

**CAMPUS**

Exams will be graded within 24 hrs

**Exam Scan Request Form**

Data Center: 859-257-2222

http://www.uky.edu/its/enterprise-systems/data-center

Date:

Last modified: 05/14/2019

Last Name:

First Name:

Department:

Phone #:

Authorized person(s) to pickup test/scan results (must show ID):

Person 1:

Person 2:

On the back of each **KEY** sheet, fill in 'A' and 'I' in the "DO NOT WRITE" space.  
On the **WEIGHT** sheet (if there is one), fill in the 'B' and the 'II' in the "DO NOT WRITE" space.

**COMPLETE THE FOLLOWING:**

Test Identification: .....

Number of Objective Questions (Exam Questions): .....

Number of Rejected Questions: .....

List Rejected Questions here: .....

**Question Grouping** - If you're grouping questions, identify which questions are associated with each group:

Qty:  Group 1:

Qty:  Group 2:

Qty:  Group 3:

Qty:  Group 4:

Qty:  Group 5:

Qty:  Group 6:

Qty:  Group 7:

Qty:  Group 8:

Qty:  Group 9:

Qty:  Group 10:

**SCAN RESULT OUTPUT OPTIONS:**

**INSTRUCTOR OUTPUT:**

Number of Copies of Instructor Output:

Do you want Frequency Distribution & Statistical Output? .....  Yes  No

Sort by: **Name** .....  Yes  No

**Raw Score** .....  Yes  No

**Special Codes** .....  Yes  No

**Weighted Score** .....  Yes  No

**UK ID Number** .....  Yes  No

**STUDENT OUTPUT:**

Do you want a report for each student showing their results? .....  Yes  No

Sort by:  **NAME** (or)  **SPECIAL CODES**

**E-MAIL OUTPUT:**

Output files to be e-mailed:  .csv  .out  .dat  .pdf

e-mail 1:

e-mail 2:

Additional Comments:

**DO NOT WRITE IN THIS AREA - FOR DATA CENTER USE ONLY.**

Scanner Program Name:  Test  Tenresp

Dataset Name: 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If Rescanned: 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Scanning completed by: \_\_\_\_\_

Sheets: \_\_\_\_\_