

## Information for Faculty to Include in Course Syllabi

### Student Evaluation of Faculty Instruction and Courses

The University policy on faculty performance review requires that faculty obtain student evaluations of teaching for every course every semester. To meet this requirement, the College of Nursing uses web-based surveys on a confidential site for faculty and course evaluation. All enrolled students are required to access the CoursEval website to fill out evaluations or to decline the opportunity within the designated time frame. Students who don't visit and submit each survey available to them within the designated time will receive an incomplete in the course that will remain until the surveys are accessed and submitted. Students should take this opportunity to provide serious input regarding faculty performance and course evaluation. These evaluations are used by the College of Nursing to improve the curriculum and enhance faculty teaching. Evaluations are completely anonymous. The information is compiled and shared with individual faculty members and appropriate administrators only after final grades are submitted. **To receive announcements about the evaluations, students must activate and use their UK email addresses. Forwarding UK email to an alternate address is NOT a viable option.**