchheit, Rudolph, College of Engineering

Stamper Shannan, Office of Legal Counsel

Sarah Heck (designee)/Moreland, Mary, EVPHA

Ex Officio:

Carbol, Gail, Benefits Manager

**Absent:** Alexander, Martha, Institutional Equity & Equal Opportunity

Ellis, Christy, Retail Pharmacy Services

Bradshaw, Jennifer, College of Arts & Sciences

Krauss, Susan, Treasurer

Akpunonu, Peter, College of Medicine, Chem Safety/Environmental

Lafavers, Erin, Ambulatory Services

Campbell, Susan, Agriculture

~~Martorano, Viki~~

Wilson, Kimberly, Chief Human Resource Officer

Martin, Angie, Planning, Budget and Policy Analysis

Swartz, Colleen, Vice President for Hospital Operations

Gleason, Melissa, Athletics

Frazier, James, UKHC/EVPHA Administration

Martin, Troy, Libraries

**Recorder**: Chavae Mock, Student Health Plan

| Agenda Item & Speaker | REPORT | ACTION |
| --- | --- | --- |
| **Call to order – John Phillips** | John Phillips called the meeting to order at 1:00 PM. | No action needed. |
| **Review of the October 15, 2019 Minutes** | John Phillips asked for review and approval of the minutes. | Sarah Heck made a motion to approve. Christian Shotwell seconded the motion. Minutes were approved. |
| **529 Plan Savings – Todd Macaulay** | Todd Macaulay presented information to the group about 529 Plan Savings.  Would like for UK to begin directing employees to KY Saves 529.  Vote was taken to on decision for focused promotion during open enrollment and to create easier way to do direct deposit. | Vote was taken. Motion was passed by Michael Tearney. Seconded by Elaine Younce. |
| **Dependent Audit – Gail Carbol** | Dependent audit performed for all employees with sponsored dependents, stepchildren and/or spouses. Biological and adopted children were not included.   * Audit ended on 12/02/2019 * 5,698 employees were contacted. * 689 unique employees have not yet responded. * 771 dependents have not been verified. | No action needed. |
| **TIAA Vendor/Retirement Plan Review – Matt Haas** | Matt Haas with TIAA went over the history of their company as well as some statistical data.  Matt discussed that they help with plan design and discussed how UK’s employees are interacting with them.  Matt went over the partnership with SAVI that Gail Carbol mentioned during the last EBC meeting. UK will be the pilot program for this benefit. | No action needed. |
| **Live Health Online Discussion – Richard Amos** | Richard revisited the prior conversation about auto enrollment in the Live Health Online program.  Discussed that emails should be sent to remind employees that this is part of their benefit as one of the biggest challenges is getting employees to understand what benefits they have.  Currently there are 1500 registered employees with 300 actual users.  John Phillips has elected to omit UK providers from this offering at this time due to other commitments.  Vote was commenced on doing “auto-registration” of Live Health Online program with all health plan participants and promoting zero copay. Motion was made by Megan Sizemore. Motion was seconded by Christian Shotwell.  Second vote was commenced on approving auto enrollment. Motion was made by Sarah Heck. Seconded by Elaine Younce. | Vote was taken.  First item – Motion made by Megan Sizemore. Seconded by Christian Shotwell.  Second item – Motion made by Sarah Heck. Seconded by Elaine Younce. |
| **Voluntary Retirement – Richard Amos** | Richard discussed the new limit for 403(b) and 457(b) will be $19,500.  There will be a catch of provision of $6,500 for those that are age 50+. | No action needed. |
| **Meeting convened – John Phillips** | John Phillips ended the meeting at 2:42 P.M. |  |