

FINANCIAL CERTIFICATION

Mandatory Certification Requirements – All courses/items in this top section must be successfully completed in order to receive this certification.

Completed	Course	Duration	Venue
	Fiscal Responsibility Internal Control	Self-paced	WBT
	Information Security Foundations	Self-paced	WBT
	Legal 101	3 hrs	Classroom
	Organizational Ethics	2.5 hrs	Classroom
	The Business of Fraud	4 hrs	Classroom
	Statement of Responsibility	Self-paced	WBT
	UK_100 IRIS Awareness & Navigation	Self-paced	WBT
	FI_200 Finance Overview	Self-paced	WBT
	IRIS/BW Electives – See below		Various
	Related Electives – See below		Various

IRIS/BW Electives – A minimum of 14 courses must be completed in this section.

Completed	Course	Duration	Venue
	BEX_300 BEx Web Reporting – and – BEX_300_A BEx Web Reporting Assessment	Self-paced	WBT
	BI_BOBJ_200 Business Objects/End Users	Self-paced	WBT
	FI_CT_300 Cash Transmittals	Self-paced	WBT
	FI_FES_315 FES Client Data Processing & Actions	4 hrs	Classroom
	FI_GM_310 Grants Management Analysis	3 hrs	Classroom
	FI_GM_315 Grants Analysis Refresher	2 hrs	Classroom
	FI_GM_320 Advanced Cost Sharing	2 hrs	Classroom
	FI_GU_310 GL Account Documents (JVs)	4 hrs	Classroom
	FI_GU_321 Statistical Internal Orders – and – FI_GU_322 User Codes & SIO/UC Reporting	Self-paced	WBT
	FI_PC_300 Procard Editing	1.5 hrs	Classroom
	FM_BUD_300 Budget Maintenance	Self-paced	WBT
	MM_APP_300 Combined Approvers	Self-paced	WBT
	MM_PRD_200 PRD Personal Settings & Attributes – and – MM_PRD_300 PRD Creator	Self-paced	WBT
	MM_REC_320 SAP Goods Receiving	Self-paced	WBT
	MM_REQ_300 SAP Requisitions	Self-paced	WBT
	PBC_200 Position Budget Control	Self-paced	WBT
	SRM_CON_300 SRM Goods Confirmations	Self-paced	WBT
	SRM_SHO_301 SRM Shoppers Introduction – and – SRM_SHO_302 SRM Punch-out Catalogs – and – SRM_SHO_303 SRM Free Text Carts – and – SRM_SHO_304 SRM Supplementary Info	Self-paced	WBT

Related Electives – A minimum of 11 courses must be completed in this section.

Completed	Course	Duration	Venue
	Advanced Concur Online Booking Tool	1.5 hrs	Classroom
	Advanced Fraud Class	2 hrs	Classroom
	Cash Handling Operations	3 hrs	Classroom
	Class XV Imprest Cash Accounts	2 hrs	Classroom
	Communicating With Success	3.5 hrs	Classroom
	Concur Online Booking Tool	1.5 hrs	Classroom
	Excel: Charts and Graphs	2 hrs	Classroom
	Excel: Functions and Filters	2.5 hrs	Classroom
	Excel: Introduction	2.5 hrs	Classroom
	Excel: Pivot Tables	2 hrs	Classroom
	Fiscal Year End Training	Self-paced	WBT
	Personal Decision Making	3.5 hrs	Classroom
	Thinking Critically	3.5 hrs	Classroom
	Travel Services	1.5 hrs	Classroom