CAMPUS

Data Entry Scan Request Form

Data Center: 859-257-2222
Last modified: 05/14/2019

http://www.uky.edu/its/enterprise-systems/data-center

Date:

Last Name: First Name:

Department: Phone #:

Authorized person(s) to pickup test/scan results (must show ID):

Person 1: Person 2:

COMPLETE THE FOLLOWING:

SCANNING PROGRAMS
Check program to use:

ANSWER SHEETS

◯ TEST	General Purpose Answer Sheet
◯ TENRESP	Ten Response Green Answer Sheet
◯ PCDF	Printer Compatible Data Form
◯ DARE PRE	Drug Education Booklet - PRE-TEST
◯ DARE POST	Drug Education Booklet - POST-TEST
◯ DARE FOLL	Drug Education Booklet - FOLLOW-UP
◯ CARD	Orange General Coding Form
◯ TCE	Teacher Course Evaluation Form
◯ OTHER	

SCAN RESULT OUTPUT OPTIONS:

E-MAIL OUTPUT:

e-mail 1 : **@uky.edu**

e-mail 2: **@uky.edu**

Additional Comments:

DO NOT WRITE IN THIS AREA - FOR DATA CENTER USE ONLY.

SCANNER PROGRAM NAME: _____

Dataset Name:

If Rescanned:

Scanning completed by: _____ Sheets: _____