

UK External Review Committee Recommendation Report Template

Part 1

UK External Review Committee Recommendation Report Cover Page

Program Information:

Unit Name (including degree programs the ERC reviewed and will be providing recommendations):

Year of Program Review:

Year of External Review:

Name of Accreditation Agency & Last Accreditation visit (if applicable):

Submitted by:

List of External Review Committee members (beginning with Committee Chair(s): include titles, department/college, and Institutional affiliation)

Submitted to:

List the appropriate person(s) the report would be approved by (Provost/Vice President/designate)

Date Report is Submitted:

Part 2

UK External Review Executive Summary (2-3 pp): Informed by data presented to and examined by the Committee

- Brief description of external review committee process and its Charge (attach to report)
- Summary of major Strengths, Weaknesses, Opportunities & Threats/Challenges as each relates to centrality, competitive & comparative advantage, cost effectiveness, demand, quality and distinctiveness
- Summary of External Review Committee findings/results relative to its charge

Part 3

UK External Review Recommendation Report (5-7pp): Data driven rationale for each recommended action

Each Recommendation shall include the following:

- Suggested strategies to achieve enhancements
- Recommended resources needed to follow-through on strategies (as appropriate)
- Timeline for addressing enhancement (as appropriate)

Part 4 (Educational Programs ONLY) : Complete the CPE Program Review Rubric (attach to ERC Recommendation Report) and provide ERC Recommendation (Continue without Modification, Continue with Modification, Needs further Review)

ERC Recommendation: _____

Attach Brief Rationale (optional):